
Student Financial Services
College Hall 106
Northampton, Massachusetts 01063
(413) 585-2530 Fax (413) 585-2566

Non-Custodial Parent Waiver Petition

It is Smith College policy to calculate institutional financial aid eligibility for all applicants and students on their complete households and on all parental figures regardless of whether the parents live together or are legally recognized. The standard practice at Smith College is that we consider each biological parent in our calculations. In the case of same-sex couples, Smith College considers that when a couple welcomes a child into their home to create a family, each adult person becomes a parent. This definition is separate from any policy by a federal or state government regarding the legality of marriage, legal custody, or whether a second person was able to be listed on a birth certificate or adoption paperwork.

Smith College requires non-custodial parent financial aid application material based on the student's response on the CSS Profile to the Biological/Adoptive Parents Marital Status question and other financial aid application information.

By completing this form, you are petitioning for Smith College to make an exception to the requirement that your non-custodial parent submit financial aid application material. Please note that we treat all information received with the greatest respect and confidentiality. ***In cases of single adoptive parents and single parent of donor conceived child please complete sections 1, 2, 3, and 5 and disregard section 4.***

1. STUDENT INFORMATION

Name: _____ Smith ID: _____

Permanent address: _____

Telephone Number: _____ Email address: _____

2. HOUSEHOLD INFORMATION

Who lived in your household when you were born or adopted? (Please list name and relationship to student for each.)

Is there anyone else whom you consider a parental figure or who helps provide financial support? (Please list name and relationship to student for each.)

3. REQUIRED STATEMENTS

STUDENT STATEMENT (Required)

Attach a statement, in your own words, with any additional information that would help us better understand the circumstances that you believe make it appropriate for us to waive any financial information from your non-custodial parent. Be sure to provide as much detail as possible. Attach any applicable documentation to substantiate or expand upon your situation.

CUSTODIAL PARENT STATEMENT (Required)

Attach a statement, in your own words, with any additional information that would help us better understand the circumstances that you believe make it appropriate for us to waive any financial information from the student's non-custodial parent. Be sure to provide as much detail as possible. Attach any applicable documentation to substantiate or expand upon your situation.

THIRD PARTY STATEMENT (Required)

Attach a statement from a third party professional that verifies the details of your relationship with your non-custodial parent or to confirm that there is only one parental figure in your life. This statement must be written by someone who knows you in a professional capacity (e.g. counselors, clergy, physician, etc.) and must be provided on official letterhead. Please have the third party specify the nature and duration of your non-custodial parent’s relationship to you or your family. Letters from family members, family friends or your custodial parent’s attorney are not acceptable.

4. NON-CUSTODIAL PARENT INFORMATION

Non-Custodial parent name: _____

Address: _____

Telephone Number: _____ Occupation: _____

Marital status of your parents Divorced/Separated Never married
If divorced or separated, indicate the year of divorce or separation. _____

Has your non-custodial parent ever claimed you as a dependent on a federal tax return? _____
If yes, indicate the most recent tax year that this occurred. _____

Has your non-custodial parent remarried? _____
If yes, indicated the year this occurred. _____

FREQUENCY OF CONTACT

Have you had contact with your non-custodial parent in the past year? _____

If no, indicate the last time you had contact with him/her. _____
What was the nature of the contact? (e.g., visit, phone call, letter, etc.) _____

If yes, indicate how many times you had contact with him/her. _____
What was the nature of the contact? (e.g., visit, phone call, letter, etc.) _____

Are there any legal orders that limit your non-custodial parent’s contact with you? _____
If yes, please attach documentation (i.e., restraining order, divorce decree, etc.)

CHILD SUPPORT INFORMATION

Did your non-custodial parent pay child support in 2016? _____

If yes, indicate the amount he/she paid in 2016: For you \$_____ other children \$_____

If no, when was the last year child support was paid on your behalf? _____

5. CERTIFICATION

I certify that all the information provided on this form is accurate to the best of my knowledge.

Student’s signature: _____ Date: _____

Custodial parent’s signature: _____ Date: _____

Please return this form to: **Student Financial Services**
College Hall 106
Northampton, MA 01063

Email: sfs@smith.edu
Fax: (413) 585-2566

INTERNAL USE ONLY

Committee Review: Approved Denied Initials: _____ Date: _____