

ACCESS AND SUPPORT FOR RETIRED FACULTY

Access to Campus Resources

OneCard ID

Emeriti and their spouses or partners are eligible for OneCard identification cards, which provide access to a variety of campus services. Emeriti may use their OneCards to take out materials from the libraries, to access the gym and fitness room facilities, and other services as assigned. Appointments to be issued an Emeriti OneCard can be made by calling 585-3082 or sending email to onecard@smith.edu. The OneCard office is in Stoddard Hall 207. For more information, please see www.smith.edu/its/onecard.

E-mail and network accounts

Emeriti continue to be eligible to use college e-mail and Novell network computer accounts to communicate with colleagues across campus and around the world, allowing them to share files and work both independently and collaboratively. Direct questions regarding the use of these resources to the IT Service Center in Stoddard Hall 203 at 585-4487 or 4its@smith.edu.

Library

Emeriti retain full faculty library privileges

Athletic facilities

Emeriti OneCard IDs provide retired faculty members and their spouses or partners with continued access to campus athletic facilities.

Out-But-Not-Down (OBND)

Throughout the academic year, the emeriti group OBND generally meets monthly and enjoys a series of speakers and lunches. Membership is automatic. A letter of welcome is sent to recent retirees, and new members are introduced at the group's October meeting. Members also gather for a holiday dinner in December and an end-of-the-year dinner in May. There is no charge for membership or meals, and spouses or partners are welcome to accompany emeriti.

On-line campus directory

Emeriti are included in the online directory, unless they indicate otherwise. Contact the Provost's Office with any changes in address or other contact information.

Parking

Emeriti are eligible to purchase a decal for parking on campus. The cost of the decal and the applicable parking regulations are the same as those for faculty and staff.

Office space

Emeriti Office Policy:

- Newly retired faculty members may retain their private faculty offices for one year following their retirement date, if they indicate to the Provost's office a desire to do so.
- At the end of the year, newly retired faculty members will be offered a shared office or carrel, depending on the need and purpose of the space (the space survey will be used to gather this information).
- Emeriti faculty members in shared offices or in carrels may use the space for a one-year period, after which another review of space needs will take place.
- Emeriti faculty members may be approved to continue use of the shared office or a carrel for additional one-year terms, depending on the results of the space needs review.
- These guidelines are subject to office and carrel availability.

Mail delivery

Emeriti with campus office space continue to receive mail delivery to their campus mailboxes.

College-assigned computers and technology

All emeriti may retain the use of computers assigned to them under the Faculty Computer Access Program (FCAP). If the computer is no longer needed or becomes inoperable, it must be returned to ITS to be properly erased, recycled, and removed from the college's inventory. If an emeritus faculty member no longer has assigned office space on campus, then all other college-owned assets must be turned into ITS, as these devices remain the property of the college.

Computers for personal purchase

With their Emeriti OneCard ID, they may purchase new computers through the Smith College Computer Store, which sells hardware, software and accessories at educationally discounted prices. The Computer Store is located in Stoddard Hall 202 and can be reached at 413-585-3027 or by sending e-mail to cstore@smith.edu.

Printing and photocopying

Emeriti may use their OneCard for on-campus photocopying and printing related to their scholarship.

Support for Scholarship and Development

Teaching

Following full retirement, emeriti are eligible to teach on a per course basis at the college's standard per course rate for emeriti at the time the course is taught (\$12,500 beginning in Fall 2008). These appointments to teach are at the invitation of the department and as needed by the college.

Emeriti Research Grants

The Committee on Faculty Compensation and Development (CFCD) provides grants for the continued scholarly activities of emeriti. In 2018-19 (July 1 - June 30), emeriti are eligible to apply for up to a maximum of \$1,500 and must apply in advance of any expenditure. Please see Section F of the Moneybook (<https://www.smith.edu/sites/default/files/media/Documents/Provost/Moneybook.pdf>) for further details on eligible expenses and procedures for application and reimbursement.

Questions and applications regarding CFCD emeriti support may be directed to Saari Greylock, Senior Academic Budget Manager in the Office of the Provost and Dean of the Faculty (sgreylock@smith.edu or 413-585-3007, College Hall 206).

Sponsored Research Support

Emeriti maintain their affiliation with the college and have access to sponsored research support services. Grant funding opportunities may be accessed through the Office of Corporate and Foundation Relations (<https://www.smith.edu/about-smith/giving/cfr>), and application assistance may be requested through that office as well as the Sponsored Research Office (<https://www.smith.edu/about-smith/provost/sponsored-research>). For further information, contact Marilyn Woodman (mwoodman@smith.edu) or Emily Robinson (erobins@smith.edu).

Auditing Courses at Smith

Emeriti are eligible to audit a lecture course at Smith on a no-fee, space available basis with the permission of the instructor. Registration materials and additional information are available online at https://www.smith.edu/registrar/registration_auditing.php.

Five College Learning in Retirement

Member-designed and moderated seminars stand at the core of the Five College Learning in Retirement (LIR) program, which is affiliated with the consortium and with the Elder Hostel Information Network. Each year LIR sponsors as many as 50 seminars for its members, who now number more than 250. Additional information is available online at www.5clir.org.

Alumnae Association and Travel Program

Emeriti automatically become honorary members of the Smith College Alumnae Association and are eligible to participate in the Smith Travel Program which is a service offered by the Office of Alumnae Relations. Recent trips include Journey to Southern Africa, The Extraordinary Art and Culture of Bilbao and Valencia, An Icelandic Interlude and The Enchanting Douro River. Contact the Travel Office by calling (413) 585 2029 or sending an e-mail to alumtrav@smith.edu. More information about upcoming trips is available online at www.alumnae.smith.edu/travel.

Office of the Provost/Dean of the Faculty
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