

**Global FLEX Call for Proposals**  
**For 2019-2020 and 2020-2021**

Dear Colleagues,

The Lewis Global Studies Center invites faculty to submit proposals to design and lead short-term (1–3 weeks) global learning study programs to run in either the 2019-2020 or 2020-2021 academic years. The Global FLEX (Faculty-Led Experiences) programs may be designed to either enhance an existing course (such as a field trip) or as a newly credited course. In some cases, non-credit co-curricular programs may be accepted. Global FLEX programs are typically offered during the January, spring or summer breaks. Although most programs are offered outside the U.S., proposals within the U.S. with a global theme are also accepted. Proposals are due by Friday, March 1, 2019.

Funding for the Global FLEX programs includes the following:

- Up to \$1,500 to support an initial site visit to plan the program and select local program providers, usually the year prior to the planned program. (Faculty may be asked to seek additional support from CFCD or departmental funds.)
- A one-time program development stipend of \$1,000.
- A faculty stipend of \$2,000/week, for a maximum program length of three weeks, for planning, designing, leading and reporting on the travel program.
- Partial awards to students on financial aid to offset program fees.

If selected, funding is available to offer the program on at least two occasions, with calendar year timing dependent on the number of trips offered each year. Faculty are required to participate in a risk management workshop and training offered annually. In most cases, local logistics will be supported by a local sub-contractor or host institution. A services contract and/or MOU will be prepared by the faculty leader and local contractor in coordination with the Lewis Center. Preference in the selection of program proposals will be given to faculty who have not yet had an opportunity to lead a Global FLEX program.

Your proposal should include the following information:

1. Title and brief description (250 words) of the proposed program.
2. Name(s) of faculty intending to design and lead the program, and a description of that person(s) relationship to the theme and geographic destination of the proposed program, as well as any previous experience leading short-term travel programs.
3. Anticipated number of students and any pre-requisites expected for selection.
4. Proposed itinerary and calendar, with a brief explanation of each component in relation to the overall theme.
5. Identified or potential local partners to serve as logistical, academic and/or student welfare support.
6. Assessment of local risks including health and safety concerns for students.
7. A preliminary budget.

Funding for the Global FLEX programs is available due to the generosity of the Elizabeth Mugar Eveillard '69 and Jean Marie Eveillard fund. Please see the Lewis Center Global FLEX webpage for more information on this year's programs and the process for faculty proposals.

Please submit your proposal to Rebecca Hovey, Dean for International Study and Director, Lewis Global Studies Center, at [rhovey@smith.edu](mailto:rhovey@smith.edu). Proposals are due by Friday, March 1, 2019.