Application to Conduct Independent Study for Major Credit While Abroad

Submit this form with your Smith Study Abroad Confirmation Materials

Prior to departure, a student wishing to earn major credit for independent study work must obtain approval from a Smith faculty member. By submitting this application the student understands that she will be expected to submit relevant independent study course materials and all written course work including lab notes or field notes and the faculty member agrees to read and assess the submitted work upon the student’s return. During her time abroad the student will be responsible for corresponding as needed with the faculty member, especially if the independent study plans change in any way.

Students may receive up to four credits for independent study work (8 credits for the Hampshire in Cuba program) conducted abroad. The amount of credit accepted towards the major will be based upon the faculty member’s application of Smith Special Studies credit criteria. Remaining credit earned on the program will be accepted towards general degree requirements.

To be completed by the Student:

Student Name: ____________________________________________ Graduation year: ________

Major: ____________________________________________________

Study Abroad Program: _________________________________

Term and Year Abroad: _________________________________

Topic of Independent Study to be completed abroad:
__________________________________________________________
To be agreed upon by the Student and Faculty Member:

Expectations for Work Completed (length, format, sources required, materials to be included):

______________________________________________________________________________
______________________________________________________________________________

Required consultation during research and writing:

______________________________________________________________________________
______________________________________________________________________________

Number of Smith special-studies-equivalent credits to be earned if all expectations are met:

______________________________________________________________________________

FACULTY: I approve the proposed independent study and the student's plan for completing Special Studies work, and agree to review the work for major credit upon the student's return and will report the results to the Office for International Study in an email to: Lisa Johnson (ldjohnso@smith.edu), Assistant Dean for International Study.

Faculty Name (please print)_________________________________________________________

Department_____________________________________________________________________

Faculty Signature_________________________ Date __________________

STUDENT: I understand that approval for major credit will be determined after my return, based on the evaluation of the written materials I bring back for review.

Student Signature______________________________________ Date ___________________