

Learn to Excel with Excel Confirmation

Student: Please complete the upper portion of this form and give it to the workshop instructor at the beginning of day one.

Name: _____

Graduation Year: _____

Instructor Name and Title: _____

Begin Date: _____

End Date: _____

Instructor: By signing this form, you are certifying that the Smith student named above successfully completed both the Beginner/Intermediate and Advanced Excel workshops sponsored by the Conway Innovation & Entrepreneurship Center at Smith College.

Student completed Beginner/Intermediate workshop YES NO

Student completed Advanced workshop YES NO

Instructor signature: _____ Date: _____

Students: Submit this completed form to Veeka Trofimova (vtrofimova@smith.edu), Concentrations Administrative Coordinator, Wright Hall 227