

Petition for In-Person, Smith-Supported Internship

This petition must be completed by students who wish to use college funding or credit to support an in-person (partial or full) internship during summer 2021. This includes students receiving funding (either through Praxis or other campus source) or those receiving college credit for their internship. Any internship that is granted approval must take place in the U.S. or in a student's home country.

This form is a guide to help assess the potential risk of an activity. No single answer is qualifying or disqualifying.

To save completed form: **Print as PDF**

Student Name: _____ Class Year: _____

Student Email: _____ ID 99# _____

What Smith College department or program is providing funding or credit for this internship?

Name of Organization: _____

Organization City & State: _____

Supervisor Name: _____

Supervisor Email: _____ Phone: _____

Please provide detailed responses to the following questions:

1) Does the organization require interns to work in person?

Yes

No

Please explain why it is essential that this internship be performed partially or entirely in-person.

2) Please check the box if the program will have the following COVID-19 mitigation measures in place for the duration of your in-person internship (Check all that apply):

A policy for physical distancing in all shared spaces, including indoor occupancy limits

A mask mandate

A daily process for confirming all individuals are symptom free

Cleaning and disinfecting protocols according to CDC guidelines (or WHO guidelines)

Employer conducts frequent asymptomatic testing

Employer does not conduct asymptomatic testing, but it is available in the community

Employer conducts contact tracing of positive cases

Employer does not conduct contact tracing, but there is a plan for how it is performed in the community

Interns will receive pre-departure safety and compliance training on health protocols and expectations

Data on disease prevalence for the location which is available and updated regularly

3) From where will you be traveling to engage in your in-person internship?

For example, will you travel directly from Smith campus to your internship city, or from your home address to the internship location?

4) Do you have any concerns about your ability to obtain on-demand health care in the location of your internship? Please explain.

5) As part of this internship, will you be working directly with COVID-19 positive populations?

Yes

No

Unsure

6) Housing Arrangements:

Please describe your anticipated housing arrangements during your summer internship. Where you will live, and with whom? What measures you will take to reduce your exposure to and spread of COVID-19 at home? Please provide as much detail as possible.

7) Transportation Plans:

Please describe your anticipated transportation plans, both to and from your internship city, and in your daily commute to and from your internship site. What measures will you take to reduce your exposure to and possible spread of COVID-19?

8) What is your understanding of the current prevalence of COVID-19 in the location where you propose to complete your in-person internship? Please describe prevalence rates, access to healthcare and any additional information.

9) Is there anything else you would like us to know as we review your petition for an in-person internship?

Student Signature _____ Date _____