May-June 2020 Faculty Development Workshops
All faculty members welcome!

RSVPs for all events here by 5/18
(Zoom invitations will be sent to those who register)

Tuesdays Together

Join your colleagues for a series of weekly conversations organized around the four themes highlighted by the National Center for Faculty Development and Diversity’s (NCFDD) core curriculum. According to the NCFDD website, this core curriculum “is designed to teach you the 10 key skills necessary to thrive in the Academy. We define ‘thriving’ as having extraordinary writing and research productivity AND having a full and healthy life off campus.”

How do you participate in these conversations?

STEP ONE: RSVP
Using the link at the top of this page, be sure to RSVP to all of the conversations you would like to join. A Zoom link will be sent to you via email in advance of the conversation.

STEP TWO: CREATE YOUR OWN NCFDD ACCOUNT
Members of the Smith community can access all of the NCFDD professional development resources--including offerings as diverse as on-line writing challenges, motivating weekly email messages, and their extensive webinar offerings--for free. Go to the NCFDD website and use your Smith email account to make your own account, if you do not already have one.

STEP THREE: TAKE A LOOK AT THE NCFDD RESOURCES
Take a look at one or more of the recommended webinars for each of the topics below (you can find all 10 of the webinars at the NCFDD site under “Resources” and then “Core Curriculum”).

STEP FOUR: COME TALK WITH COLLEAGUES
Come join the conversations! Talk with others about the ideas you hear and how you might incorporate them into your professional life moving forward. If you do not get a chance to watch any webinar, come anyway. Perhaps the conversation will inspire you to investigate some of the NCFDD resources that might be most useful to you afterwards.

Planning for Summer
Tuesday, May 19th, 10-11 am

Create a plan to achieve your goals and enjoy your summer.

Recommended NCFDD webinar: Every Semester Needs A Plan
**Strengthening Productivity**  
Tuesday, May 26th, 11 am-noon

Develop approaches that will help you to find the time and focus to propel your writing and scholarly productivity. Come hear about a new pilot initiative at Smith to create a research accountability buddy system.

*Recommended NCFDD webinars on this topic: Overcoming Academic Perfectionism; Move from Resistance to Writing; Align Your Time With Your Priorities*

**Balancing Work and Life**  
Tuesday, June 2nd, 11 am-noon

Strengthen habits that manage your time so you can achieve your long-term professional goals while finding time for the other parts of your life.

*Recommended NCFDD webinars on this topic: Align Your Time With Your Priorities; Academic Time-Management; The Art of Saying “No”*

**Healthy Relationships**  
Tuesday, June 9th, 11 am to noon

Cultivate healthy professional relationships and better manage professional stress.

*Recommended NCFDD webinars on this topic: Cultivate a Network of Mentors & Sponsors; Engage in Healthy Conflict; Managing Stress & Rejection*

**Writing Wednesdays**

Wednesday, May 20th, 8:15 am to noon  
Wednesday, May 27th, noon to 4:15 pm  
Wednesday, June 3rd, 8:15 am to noon  
Wednesday, June 10th, noon to 4:15 pm

Have writing to get done but finding it hard to get started? Find that your writing is easier when done with good colleagues? Earmark your calendar, grab your laptop, and join these on-line opportunities! Come any time during the sessions. [RSVP](#) and a Zoom link will be sent to you via email in advance.

*All faculty members welcome.*