

SMITH COLLEGE

Request for Approved Off-Campus Study

NOTE: A student may not study away for more than 2 consecutive semesters. Also, a student applying for a leave either semester of their senior year, must complete a Senior Year Elsewhere Form. Indicate with a [X] your leave period:

- Academic Year DEADLINE: MAY 1
Fall Only DEADLINE: MAY 1
Spring Only DEADLINE: DEC 1
January-January DEADLINE: DEC 1

Name: _____ Class Year: _____ Box #: _____ ID#: _____

House: _____ Major: _____ Adviser: _____

Smith Email: _____ Phone: _____

Check one of the following options:

1. Approved Programs outside the USA

- Smith College JYA: (check one) o Florence o Geneva o Hamburg o Paris
Smith-Approved Study Abroad at: _____

*Office for International Study Staff Signature: _____ Date _____

*Approval from the Office of International Study is required to receive credit for study outside the U.S.

2. Approved Programs in the USA

- Jean Picker Semester in Washington Smithsonian Program 12-College Exchange at _____

3. Planned Study in the USA

I intend to study in the USA at _____ and to request transfer credit toward my Smith College degree for the time period indicated above and I have discussed my plan with my adviser and Class Dean.

For all Approved Off-Campus Study: I have read the College's information and requirements for transfer credit on the Registrar's webpage: https://www.smith.edu/about-smith/registrar/transfer-credit. I have discussed my plan with my adviser and my class dean. I will consult with Student Financial Services regarding financial aid and billing procedures.

Student Signature _____ Date _____

*If you are an international student (non-US citizen), check here [], and consult with the Associate Dean for International Students. Approval of the Associate Dean for International Students is required to receive credit for planned study in the U.S.

* Signature of Associate Dean of International Students: _____ Date _____

Submit completed form, with signatures, to the Class Deans office.

FOR OFFICE USE ONLY:

APPROVED _____ Date _____