

Internship with the Jewish Women's Archive Fall/Spring/January-Term

The Smith College Jewish Studies Program announces a collaborative partnership for virtual (online) student internships at the Jewish Women's Archive.

The [Jewish Women's Archive](#) (JWA) is a national organization dedicated to collecting and promoting the extraordinary stories of Jewish women. JWA explores the past as a framework for understanding the issues important to women today; inspires young people with remarkable role models; and uses Jewish women's stories to excite people to see themselves as agents of change.

JWA's website is the world's largest collection of information on Jewish women and draws more than 1.5 million visitors a year seeking information, inspiration, community, and a sense of identity. JWA also hosts public programs; trains the thought leaders of tomorrow; sparks conversation with its blog, podcast, and social media presence; and is a leading voice in feminist and Jewish spheres.

The ideal candidates will be motivated and enthusiastic and have a strong interest in Jewish Studies, feminism, and public history. A commitment of 100 hours is required, and all work is done remotely under the supervision of a mentor at the JWA.

Interns may work on a variety of projects, such as:

- Assisting with the ongoing revision of the [Shabzi/Hyman Encyclopedia of Jewish Women](#) by updating entries, adding multimedia illustrations, and uploading material to the website.
- Working with JWA's extensive collections of oral history materials by transcribing and/or reviewing oral history transcripts and cataloging, describing, and organizing oral history records.
- Adding entries to the "[This Week in History](#)" feature.
- Contributing to JWA's robust social media presence and blog.
- Assisting in the marketing of JWA's events and programs.

Experience & Qualifications

- Strong writing skills
- Detail-oriented
- Ability to work both independently and collaboratively
- Ability to meet deadlines
- Excellent computer skills
- Keen interest in the history of Jewish women and feminism
- Background in history, gender studies, or Jewish Studies; interest in public history a plus

Opportunities

- Gain unique insight into the inner workings of a nationally recognized non-profit
- Gain increased understanding of the editorial process
- Learn about the rich history of Jewish women
- Connect to an influential network of professional women and community partners
- Receive professional advice and guidance from JWA's talented staff
- Build marketable professional skills

Smith's Program in Jewish Studies and the JWA are committed to supporting interns for their work:

For fall, January-Term or spring semester internships: Students may enroll in a special studies course (JUD 400: Jewish Women's Archive), supervised by a member of the Jewish Studies program. The course will be graded S/U. Students will be evaluated based on the final project that emanates from the JWA internship, a self-evaluation, and the feedback of your JWA mentor and Smith Jewish Studies special studies coordinator.

OR

For January-Term or summer internships: Students may apply for Praxis funding from Smith College for internships pursued over January-Term or the Summer. If a student pursues Praxis funding to support their internship they may not enroll in JUD 400 for credit.

If you are interested in applying, send an email to Justin Cammy (jcammy@smith.edu) at Smith and Mikki Pugh at the JWA (mpugh@jwa.org). Please provide the following information. Please note that the JWA ultimately determines the selection of its interns.

- Your current resume
- A cover letter expressing your interest with the contact information of a reference