



Smith College
Graduate and Special Programs
College Hall 103
Northampton, MA 01063 U.S.A.
Telephone: (413) 585-3050
Fax: (413) 585-3054
E-mail: gradstdy@smith.edu

Application for Non-U.S. Citizens

Read instructions carefully and retain for your files.

Academic Program

The academic year at Smith consists of two semesters. The first semester begins in early September and ends in the third week of December. The second semester begins at the end of January and lasts until early May, with a one-week vacation in the early spring. Classes are not in session during the five weeks between semesters, and for the first two weeks of that period, the college houses are closed and students living in college housing must leave campus. For the three weeks prior to the beginning of the second semester, however, the college offers an Inter-term program for which many students return to campus. Interterm is a time when students can join in informal courses and seminars, undertake special research projects, or investigate career options by working in internships. Some students simply take advantage of the time to enjoy the cultural, artistic, and recreational facilities of the college without the pressures of semester-time course work. There is no additional charge for the Interterm period; it is covered by the normal semester fees. Normally, no summer courses of study are offered at Smith, and during summer vacation, international students return home or support themselves in the U.S.

Campus Life

Smith provides a wide variety of campus activities along with its rigorous academic life. Students are encouraged to participate in artistic,

athletic, cultural, and religious organizations. During the year there are over 70 lectures, more than 65 concerts and recitals, 50 performances of dance and theatre productions, 25 talks and lectures at the Museum of Art, and 165 films shown on campus. Most of these activities are free. The college has a vigorous sports program and 15 inter-collegiate teams. Smith has two full-sized gymnasiums, squash courts, an indoor swimming pool, tennis courts, and a ¾ mile running track, and 20 acres of playing fields. An active international students organization offers a chance for students from other countries to get together to share experiences and the challenge of studying in the U.S. Functions like International Students Day on campus allow the students to share their culture, traditions, and food with those of other students. All international students are welcome and encouraged to join the International Students Organization at Smith.

Admission

Admission to Smith College is highly competitive. Before submitting an application, read this pamphlet carefully making sure that Smith offers the type of graduate education you seek and that you have the necessary qualifications and resources to make a realistic application.

Required Preparation

You should be fluent in all areas of the English language — speaking, writing, and reading comprehension. Your college records should be outstanding and should demonstrate evidence of some training in languages, mathematics, sciences, history, literature, and writing.

To be eligible for admission to a graduate degree program, you must have a bachelor's degree or its equivalent and an undergraduate record of high caliber.

Application Date

Admission to Smith College is for September entrance only. For most programs, all parts of the application are due in the Graduate and Special Programs office no later than January 15 of the year you are seeking entrance; however, some programs have earlier deadlines. Please visit our website to check the deadline for your program of interest:

<https://www.smith.edu/admission-aid/how-apply/graduate>

Test Requirement

If the language of instruction in your undergraduate school and/or the language spoken at home is not English, scores from the Test of English as a Foreign Language (TOEFL) or the International English Language Testing System (IELTS) are required.

If you are from an English-speaking country, you must submit results from the Graduate Record Exam (GRE) in place of the TOEFL or IELTS.

The web address for the TOEFL is <http://www.toefl.org>; for the IELTS, <http://www.ielts.org>, and for the GRE, <http://www.ets.org/gre>. When you register to take a test, please be sure to request that the testing service send your scores directly to Smith College. Our CEEB number is 3762.

Required Documents

ALL DOCUMENTS MUST BE TRANSLATED TO ENGLISH

- a. Application form
- b. Personal Statement
- c. Application fee (\$60) or letter requesting a fee waiver
- d. Full record of grades
- e. Official transcript or certificate stating degree and date received
- f. Official TOEFL or IELTS (or GRE) results
- g. Resume
- h. Writing sample
- i. Three recommendations (See instructions on the application form)
- j. Supplementary materials for departments (if applicable)
- k. Financial aid forms, if applicable

Financial Aid

Some financial aid is available to assist international applicants who would otherwise be unable to attend Smith.

Your total cost of education includes tuition, housing, meals, health insurance, books and course supplies,

and personal expenses. Scholarship awards are determined by the Graduate and Special Programs office and vary depending on circumstances and funds available. A scholarship is generally limited to a percentage of tuition. No aid is available for personal or travel expenses or for vacation periods.

Scholarship aid is applied directly to billed fees. You are eligible to reapply for aid each year of graduate study at Smith. If you do not apply for aid, it is assumed by the college that you will be able to arrange for your entire support throughout your graduate years. Exceptions may be made in the event of a drastic change in circumstances.

Because funds are limited, you should apply for aid only if your resources are insufficient to meet college expenses.

Required Financial Aid Documents

To apply for aid, submit the Smith College Financial Aid Application for Non-U.S. Citizens and a photocopy of your most recent income tax return and/or a signed statement of income and benefits from your employer.

These forms should be received along with your application for admission.

Health Forms/Health Insurance

Please note that, if admitted to Smith College, you will be required, before entry, to submit a medical report. You will also be required to enroll in the college health insurance plan at your own cost.

Employment in the U.S.

United States immigration regulations prevent international students from accepting employment outside of the college. This limitation on paid work must be considered in making your financial plans. If you are admitted to a two-year program and are expected to stay here during the summer, you may only work on campus. Permission for work outside the college must be given by the U.S. Citizenship and Immigration Services (USCIS), but such permission is rarely granted.

Notice of Nondiscrimination

Smith College is committed to maintaining a diverse community in an atmosphere of mutual respect and appreciation of differences.

Smith College does not discriminate in its educational and employment policies on the bases of race, color, creed, religion, national/ethnic origin, sex, sexual orientation, gender identity and expression, genetic information, age, disability, or service in the military or other uniformed services.

Smith's admission policies and practices are guided by the same principle, concerning all applicants to the graduate programs.

The following person has been designated to handle inquiries regarding the nondiscrimination policies: Adviser for Equity Complaints, College Hall 302, (413) 585-2141, or visit www.smith.edu/diversity.



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Please return this form as soon as possible, but no later than JANUARY 15, and enclose a \$60 check or money order, payable to SMITH COLLEGE, for the non-refundable application fee. Your application cannot be processed without the fee or a request for a fee waiver. This form and all required documents must be submitted in English.

What is your program of interest? Please check one.

- Graduate Degree
Diploma Program

Attach here (or send separately) a photograph taken within the past year. Please be sure your full name is written on the photograph for identification should the photograph become separated from your application.

PERSONAL INFORMATION

Full Name (please type family name in call-caps)
Male
Female

Date of birth (Month/Day/Year)
Country of birth
Country of citizenship

Do you have a Permanent U.S. Resident visa? Yes No
If yes, alien registration number

If you currently have a U.S. visa, give visa type

Home address (as it should appear on mailings)

Telephone
E-mail

Have you ever applied to Smith before? Yes No
If yes, when?

Are you applying for financial aid to attend Smith College? Yes No

PLEASE NOTE: In order to be considered for financial aid, you must file the Smith College Financial Aid Application for Non U.S. Citizens.

If any of your relatives has attended Smith or been associated with Smith in some capacity, please indicate:

Table with 4 columns: Name, City, State, Country, Relationship to you, Class at Smith (or other association)

OPTIONAL INFORMATION

Please indicate how you identify yourself. Check one or more and describe your background. No information will be used in a discriminatory manner.

- Asian (including Indian subcontinent and Philippines)
Black (including African and Caribbean)
Hispanic or Latino (including Spain)
Pacific Islander (Original Peoples)
White (including Middle Eastern)

LANGUAGE BACKGROUND

If the language of instruction in your school and the language spoken at home is not English, the Test of English as a Foreign Language (TOEFL) or the International English Language Testing System IELTS is required Date taken: _____
 Score: _____

What is your proficiency in English and other languages? (*Rate yourself as excellent, good, or fair in each area.*)

Language	Writing	Reading	Speaking
<i>English</i>			
First language			
Other			
Other			

SCHOOL INFORMATION

List all schools or universities attended beyond high school, listing *first* the one in which you are presently enrolled.

Name of School/University	City	Country	Dates of attendance

List college or university certificates, degrees or diplomas you expect to have completed by the date of proposed entrance to the college.

Name of School/University	Give exact name of degree or diploma, and <i>please translate to English</i>	Date awarded <i>month / year</i>
		/
		/

SPECIAL AWARDS AND HONORS

Please list any awards or honors received in the past three years.

FAMILY INFORMATION

Mother

First name, middle initial or maiden name, last name _____

Address _____
Street address

Town/city _____ State/Country _____ Postal code _____

Telephone () _____

Employer _____

Job title _____

Business telephone () _____

Sisters:

_____ *Names, ages, colleges attended*

Brothers:

_____ *Names, ages, colleges attended*

Marital status: Never married Married Widowed Separated Divorced

	Name	Gender	Date of birth
Spouse:			
Children:			

Name and address of any relatives or close friends living in the U.S. (*Indicate relationship*) _____

RECOMMENDATIONS

Please list below the three people from whom you will request letters of recommendation. If possible, one of these should be from a professor with whom you have recently worked.

Name		Position (or title)	
Name		Position (or title)	
Name		Position (or title)	

REQUIRED MATERIALS

All required application materials must be submitted in English.

- 1. Application form
- 2. Personal statement
- 3. \$60 Application fee or waiver request
- 4. Record of grades (in English)
- 5. Transcript or certificate (in English)
- 6. TOEFL or IELTS
- 7. Resume
- 8. Sample of academic writing
- 9. Three letters of recommendation
- 10. Financial aid forms
- 11. Supplementary materials (if applicable)
 - a. Biological Sciences information sheet
 - b. Dance supplement
 - c. Exercise & Sport Studies supplement

Applicant's signature _____ **Date** _____
Your signature constitutes a pledge that all information in this application is accurate to the best of your knowledge.

This page is for your personal statement, *to be written in English*. The Graduate Admission Committee wishes to know of intellectual interests, personal experiences, and future aspirations that you think are significant for the consideration of your application. Remember that good writing is distinguished by clarity and brevity. Your statement should be limited to 500 to 700 words.

Applicant's signature _____ Date _____
Your signature constitutes a pledge that this essay is entirely your own work.



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Evaluation of Applicant

Name of applicant (please type family name in all-caps) _____

School or university _____

APPLICANT: complete the above and give to your recommender.

I request that this report be sent to Smith College Graduate and Special Programs with the understanding that it will be used in support of my application. I understand that I may not read this evaluation, and I will not seek to do so, either while enrolled at Smith or subsequently.

APPLICANT'S SIGNATURE _____ **DATE** _____

RECOMMENDER: please return this form as soon as possible, but no later than January 15. If you prefer, you may send a personal letter. Because Smith receives many more requests for admission than it has places, your candid statement will help the Admission Committee in comparing one applicant with another in making a final decision. We would appreciate your comments on the applicant's maturity, adaptability, intellectual capacity, and motivation for academic work.

RECOMMENDER'S SIGNATURE _____ **DATE** _____

Name _____ Position _____

School or university _____ Address _____

E-mail address _____



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RECOMMENDER'S SIGNATURE _____ **DATE** _____

Name _____ Position _____

School or university _____ Address _____

E-mail address _____

CHECKLIST

Keep this list as a record of your Smith application. In addition, we recommend that you keep a copy of your parts of the application.

REMINDER: Please be sure to have all materials translated to English before submitting them to Smith College.

ITEM	DATE
1. Application form	Mailed to Smith College Graduate & Special Programs on _____
2. Personal Statement	Mailed to Smith College Graduate & Special Programs on _____
3. Application Fee (\$60) or waiver request	Mailed to Smith College Graduate & Special Programs on _____
4. Official copy of courses taken and grades received (translated into English)	Request sent to undergraduate school or university on _____
5. Official transcript verifying degree and date received (translated into English)	Request sent to undergraduate school or university on _____
6. Official copy of TOEFL, IELTS, or GRE scores	Request sent to testing service center on _____
7. Resume	Mailed to Smith College Graduate & Special Programs on _____
8. Sample of academic writing (MFA/Theatre: full-length play)	Mailed to Smith College Graduate & Special Programs on _____
9. Three letters of recommendation	Evaluation forms sent to recommenders on _____
10. Supplementary materials (if applicable) <ul style="list-style-type: none"> a. Biological Sciences information sheet b. Dance supplement c. Exercise & Sport Studies supplement 	Mailed to Smith College Graduate & Special Programs on _____
11. Financial Aid forms, if applicable	Mailed to Smith College Graduate & Special Programs on _____

All application materials should be mailed to

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 Graduate and Special Programs
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Documents (in pdf format) may be sent to

gradstdy@smith.edu

Information may be sent via fax only when absolutely necessary: (413) 585-3054.

The Graduate and Special Programs office staff will contact you after materials have been received.

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Smith's admission policies and practices are guided by the same principle, concerning all applicants to the graduate programs.

For more information, please contact the adviser for equity complaints, College Hall 302, 413-585-2141, or visit www.smith.edu/diversity.