Become a Certified Driver for CSO

Requirements for Registering Driving Credentials:

- Drivers must have a valid U.S. driver’s license issued from the U.S. or U.S. territories
- Driver must be at least 18 years old
- Students must have at least one year’s driving experience, either in the U.S. or internationally. This includes time when you had your permit and were learning to drive
- Drivers must be a student at Smith College
- Drivers may not have had:
  - More than two accidents in past three years
  - Any Type A violations in past three years
  - Any combination of accidents and Type B violations more than two in past three years

Steps to Become Van Certified for Smith Six-Passenger Vans

1) Registering Driving Credentials:
   - Go online to https://www.fivecolleges.edu/riskmgmt/policies/driver_credentialing
   - Read the Driver Minimum Requirements
   - Read the Driver Agreement to Terms and Conditions, Rules and Regulations
   - Go to the top of the page to Quick Links, click on “Start the credentialing process”
   - Then fill out the “Online Driver Credentialing Form” (driver’s license information)

2) Online Driver Safety Presentation:
   - Go online to www.smith.edu/sga/vans.php for instructions and the link for the online Driver Safety presentation. The SGA Office will run a report to assess who has completed the credentialing process.

3) Read the CSO Driver Manual & Policies:

4) Sign the CSO Driver Agreement:
   - We require all drivers who drive CSO vans read the CSO Driver Manual & Policies and then sign our Google Form, acknowledging you have read the material and abide by our rules and guidelines. Go to: https://goo.gl/forms/nJ7zk2EfckTUHoSI3

*Please NOTE:* Our priority is to keep you safe. Our vans are kept in excellent condition. We will not make you drive under terrible weather conditions. You are not liable for any injuries as a student driver. Smith has insurance and that is why we can only take Smith vans. Do not drive students in personal vehicles. If you have a driver’s license we really want to encourage you to serve as a driver for your community service activities because many of our volunteer projects really depend on drivers to move forward. -- 🚗