

## **SOURCES OF INTERNAL FACULTY FUNDING: The Cheat Sheet**

### **CFCD: Committee on Faculty Compensation & Development**

- Annual allocation to support research, teaching, professional development: up to \$3,000 per year for eligible full-time faculty; prorated for eligible part-time faculty
  - Wide but defined range of eligible expenses, including conference/research travel, publication costs, research supplies & materials, and up to \$500 towards computer equipment. Funding is not taxed.
  - Supplemental funding available by application
  - Allocation expires at end of fiscal year, June 30, and is replenished July 1
- Student research assistance grants: by application once per semester & summer to work with Smith undergraduates on substantive research; faculty with starter grants are eligible
- Endowed Fellowships, Connections Grants and more: see the Moneybook for details

### **Discretionary Grants (previously "Research Grants"):**

- Broadly support faculty research, teaching, and professional development
- May be used for wider array of expenses than CFCD allocation, including professional membership fees, computer equipment (no maximum), student assistance, and books
- Unspent funds carry forward year to year, unlike CFCD allocation
- Funding is not taxed, unlike stipends
- May be charged directly by the Computer Store or Stockrooms

### **Starter Grants:**

- Awarded to new tenure-track faculty: broadly support faculty research, teaching, and professional development
- Normally in lieu of eligibility for the CFCD allocation until expended, but faculty retain eligibility to other CFCD programs such as student assistance grants and fellowships
- May be used for same wide array of expenses as Discretionary Grants
- Unspent funds carry forward year to year; funding is not taxed
- May be charged directly by the Computer Store or Stockrooms

### **Departmental:**

- Ask your chair if there is faculty funding available through your department

### **Access to All Sources of Funding:**

- Typically reimbursement: fill out an Expense Reimbursement Report, attach original receipts, send to Saari Greylock, Provost's Office, College Hall 206
- Charge directly at the Computer Store and Stockrooms by providing your grant number
- Contact Saari Greylock (x3007) or Susanne Kiley (x5541) for grant balances or reimbursement status

### **Questions:**

- Contact Saari Greylock ([sgreylock@smith.edu](mailto:sgreylock@smith.edu), x3007), Senior Academic Budget Manager
- Discretionary & Starter Grant full guidelines: see Section II of the Moneybook

Provost's Office: <https://www.smith.edu/about-smith/provost/grants-funding>

Moneybook: <https://www.smith.edu/sites/default/files/media/Documents/Provost/Moneybook.pdf>

Forms: <https://www.smith.edu/about-smith/controller/forms-policies>