SMITH COLLEGE
Request for Approved Off-Campus Study

NOTE: A student may not study away for more than 2 consecutive semesters. Also, a student applying to be away either semester of their senior year, must complete a Senior Year Elsewhere Form. Indicate with a ✓ your leave period:

☐ Academic Year  ☐ Fall Only  ☐ Spring Only  ☐ January-January
DEADLINE: MAY 1  DEADLINE: MAY 1  DEADLINE: DEC 1  DEADLINE: DEC 1

Name: ________________________ Class Year: ________ Box #: __________ ID#: ________________
House: ___________ Major: _________________ Adviser: ________________________________
Smith Email: __________________________ Phone: __________________________

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Check one of the following options:

1. Approved Programs in the USA
☐ Jean Picker Semester in Washington ☐ Smithsonian Program ☐ Princeton-Smith Engineering Exchange
   ☐ 12-College Exchange at _______________________________

2. Planned Study in the USA
☐ I intend to study in the USA at: ____________________ and to request transfer credit toward my Smith College degree for the time period indicated above and I have discussed my plan with my adviser and Class Dean.

For all Approved Off-Campus Study: I have read the College’s information and requirements for transfer credit on the Registrar’s webpage: https://www.smith.edu/about-smith/registrar/transfer-credit. I have discussed my plan with my adviser and my class dean. I will consult with Student Financial Services regarding financial aid and billing procedures.

Student Signature __________________________________________ Date ______________

*If you are an international student (non-US citizen), check here ☐ , and consult with the Associate Dean for International Students. Approval of the Associate Dean for International Students is required to receive credit for planned study in the U.S.

* Signature of Associate Dean of International Students: __________________________ Date ____________

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Submit completed form, with signatures, to the Class Deans office.

FOR OFFICE USE ONLY:

APPROVED __________________________ Date ____________

011/21  Original – file    Cc: Registrar