



SMITH COLLEGE

Office of the Registrar, College Hall 102

registrar@smith.edu 413-585-2550 (phone)

Prematriculation Certification Application

for College courses completed while in High School

- 1) Review prematriculation criteria and information on the [Smith College Registrar's website](#).
- 2) Student: complete the top portion of the form and send it to your high school for certification. Have an official transcript sent from the college you attended directly to the Smith Registrar's office. If you took courses at more than one college, please fill out a form for each school attended.
- 3) High School: If courses meet the criteria please confirm by signing below and send the form back to registrar@smith.edu

Date: _____ Smith ID# _____ Year Entered Smith: _____

Name: _____

High School: _____
Name City State

College Attended: _____
Name City State

List courses for which you are applying for credit:

Course #	Course Title	Credits	Counts towards high school graduation requirements?
_____	_____	_____	___ YES ___ NO
_____	_____	_____	___ YES ___ NO
_____	_____	_____	___ YES ___ NO
_____	_____	_____	___ YES ___ NO
_____	_____	_____	___ YES ___ NO
_____	_____	_____	___ YES ___ NO

(attach sheet for additional courses)

CERTIFICATION OF HIGH SCHOOL

We hereby certify that the student named above completed college-level courses while enrolled in high school. We further certify that:

- the above-listed courses were completed on the college/university campus with matriculated degree students and were not administered through the high school.
- the above-indicated courses/credits are not listed on the student's high school transcript as courses/credits counting toward the requirements for high school graduation.

Comments _____

School Official (print name) _____ Title _____

Signature _____ Date _____