



Smith Survival Guide



Originally written by Women and Financial Independence (WFI) interns and published in 2005 under the title “Things I Wish I’d Known When I Came to Smith,” this guide was created by Smith students for Smith students. It was last updated in Summer 2019 by Conway Innovation & Entrepreneurship Center (CIEC) intern Danielle Davis ‘21.

DISCLAIMER:

This booklet is not intended to be a comprehensive guide to all on- and off-campus or online services available to Smith students. All information in this booklet, including web site URL’s, is provided for informational purposes only. The CIEC is not responsible for and does not guarantee, nor endorse, the products or services listed in this booklet.

GETTING TO KNOW SMITH

Ada Comstock Handbook

<https://spark.adobe.com/page/FeOtKwj10k9Vy/>

Though the Ada handbook has some information applicable only to Adas, it does have a lot of useful information for all Smithies, such as information about Smith traditions, downtown Northampton, area shopping, and more.

Automated Teller Machine (ATM)

The one on-campus ATM is located on the Garden Level of the Campus Center and is operated by UMass Five College Federal Credit Union. You may be charged a fee for using the machine.

Bicycle Kitchen

<https://sophia.smith.edu/blog/bikekitchen/>

Learn how to care for your bike during Bike Fix'n Fridays. Don't have your own? Rent one for the Semester – just \$20. Look for them on Facebook.

The Botanic Garden

www.smith.edu/garden/

Sometimes you just need to stop and smell the roses! The Botanic Garden incorporates the study of plants into the academic life of the College. You can visit the Lyman Conservatory, the Campus Arboretum, and any one of the many outdoor gardens.

Box Office

www.smith.edu/smitharts/boxoffice.php

Information about theatre, dance and music production can be found here. Discount tickets are generally available for all students.

Campus Center (CC)

www.smith.edu/ose/campus_center.php

- Daily Café Specials: x2233
- Grécourt Bookstore: x4140
- Information Desk: x4801
- Mailroom: x4156
- OSE: x2639
- SGA: x4950

Student mailboxes, TV lounge, playroom (with pool and air hockey), the Grécourt bookstore, café, Office of Student Engagement (OSE) and the Student Government Association (SGA) office are located in the Campus Center. Students can send out UPS, Federal Express and other services through the mailroom.

Center for the Environment, Ecological Design & Sustainability (CEEDS)

www.smith.edu/ceeds/ | Garden Level of Wright Hall
CEEDS helps students integrate knowledge throughout the disciplines in support of environmental decisions and action.

Class Dean's Office

www.smith.edu/about-smith/class-deans | College Hall 101
See your class dean to discuss course selection and registration, grades, credit shortages, choosing a major, study abroad, honors, summer school credit, leaves of absence or any other academic questions. You can make an appointment or drop in during your dean's open hours:

- *First Years*: Jane Stangl (x4910)
M: 10:30a-Noon; Th: 2-3:30p
- *Sophomores*: Tina Wildhagen (x4930)
W: 10a-Noon; Th: 10:30-11:30a
- *Juniors/Adas*: Andrea Rossi-Reder (x4930)
M: 2-3:30p; W: 2:30-3:20p; Th: 11a-Noon
- *Seniors*: Danielle Carr Ramdath (x4920)
M, T and F: 11a - Noon

Computer Centers

www.smith.edu/its/facilities/student_computer_centers.html
All student computer centers are equipped with Windows and Macintosh computers and laser printers. The Technology Learning Commons also offers scanning stations.

Unstaffed Computer Centers: Washburn House and King House

Access Locations: Campus Center; Young Science Library; Hillyer Art Library; Josten Performing Arts Library

Technology Learning Commons (Seelye B8): Monday through Thursday, 8 a.m. to 10 p.m.; Friday, 8 a.m. to 4:30 p.m.;

Saturday, 10 a.m. to 4:00 p.m.; Sunday, 10 a.m. to 10 p.m.;
24 Hour Access via doors facing Seelye Lawn (Smith ID
required)

Computer Store

<https://www.smith.edu/its/computerstore/> | Stoddard Hall 202
Provides all your computer and accessory needs at educational
prices. Check out their Back to School packages and make sure
you have the correct Smith approved software.

Copy/Print Services

www.smith.edu/copyprint/ | 40 Green Street
Full-service copying and digital printing; Smith and other
business cards for students; design, layout, and desktop
publishing support. Hours of operation are Monday through
Friday, 8:30 a.m. to 4:00 p.m. Closed daily from 1 to 2 p.m.

Conway Innovation & Entrepreneurship Center (CIEC)

www.smith.edu/ciec | 146 Elm Street

The CIEC hosts and facilitates a slate of programs and
activities focused on creative thinking, problem solving,
interdisciplinary teamwork and development of business
and entrepreneurial skills. The learn & lunch personal
finance series (with lunch provided) is designed to help
every student regardless of major take charge of their
money while in college and beyond. Students can also
gain practical experience in the areas of consulting,
business, finance and entrepreneurship by joining the
Consulting Club, Smithies in Business, the Smith College
Investment Club or Startup Smith.

CORQ App

www.corqapp.com/

This app that pinpoints more than 130,000 college and
university events from over 250 campuses across the US. You
can search Smith events by the type of event, whether food will
be served, or if there are other freebies. Best: you can create

a co-curricular transcript of all your activities attended during your Smith years (definitely a helpful tool when it comes time to create a resume).

Disability Services

www.smith.edu/about-smith/disability-services |

College Hall 104

Provides support and accommodations for any student with a documented need. Also provides information regarding local resources for testing and other services not provided by Smith.

Emergency and Special Funding

<https://www.smith.edu/doc/funding.php>

The Dean of the College has funds available for students who face an unexpected emergency, need assistance purchasing textbooks, or needs fund to be able to participate in special programs. There are also discretionary funds administered by various departments, centers, programs across the campus. Find the one to fit your needs and how to apply:

www.smith.edu/doc/funding_discretionary.php

First Year Experience (FYE)

www.smith.edu/student-life/new-students

The First-Year Experience program introduces new Smithies to the academic, cultural, social and residential life of college. Programs include bus trips to the mall, rock climbing with the Smith Outdoor Program, Wellness 101 and many more programs and special activities.

Foreign Language Lunches

Weekly gatherings for students who want to use and improve their language skills. Faculty/students groups meet at Noon in Duckett House. Check with the academic assistant who supports the language in which you're interested to find out the day/time of the lunch.

Grab & Go 2.0

Smith's food on the go system where students receive a token that can be given to dining hall coordinators in exchange for a reusable meal container. Return used containers to the vending machines in Campus Center, Tyler, or Scales (no need to wash

them first). The vending machines dispense new tokens for returned containers.

Grécourt Bookstore

www.smithcollegeshop.com | Campus Center Lower Level
The bookstore sells new and used textbooks, school supplies, book bags, and sportswear. The bookstore is located in the lower level of the Campus Center.

Information Technology Services (ITS)

www.smith.edu/its | Help Desk: x4487

ITS provides Smith students, faculty, administration and staff with all the tech support they need. Download needed software or take online training to sharpen the tools in your technological toolbox.

- Online learning: www.lynda.com
- Technology & Resource Advisor: www.smith.edu/tara

Jacobson Center for Writing, Teaching and Learning

www.smith.edu/jacobsoncenter/ | Seelye Hall 307

Offers workshops on time management and study skills. Peer writing assistants and student tutors for all subjects are generally available by appointment or drop-ins.

Jandon Center for Community Engagement

www.smith.edu/academics/jandon-center | Wright Hall

The Jandon Center works to provide Smith students and faculty the opportunity to practice community engagement by doing social change projects.

Kahn Liberal Arts Institute

www.smith.edu/kahninstitute/ | 21 Henshaw Avenue

Sophomores and juniors are invited at the beginning of the Spring semester to apply for on-campus student research fellowships (which pay students a bi-weekly stipend). Research must be tied to a yearlong project that the Institute supports.

Lazarus Center for Career Development

<https://www.smith.edu/about-smith/lazarus-center>

Drew Hall | 84 Elm Street

Prepares students for meaningful undergraduate and postgraduate opportunities and helps them develop decision-making skills to use during college, in their careers and

throughout life. The Center's "By Design" vision for career development encompasses highly customized programs that enable students to imagine and create a career that fulfills their passions, fits their life goals and manifests the Smith spirit of doing well to do good in the world. The Lazarus Center also administers the Praxis program that provides funds to students who take unpaid internships.

Lewis Global Studies Center

<https://www.smith.edu/academics/lewis-gsc> | Wright Hall

This center is home to the Offices for International Study and for International Students and Scholars. If you want information about studying abroad or are an international student in need of support, call them at x7598.

Libraries

www.smith.edu/libraries/

Young Science Library in Bass will serve as the main library during the years of the Neilson Library renovation. Visit the website to find out at which library location materials for your courses have been put on reserve.

Lounges with Vending Machines

Bass Hall; McConnell Foyer; Mendenhall (The Gamut); Seelye Hall (Basement)

Maker Spaces

Smith provides students with the opportunity to explore their own creativity. Stop by the different maker spaces on campus:

- Prototyping Studio
<https://www.smith.edu/academics/design-thinking/studio>
- Imaging Center
<https://sophia.smith.edu/blog/imagingcenter/>
- Center for Design and Fabrication
www.science.smith.edu/cdf/

Mwangi Center

<https://www.smith.edu/about-smith/multicultural-affairs/cultural-spaces>

The center is an important cornerstone on campus, providing a physical space for cultural organizations and students of color to engage in holistic programming, host intellectually enriching

discussions and effectively build community. Students can look forward to innovative programming, expanded resources and a “platform for possibility.”

Office of Multicultural Affairs

<https://www.smith.edu/about-smith/multicultural-affairs>

This office strives to create a strong sense of community among students of color while helping them to navigate the diverse cultures of the Smith community.

Office of Student Engagement (OSE)

www.smith.edu/ose/ | Campus Center 106

This office is committed to helping students make intentional decisions about their involvement, both in and out of the classroom, for a more meaningful Smith experience.

OneCard

www.smith.edu/its/onecard/

The OneCard Office (located in Stoddard Hall) accepts either cash or checks for CampusCash accounts T-F between 1:30-3:30p.m. Cash-only deposit machines to CampusCash can also be made at Wright Hall; and the lower level of the CC. OneCard deposits can also be made online with a debit or credit card.

Poetry Center

www.smith.edu/poetrycenter/wp/ | Wright Hall

The Poetry Center serves as a beacon for students, staff and faculty to enjoy different poetry readings throughout the academic year.

Resource Center for Sexuality and Gender

www.smith.edu/ose/rcsg.php | Wesley House Basement

This Center provides a safe space to discuss gender and sexuality, access resources and borrow reading material from the lending library.

Schacht Center for Health and Wellness

www.smith.edu/health/ | 21 Belmont Avenue

- Counseling: x2840
- Schedule a medical appointment: x2811
- Speak with a nurse: x2813
- After-hours: x1260

Healthcare and counseling services are available for all students. Through the Pelham Medical Service, students can receive comprehensive medical services.

Smith Alumnae Association

<https://www.smith.edu/about-smith/social-networks>

Smith College Clubs provide alumnae with opportunities to socialize and stay informed about what's happening at the college. The clubs also want to provide support to current students. Check out the listing of the more than 100 active clubs and connect with the club operating in or near your hometown.

Smith College Museum of Art

www.smith.edu/artmuseum

Visit the museum for Free Fun Friday, Night at the Museum and much more.

Smith Media Studios (SMS)

<https://www.smith.edu/edtech/who-we-are/smith-media-studios/media-production-facilities/> | Henshaw Complex

SMS offers support for video and audio production, with over 30 digital video and still cameras, minidisc recorders and production support gear available for free rental with your OneCard.

Smith Outdoor Adventure Program

<https://www.smith.edu/academics/exercise-sport-studies>

A student life program that promotes lifelong fitness and wellness through a variety of outdoor adventure pursuits:

- Rock Climbing | Hiking | Backpacking
- Canoeing | Kayaking | Whitewater Rafting
- Skiing | Snowboarding | Snowshoeing | Ice Skating
- Excursions during Interterm and Spring Break
- Wilderness First Aid | Outdoor Leadership Training

Smith Radio – WOZQ 91.9

<https://wozq919.wixsite.com/wozq>

WOZQ is the student-run radio station. It offers a forum for students to receive and pass information, listen to great music and engage in cultural exchange. Students are able to apply to have a show on the station.

Smith Social Network

<https://smith.campuslabs.com/engage/>

The Social Network allows students to connect with all organizations and centers on campus. It also helps students remain up to date with upcoming events all around the campus.

Spinelli Center for Quantitative Learning

<https://www.smith.edu/qlc/index.html> | Seelye Hall 207

Offers tutoring, workshops and class study sessions outside the regular classroom. The center is located in Seelye 307. The Center is open from 9:00am-9:00pm. Be sure to check the website for the different tutoring schedules!

Student Affairs Office

www.smith.edu/sao/index.php | Clark Hall 101

Student Affairs is comprised of many departments – the dean of students/associate dean of the college, counseling services, first-year student programs, medical services, student engagement, residence life and wellness – designed to help every student on their self-discovery journey while at Smith.

Student Financial Services

<https://www.smith.edu/about-smith/sfs> | College Hall 106

Smith makes every effort to meet fully the need, as calculated by the college, of all admitted students. SFS also offers financial advice to help all families manage the cost of college, regardless of whether you qualify for aid.

The Design Thinking Initiative (DTI)

www.smith.edu/design-thinking/

The program brings eminent design thinkers to campus to facilitate dialogue about how gender, power and ability shape design. The program also provides students with a maker space and a summer immersion experience (application required).

The Smith Student Aid Society (SSAS)

www.smith.edu/ssas/grants.php

A separate philanthropic organization, may be able to provide some help with medical emergencies and other unexpected needs. “Beyond Smith” provides up to \$400 to help seniors with expenses related to job interviews, registration fees for graduate school, etc.

Unity Organizations

<https://www.smith.edu/about-smith/multicultural-affairs/cultural-spaces>

The cultural organizations that make up the Unity umbrella serve as a network of support for their members. Here is a list of active orgs:

- Asian Students' Association (ASA)
- Black Students' Alliance (BSA)
- Chinese Interregional Student Cultural Org (CISCO)
- South Asia Student Association of Smith (EKTA)
- Indigenous Smith Students and Allies (ISSA)
- International Students' Organization (ISO)
- Korean Students Association (KSA)
- Multiethnic Interracial Smith College (MISC)
- Nosotras (Latina/o students)
- Smith African and Caribbean Students' Association (SACSA)
- Vietnamese Students' Association (VSA)

These orgs share meeting and workroom space in Unity House and the Mwangi Cultural Center. To get in contact with any of them, join the Smith Social Network.

Wurtele Center for Leadership

<https://www.smith.edu/about-smith/wurtele-center>

This Center strives to help students realize their leadership potential, as well as discover the leadership that exists in everyday life. Through a variety of workshops, intensives, speakers and trainings, the Wurtele Center ensures that all students at Smith have the opportunity to develop their leadership skills and in doing so, realize that who they are is who they need to be.

THE FIVE-COLLEGES

Main Information

Five College Consortium
www.fivecolleges.edu

Amherst College
www.amherst.edu/

Hampshire College
www.hampshire.edu/

Mount Holyoke College
www.mtholyoke.edu/

UMass -Amherst
www.umass.edu/

Foul Weather Information
Call x4636 to get information about
Smith class cancelations
or office closings

GETTING AROUND

Pioneer Valley Transit Authority (PVTA)

www.pvta.com/

The inter-campus buses are run by PVTA. The Smith bus stop is located on Elm Street in front of John M. Green (JMG) hall. Bus stops on the other campuses are:

- B43 Route (Northampton/Hadley/Amherst)
www.pvta.com/schedules/B43.pdf
Stops at the Hampshire Mall (near JC Penny); **Amherst College** on the corner of Boltwood Walk/Route 9; and **UMass** at Haigis Mall
- B39 Route (Smith/Hampshire/Mt. Holyoke)
www.pvta.com/schedules/Rt39.pdf
Stops at **Hampshire College** In front of Johnson Library; and **Mount Holyoke** at Stone Shelter (Route 116)

Peter Pan Bus Lines

800.343.9999 | www.peterpanbus.com

For transportation to Boston, New Hampshire, New York, and Rhode Island.

Valley Transporter

800.872.8752 | www.valleytransporter.com

For transportation between campus and the Springfield Amtrak station or Bradley Airport (Hartford, CT).

Zipcar Program

www.zipcar.com

Offers use of a vehicle for as little as one hour up to an entire weekend to students 18 years or older who qualify for a Zipcar membership. Membership starts as low as \$7/month.

THINGS TO DO

Downtown Northampton - Music

- **The Academy of Music**
www.aomtheatre.com/
- **Iron Horse**
www.iheg.com/iron_horse_main.asp
- **Calvin Theatre**
www.iheg.com/calvin_theater_main.asp

Student activities, parties and performances

<https://smith.campuslabs.com/engage/events>

Volunteer

www.smith.edu/academics/jandon-center/community-service

UMass Fine Arts Center

<https://fac.umass.edu/Online/default.asp>

The Fine Arts Center connects audiences with artists from around the world exposing all generations to the wonders of the arts. With five performing arts programs, two galleries, and a museum, the UMass Fine Arts Center is one of the most comprehensive art centers in Western Massachusetts.

Free Activities

You can find information about most events on the Smith Social Network, E*Digest, and the Smith Calendar. Following are just a few things you can do:

- Check the Scott Gym bulletin board for maps of Local running/walking trails.
- Enjoy an evening of stargazing at the McConnell Rooftop Observatory.
- The Student Event Committee (SEC) shows movies in Wright Hall each week throughout the semester.
- *Smith To Do* offers free DIY programs every Saturday night.
- There are many lunchtime lectures at Smith (with lunch provided at most).
- Visit museums around the area (free passes through Forbes Library)
- *Get Fit Smith* offers free fitness classes.

For events happening around the Pioneer Valley check out free newspapers that can be found online:

- Daily Hampshire Gazette: www.gazettenet.com/
- The Valley Advocate: <http://valleyadvocate.com/>

MONEY TIPS

7 Tips for Bargain Hunting

1. Look for free sources or possibilities of renting, bartering or borrowing.
2. Consider used or second hand resources. Look for SmiThrift pop-up sales (usually in the CC) to find great items at great prices!
3. Look for local bargains.
4. Larger stores and online retailers sometimes offer discounts.

5. Compare prices.
6. Ask about student discounts, especially at bookstores, movie theaters, travel/tourism, restaurants and retail chains.
7. Look online or around campus for coupons and sale papers before making purchases. You can also download apps — such as Groupon, PriceGrabber and ShopKick — that have great deals with excellent shipping perks. An *AmazonPrime* membership (offered to students at a discount) gets you free two day shipping all year!

Making Money

- Search and apply for a campus job through Workday.
- UMass Amherst research labs often need participants for their research studies, and often pay a flat or hourly rate for the length of time the study takes.
- There are many off-campus jobs/local academic year internships but you'll have to take some initiative to find them, e.g., if you're interested in pursuing a law degree after graduation, contact the Law Library at the Northampton District Court.

Practical Banking

Most banks offer mobile and online banking, free of charge. Comparison shop to make sure you have chosen the best bank and account that suits your needs. Be sure to save bank statements for 5-7yrs in case the IRS audits your tax returns.

Financial Organization

- **Keep Your Personal Information Safe.**
Store your personal information like passport, social security card, and passwords to your accounts private in a lockbox. Never throw away papers with private information on them without shredding them first.
- **Monitor and Report Identity Theft.**
If you are a victim of identity theft report it to the police immediately. Contact your creditors to cancel all impacted accounts.

- **File your bills.**
Review your bills monthly for accuracy. Be sure to keep your past, present and future bills in one folder (on your computer or hardcopy) to help maintain timely payments and records.

Financing Your Education

- Fellowships are a great way to earn money to help with college expenses like tuition and books by doing research on topics that suit your interests. Fellowship awards range from \$1,000-\$20,000 and full tuition payments per recipient. For a list of fellowships and their requirements: www.smith.edu/fellowships/
- If you can, use loans as a last resort. The interest rates on loans can sometimes seem deceiving and will accrue very fast. It can take up to 30 years to repay student loan debt. If you absolutely must take out a student loan make sure to review it carefully and do a comparative analysis of what is offered. Student Financial Services can help you determine the best loan to suit your needs.

Insurance

- Make sure your car, health, dental, and housing insurance are all up to date while attending school.
- If you are living off campus make sure to get renter's insurance. Personal possessions can be insured for qualifying students living on campus (for more information contact ResLife).
- If you have a car, make sure to have car insurance and make your payments on time. You'll also need to pay for a student parking decal to park in campus spots specifically reserved for students.

ABOUT THE CONWAY CENTER

The Jill Ker Conway Innovation & Entrepreneurship Center (CIEC) builds on the programming of Smith's Women and Financial Independence initiative. The Center is an intellectual hub where students receive the tools to think expansively and develop innovative solutions to pressing problems.

The CIEC hosts and facilitates a slate of programs and activities focused on creative thinking, problem solving, interdisciplinary teamwork, and the development of business, personal finance, and entrepreneurial skills.

Courses - Registration required

- *ACC233 - Financial Accounting*
Spring, 4 credits

The course, while using traditional accounting techniques and methodology, focuses on the needs of external users of financial information. The emphasis is on learning how to read, interpret and analyze financial information as a tool to guide investment decisions. Concepts rather than procedures are stressed and class time will be largely devoted to problem solutions and case discussions. A basic knowledge of arithmetic and a familiarity with a spreadsheet program is suggested. *No more than four credits in accounting may be counted toward the degree.

- *GFX100 - Introduction to Global Financial Markets*
Fall, 1 credit (meets for 8 weeks only)

GFX100 is the gateway course for the Global Financial Institutions Concentration (GFIC). This course is designed to provide an overview of the structure of the financial system and its role in the global economy. Faculty, industry professionals and leading scholars in the field will deliver weekly lectures.

- *IDP 155 - Introduction to Innovation*
J-Term, 1 credit

Students will learn about and gain immediate experience with entrepreneurial innovation by developing ideas,

projects and “start-ups” using the lean launch methodology. This is a fast paced, project-based, hands on course where students learn aspects of design thinking, to develop clear value propositions, and gain an understanding of effective presentations.

- ***IDP 156 - Entrepreneurship in Practice***

J-Term, 1 credit

Utilizing a case-study approach, including cases that teams developed in IDP155 as well as cases provided by the instructors, students will learn about business and organization finance models, presenting ideas in the pitch format, and planning, testing, and developing ideas, projects, businesses and organizations. *It is strongly recommended (but not required) that students take IDP 155 prior to taking this course.*

Learn & Lunch - No registration required; lunch is provided

- ***Financing Life***

each Fall: 4 weeks

It's never too soon or too late to start thinking about your financial future. Professor Randy Bartlett will introduce you to the essentials of personal finance and what you need to know to take charge of your money. Topics include credit cards and debt management, taxes, home ownership, insurance, and saving for retirement.

- ***Principles of Investing***

each Spring: 4 weeks

More accurately called “stocks and bonds,” students, faculty and staff are introduced to the fundamental concepts of investing, including differentiation between stocks and bonds; mutual funds, ETFs and index funds; the importance of portfolio diversification; and approaches to asset allocation.

Student Organizations Sponsored by CIEC

- Consulting Club
- Smith College Investing Club
- Smithies in Business
- StartUp Smith



innovation &
entrepreneurship

CONWAY
CENTER

Jill Ker Conway
Innovation & Entrepreneurship Center

146 Elm Street

413.585.3654

www.smith.edu/conway