

Academic Year Payroll Schedule
July 2021—June 2022

| Period ID | Period Start Date | Period End Date | Enter Time (Noon) | Approval Deadline (9AM) | Payroll Payment Date |
|-----------|-------------------|-----------------|-------------------|-------------------------|----------------------|
| 19 | 9/1/2021 | 9/11/2021 | 9/13/2021 | 9/14/2021 9:00 | 9/17/2021 |
| 20 | 9/12/2021 | 9/25/2021 | 9/27/2021 | 9/28/2021 9:00 | 10/1/2021 |
| 21 | 9/26/2021 | 10/9/2021 | 10/11/2021 | 10/12/2021 9:00 | 10/15/2021 |
| 22 | 10/10/2021 | 10/23/2021 | 10/25/2021 | 10/26/2021 9:00 | 10/29/2021 |
| 23 | 10/24/2021 | 11/6/2021 | 11/8/2021 | 11/9/2021 9:00 | 11/12/2021 |
| 24 | 11/7/2021 | 11/20/2021 | 11/22/2021 | 11/23/2021 9:00 | 11/26/2021 |
| 25 | 11/21/2021 | 12/4/2021 | 12/6/2021 | 12/7/2021 9:00 | 12/10/2021 |
| 26 | 12/5/2021 | 12/18/2021 | 12/20/2021 | 12/21/2021 9:00 | 12/24/2021 |
| 1 | 12/19/2021 | 1/1/2022 | 1/3/2022 | 1/4/2022 9:00 | 1/7/2022 |
| 2 | 1/2/2022 | 1/15/2022 | 1/17/2022 | 1/18/2022 9:00 | 1/21/2022 |
| 3 | 1/16/2022 | 1/29/2022 | 1/31/2022 | 2/1/2022 9:00 | 2/4/2022 |
| 4 | 1/30/2022 | 2/12/2022 | 2/14/2022 | 2/15/2022 9:00 | 2/18/2022 |
| 5 | 2/13/2022 | 2/26/2022 | 2/28/2022 | 3/1/2022 9:00 | 3/4/2022 |
| 6 | 2/27/2022 | 3/12/2022 | 3/14/2022 | 3/15/2022 9:00 | 3/18/2022 |
| 7 | 3/13/2022 | 3/26/2022 | 3/28/2022 | 3/29/2022 9:00 | 4/1/2022 |
| 8 | 3/27/2022 | 4/9/2022 | 4/11/2022 | 4/12/2022 9:00 | 4/15/2022 |
| 9 | 4/10/2022 | 4/23/2022 | 4/25/2022 | 4/26/2022 9:00 | 4/29/2022 |
| 10 | 4/24/2022 | 5/6/2022 | 5/9/2022 | 5/10/2022 9:00 | 5/13/2022 |

Please note: Entry and approval deadlines are subject to change due to holidays. Notifications will be sent if the schedule is impacted. For questions, please email payroll@smith.edu.