

Book Studies Concentration



Guidelines for Retroactive Approval for Internship

If you have already completed one or more internships (paid or volunteer work) before entering the Book Studies Concentration program, you may be eligible to receive credit for these experiences. Your Concentration Adviser will make the final determination about whether the internship in question can be counted toward your concentration.

You will need to document your experience as follows:

1. Complete the [Internship Approval Form](#) retroactively with your Concentration Adviser.
2. Provide a description and documentation of your experience that may include:
 - Examples of work or materials you produced
 - Relevant photographs
3. Discuss these questions with your Concentration Adviser:
 - What were your main duties and accomplishments during your internship, volunteer or work experience?
 - What aspects of your experience were most valuable?
 - What insights did you gain about yourself and your preferred working style?
 - What did the experience confirm or illuminate about your future career goals?