

Global Financial Institutions Concentration



Learn to Excel with Excel Confirmation

Student: Please complete the upper portion of this form and give it to the workshop instructor at the beginning of day one.

Name: _____

Graduation Year: _____

Instructor Name and Title: _____

Begin Date: _____

End Date: _____

Instructor: By signing this form, you are certifying that the Smith student named above successfully completed both the Beginner/Intermediate and Advanced Excel workshops sponsored by the Conway Innovation & Entrepreneurship Center at Smith College.

Student completed Beginner/Intermediate workshop	YES	NO
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Student completed Advanced workshop	YES	NO
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Instructor signature: _____ Date: _____

Students: Submit this completed form to Jennifer Kennedy at the Conway Center (jwkennedy@smith.edu, Campus address: Conway Center, 146 Elm Street).