

Conditions for Use of Sage Hall

- No food or drink except covered water bottles is allowed anywhere in Sage Hall other than the Green Room.
- Please keep doors closed to help with soundproofing.
- Please treat the building, equipment, furniture, and instruments with respect.
- If you are not a student, please stay in the space reserved for your use.
- Please don't put any food or drink on the pianos.
- Turn lights off when leaving a room.
- Shut windows when leaving a room.

Sweeney and Earle specifically:

- If gaffer's tape is used for marking blocking on the stage, please remove this when your event is over.
- Do not change lighting presets. If additional settings are needed consult the Music Office. Please use rehearsal lighting for rehearsals.
- Requests for use of a piano on stage must be made in advance to the Music Dept.
- Please recover the concert pianos when not in use.
- If you wish to change the setting of the shades, please consult the Music Office.
- The Sweeney projection screen may only be operated by a custodian or event staff person.