HAVE QUESTIONS AND ISSUES?
Where and who to go for GUIDANCE

This flow chart is intended to help students and faculty to know where to go when different types of questions or issues arise. If you have any questions, please email deanstaff@smith.edu.

- **Course Issues** (Credits, Registrar Issues, Course Waivers)
  - Office of Academic Support Services

- **Classroom Issues**
  - Professor
  - Adviser/Coordinator/Sequence Chair

- **Disability Issues/Accommodations**
  - Contact Laura Rauscher, Director of Disability Services

- **Field Placement Issues**
  - See Field Office

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- **Interpersonal Issues**
  - In Classroom
    - Professor
    - Coordinator/Sequence Chair
  - Housing
    - Housing Coordinator or Head Resident

- **Leave of Absence, Medical Leave, Withdrawals**
  - Adviser
    - Associate Dean of Academic Affairs
Mental Health

- Schacht Center for Health and Wellness
- Personal and Existing Resources
- Adviser
  - When mental health issues affect academic performance
- Accommodation Issues: Office of Disability Services

Bereavement

- The Schacht Center for Health and Wellness
- Center for Religious and Spiritual Life
  - Rhonda Shapiro-Rieser
- Personal and Existing Resources

*Racism

- Systemic
  - Marta Sotomayor Fellow
- In Classroom
  - Professor
  - Course Coordinator/Sequence Chair
- Specific Concerns
  - Anti-Racism Consultation Committee
    - (or see any individual committee members)
  - Marta Sotomayor Fellow

*Optional Paths: Anyone in the SSW community may consult with a Marta Sotomayor Fellow, Anti-Racism Consultation Committee, or the Director of Institutional Diversity and Equity about race, racism or any other issues about diversity at any point in the process.
General Learning Issues

Adviser

Writing Resources & Coaching

Consult Office of Disability Services

Writing Center

Learning Specialist

Student Life Ideas or Curricular Suggestions

Student Organizations