

## SOURCES OF INTERNAL FACULTY FUNDING: The Cheat Sheet

### CFCD: Committee on Faculty Compensation & Development

- Annual allocation to support research, teaching, professional development: up to \$3,000 per year for eligible full-time faculty; prorated for eligible part-time faculty
  - Wide but defined range of eligible expenses, including conference/research travel, publication costs, research supplies & materials, and up to \$500 towards computer equipment/technology. Funding is not taxed.
  - Supplemental funding available by application
  - Allocation expires at end of fiscal year, June 30, and is replenished July 1
- Student research assistance grants: by application once per semester & summer to work with Smith undergraduates on substantive research; faculty with starter grants are eligible
- Endowed Fellowships, Connections Grants and more: see the Moneybook for details

### Discretionary Grants (previously "Research Grants"):

- Broadly support faculty research, teaching, and professional development
- May be used for wider array of expenses than CFCD allocation, including professional membership fees, computer equipment (no maximum), student assistance, and books
- Unspent funds carry forward year to year, unlike CFCD allocation
- Funding is not taxed, unlike stipends

### Starter Grants:

- Awarded to new tenure-track faculty: broadly support faculty research, teaching, and professional development
- Normally in lieu of eligibility for the CFCD allocation until expended, but faculty retain eligibility to other CFCD programs such as student assistance grants and fellowships
- May be used for same wide array of expenses as Discretionary Grants
- Unspent funds carry forward year to year; funding is not taxed

### Departmental:

- Ask your chair if there is faculty funding available through your department

### Access to All Sources of Funding:

- Typically reimbursement: submit through Workday, [instructions posted here](#)
- Charge directly at the Computer Store and Stockrooms by providing your grant number
- View grant balances, transaction history through the [Grant Manager dashboard](#)

### Questions:

- Contact Saari Greylock ([sgreylock@smith.edu](mailto:sgreylock@smith.edu), x3007), Senior Academic Budget Manager, or Susanne Kiley ([skiley@smith.edu](mailto:skiley@smith.edu), x5541), Grants Specialist
- Guidelines on use, eligible expenses, etc. for all funding: see the [Moneybook](#)

Provost's Office: <https://www.smith.edu/about-smith/provost/grants-funding>

Moneybook: <https://www.smith.edu/sites/default/files/media/Documents/Provost/Moneybook.pdf>

Controller's Office: <https://www.smith.edu/about-smith/controller/forms-policies>

Workday: <https://wd5.myworkday.com/smithcollege/d/home.html>