
August 17, 2022

Dear Smith student,

We are excited to welcome you to campus in the coming weeks. Below you will find the pertinent information for your arrival and check-in. ***This letter is long and detailed***, but I hope it answers all of your questions. This information will also be available on our [Student Affairs website](#).

PLEASE READ THIS EMAIL IN ITS ENTIRETY AND SAVE THIS EMAIL - YOU MAY NEED TO REFER BACK TO IT FOR IMPORTANT INFORMATION.

Approximately 2600 students will be arriving between August 18 and September 5, 2022. Recognizing that each person's health and safety are important, we ask that you take appropriate safety precautions as you prepare to return to campus. We look forward to a great year together.

This letter includes important information regarding your arrival at the college, including:

1. Arrival Expectations
2. Key Pick-up Information
3. COVID-19 Testing/Vaccine/Masking Information
4. Move-in Information
5. Guest Information
6. Event Information
7. Pre-Arrival To-Do List (ACTION ITEMS)

1. Arrival Expectations

Students are expected to follow all safety measures to lower and prevent the risk of spreading COVID-19; failure to do so could result in disciplinary action up to and including separation from the college. To that end, we expect the following:

By arriving at Smith College, for residential living and to attend classes during the 2022–23 school year, each student attests that:

- ***They are not experiencing COVID-19 symptoms***
- ***They have not tested positive for COVID-19 within the last 10 days***
- ***If they have been named a close contact in the last 10 days they will follow [CDC Guidelines](#) for travel and public engagement***
- ***If they develop symptoms of COVID-19, they will take a self-administered antigen (rapid) and PCR test at the Schacht Center testing kiosk and email testingandtracing@smith.edu if they need assistance or have questions.***
- ***They will report any COVID-19 positive test to testingandtracing@smith.edu.***

2. Key Pick-up Information

[Campus Map](#)

PLEASE NOTE: Masks will be required by everyone involved in the check-in and move-in process. While masks are not mandatory outdoors, we welcome those who would like to continue to wear them and advise everyone to wear masks in crowded situations. No student or guest should travel to the college if they are experiencing COVID-19 symptoms. Please take a rapid antigen test and contact your medical provider. Please contact testingandtracing@smith.edu for isolation instructions if appropriate.

September 1, 2022 - first-year students, new transfer students and new Ada Comstock Scholars

- Central Check-in will be held between 8 a.m. and 11 a.m. in the Indoor Track and Tennis Facility on September 1 (enter at 106 Lower College Lane, Northampton, MA 01063).
- All new students must attend Central Check-in.
- Various college offices and vendors will be available to support your arrival at Smith, this will include the distribution of room keys for our residential students and OneCards.

September 4 and September 5, 2022 - returning residential students

- Central Check-in will be held between 9 a.m. and 4 p.m. in the Campus Center, Wilson Atrium (on the second level next to the Carroll Room).
- If a student arrives after key pick up is closed (they should have a proxy pick up their key for them) the proxy will have picked up their rapid test as well.
- Returning students must bring their OneCard. Students that have lost their OneCard may obtain a temporary OneCard during key pick-up.

Approved Early Arrival Dates - approved student leaders, workers, athletes and new international students

- Please see separate group notification from your advisor, coach or residence life
 - International Student Pre-Orientation participants will check in at Wright Hall between noon and 8 p.m.
 - Other early arrival keys will be distributed at the Indoor Track and Tennis Facility (enter at 106 Lower College Lane, Northampton, MA 01063) between 10:30 a.m. and 2:30 p.m. on most early arrival days.
 - A few early arrivals will receive their key from their coach/advisor or at Clark Hall.
 - If a student arrives after key pick up is closed (they should have a proxy pick up their key for them) the proxy will have picked up their rapid test as well.
- Returning students must bring their OneCard. Students that have lost their OneCard may obtain a temporary OneCard during key pick-up.
- Returning students who choose to come back to campus on September 2 will be assessed a \$150 early arrival fee. Key pick-up on this date will be located in the ITT from 10:30 a.m. to 2:30 p.m. No pre-registration is required.

Students living off-campus

- Returning students must bring their OneCard. Students that have lost their OneCard should pick up a temporary card at Campus Safety.

3. Vaccine Information/COVID-19 Testing/Masking

Please review [Smith's COVID-19 guidelines](#) prior to arrival.

- **Vaccination expectations:**
 - Smith requires all [students](#) (including family members living with students on campus) to be fully vaccinated against COVID-19. At Smith College, "fully vaccinated" is defined as receiving the primary vaccination course (one or two shots) plus a booster shot, and two weeks have passed since receiving a booster shot. Please note that students who are not up-to-date with their COVID-19 vaccines will have a hold on their registration. Refer to [Action Required: Confirming Vaccination Status and Requesting Medical or Religious Exemptions](#) for details on this process. If you have questions, students should contact the Schacht Center at healthservices@smith.edu.
 - Students who are not up-to-date with their COVID-19 vaccines and do not have a documented exemption on file will need to check in with Schacht Center during Central Check-in. Vaccines will be offered at the Schacht Center, and students can make an appointment at Central Check-in.

- **Arrival period testing:**
 - **If you have had COVID-19 within the 90 days prior to arrival:**
 - Please contact testingandtracing@smith.edu. You will be required to take a rapid antigen test, but are not eligible (unless instructed differently by a medical provider) for PCR testing until 90 days have passed since your positive test result.
 - Rapid Antigen Testing upon arrival:
 - For students attending central check-in:
 - At your arrival, you will receive a rapid antigen COVID-19 test to be taken following your central check-in process (e.g. in your room.) Do not take your test inside your pick-up location (please go outside or to your room). Instructions are enclosed in the rapid test box.
 - If you do not need to pick up a room key (Cutter and Ziskind Houses) a rapid antigen test with instructions will have been placed in your room for immediate testing purposes.
 - For off-campus residents not attending central check-in:
 - At your arrival, please pick up a rapid test at the self-service kiosk at the rear door of the Schacht Center during regular business hours (9 a.m. – 4:30 p.m.). Take the test immediately.
 - **If you receive a positive result on your rapid antigen test please return to your off-campus home and contact testingandtracing@smith.edu IMMEDIATELY for further isolation directions.**
 - PCR testing for all students:
 - 48–72 hours following your arrival you are required to take a PCR COVID-19 test in the Testing Center located in room 103/104 in the Campus Center. Keep in mind the [available testing hours](#).
 - Please [make an appointment for your PCR test](#).
 - Exception: those who have tested positive within the 90 days prior to arrival on campus.
- **Testing positive upon or after arrival:**
 - If you receive a positive result on a home test, please inform testingandtracing@smith.edu and follow the instructions you receive in response.
 - Residential students who test positive will isolate in their room unless there are extenuating circumstances. Students who are close contacts of a positive case AND have been contacted by a staff contact-tracer, must follow any guidance provided.
 - Guidance about isolation will be provided to students when they are contacted by a staff contact-tracer. This guidance will include information about academic support, medical care, meals, and bathroom usage.
- **Testing during the semester:**
 - Optional once-per-week asymptomatic testing will be available for students and employees at the Testing Center.
 - Please [make appointments for your PCR tests online](#).
- **COVID-19 General Testing Information:**
 - Smith's asymptomatic screening program is managed by the Schacht Center for Health and Wellness and processed by the [Broad Institute](#). Questions about the COVID-19 screening process can be sent to testingandtracing@smith.edu.
 - Please take 90 seconds and watch for [detailed instructions on how to collect a COVID-19 test specimen](#).
- **Masking, following move-in:**
 - Masks will be required during classes held indoors; presenters and lecturers will be exempt from this requirement. Masks will also be required at indoor gatherings of 30 or more. We expect to end these requirements on Friday, September 16, subject to conditions at the time.
 - Everyone is welcome to wear a mask in all settings on campus at all times. An individual's choice to wear a mask should be respected.
 - Please wear well-fitting masks. Both KN-95 and surgical masks are available at the Testing Center.

4. **Move-in Information**

- Each arriving student will move their belongings into their semester room assignment.
- A student's guests may assist them with their move-in.
- On your move-in day masks are required indoors except when alone in a bedroom (or with a roommate) or when actively eating.
- Professional staff and student leaders will be available in each house to welcome students, provide information and manage concerns.
- [Hand trucks](#)
 - Hand trucks will be available at Clark Hall for students to check out and utilize for moving purposes.
- *House trunk rooms*
 - The trunk rooms are currently unlocked and will remain unlocked until the second week of September for students to remove their belongings and store empty luggage.
- *Mail Services package pick-up*
 - Students' letters and packages will be loaded into lockers at [Mail Services](#) in the Campus Center. For items that cannot be loaded into lockers, Mail Services will contact students directly to coordinate a pickup time.
 - Students should go to Mail Services for packages after they receive a notification indicating that their package has been loaded into a mail locker. This may be after your arrival day.
 - Mail Services requests that students ship no sooner than five days prior to arrival.

5. **Guest Information**

- Guests are permitted to move their student into their assigned residence and will have access to the ITT, the Campus Center, and various other buildings based on regular business hours.
- Guest expectations
 - Masks will be required by students and guests in all indoor locations on move-in day.
 - Campus spaces are open to the public. All visitors to campus must follow [Smith College's COVID-related health and safety policies](#). Visitors are asked not to come to campus if they are sick or show symptoms.
 - Overnight guests are permitted following the [residential guest policies](#).

6. **Event Information**

- New student families are invited to participate in *Family Orientation* on September 1, 2022. The program will begin with the President's Welcome Assembly scheduled for 1 p.m. in John M. Greene Hall. The full Family Orientation schedule will be available on the [Orientation website](#) in the coming days.
- *Convo* will be held on September 5, 2022, at 7 p.m. on Burton Lawn. Student leaders from different parts of campus will offer a grand welcome to the student body by celebrating the start of the new year and honoring house traditions such as house cheers and the singing of Gaudeamus Igitur. Following the Students' Welcome, there will be a carnival, food, and the chance to catch up with old friends and to make new ones. In the event of inclement weather, the program will be held in the ITT.
- The first few weeks of the semester are full of events and programs to welcome you to campus. To be in the know:
 - Download the CORQ APP ([App Store](#)) ([Google Play](#))
 - Select **Smith College**
 - Login with your Smith email and password
 - Open and Save your event pass as a photo or to your Apple or Google Wallet - your ticket to events
 - See all of the events happening across campus
 - RSVP to events and build your activity profile. Your event pass is used to check you into programs and events, please have it ready before you arrive.

7. **Pre-Arrival To-Do List (ACTION ITEMS)**

- Student Handbook, Honor Code and Code of Conduct Acknowledgement

- These tasks are available in your [Workday](#) inbox - all students must complete.
- Contact testingandtracing@smith.edu if you have tested positive for COVID-19 within 90 days of travel to the College.

I look forward to your arrival and wish you safe travels. If you have any arrival questions, you are welcome to direct them to studentaffairs@smith.edu. See you soon!

Sincerely,

A handwritten signature in black ink that reads "Julianne D. Ohotnicky". The signature is written in a cursive style with a large, decorative initial 'J'.

Julianne D. Ohotnicky
Associate Vice President for Campus Life/Dean of Students
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