



Application for Funding of Intensive Summer Language Study

Deadline: Monday, March 19, 2018

Submit, with appropriate attachments to: Class Dean's Office, College Hall 101 or to classdeans@smith.edu

Note: Funding is for current undergraduate students who will be Smith students during the academic year following intensive summer language study

Smith ID #	Last Name	First Name	MI	Class Year
Major	Major Adviser	2 nd Major	2 nd Major Adviser	
SMITH Email Address	Cell Phone	Campus Phone #	Campus Mailbox #	
Home Address: Number and Street		City, State, Zip, Country		
Home Phone	Emergency contact's name & relationship to you	Emergency Contact's phone		
Do you receive financial aid?	<input type="checkbox"/> YES <input type="checkbox"/> NO	Are you an international student?	<input type="checkbox"/> YES <input type="checkbox"/> NO	

Intensive Summer Study Program/Course:			Program/Course Location:		
Program/Course Start Date:	Program/Course End Date:	Total # of Days	Travel Dates:	Depart	Return
Total Cost of Program: (from attached Program Information)			Total Funds Requested: (from attached Budget Worksheet)		
Do you have Direct Deposit? If no, a check will be sent to your campus mailbox.				<input type="checkbox"/> YES <input type="checkbox"/> NO	
Have you consulted with a faculty member familiar with the program/course you would like to attend? (or the International Study Office if no faculty member with the appropriate expertise can be identified) If yes, please provide the name of who you consulted with: _____				<input type="checkbox"/> YES <input type="checkbox"/> NO	
Have you studied Abroad before?				<input type="checkbox"/> YES <input type="checkbox"/> NO	
Are you taking this course for credit?				<input type="checkbox"/> YES <input type="checkbox"/> NO	
Have you submitted a petition for transfer credit? obtain form at www.smith.edu/about-smith/registrar/transfer-credit				<input type="checkbox"/> YES <input type="checkbox"/> NO	

Write a statement of purpose (500 words) about why you are pursuing the Intensive Summer Language Study Grant. Your statement of purpose should include:

- Information about the language you plan to study and the program you have chosen. Why this language in this program? Where is it?
- An explanation of how you intend to continue to use the language you are intensively studying - at Smith, for study abroad in your junior year, for graduate study, for a Fulbright application, or another related opportunity.
- How do you imagine that the intensive summer language study will change your Smith experience inside and outside the classroom on your return?
- If this funding will enable you to travel abroad for the first time be sure to include that information.

If this funding will enable you to travel abroad for the first time be sure to include that information and please keep in mind that all students who apply for this grant are in need of money. A detailed description of your need cannot substitute for a detailed account of your intellectual purpose in applying for this award.

This funding is for intensive summer language study only: you may not receive funding for programs abroad that are taught in English, or for programs that combine language study with internships.

The fact that studying a language will be interesting is not enough reason for you to receive the grant. Be specific about how you intend to build on your summer language study both inside and outside the classroom.



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Statement of Purpose:

REQUIRED DOCUMENTATION ATTACHED:

- | | |
|--|--|
| <ul style="list-style-type: none">• Letter of recommendation from a Smith Faculty member (at least one)• Information from Language Program with verification of costs and dates | <ul style="list-style-type: none">• Application checklist• Completed budget form• Air/train fare quote (if applicable) |
|--|--|

MY SIGNATURE BELOW SIGNIFIES:

- I have consulted with a faculty member familiar with the program/course I would like to attend (or the International Study Office if no faculty member with the appropriate expertise can be identified) and I have provided the name of that person on the application.
- All information I have provided and attached with my application is accurate and this program is not part of a semester or year-long language study program.
- I will keep the amount of my award confidential. I understand that I am required to deliver original receipts for all expenses for which I received funding to the *Class Deans Office, College Hall 101*. You may deliver them in person or by registered U.S. Mail before the start of the fall semester. I understand my account will be debited the award amount if the receipts are not received.

SIGN BELOW:

DATE:



SMITH COLLEGE

Budget Worksheet for Funding of Intensive Summer Language Study

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Use this worksheet to detail your funding request. Type directly into this worksheet.
Add additional pages if necessary. (If you are applying to several offices for funding for the same program, you should use the same budget worksheet to apply for every grant.)

EXPENSES		
Program Course Fee/Cost		\$
What does this fee include (housing, food, airfare, etc.)		
HOUSING TOTAL (if not included in program fee)		\$
# of days	Cost per day \$	
FOOD TOTAL (if not included in program fee)		\$
# of days	Cost per day \$	
TRAVEL COSTS (if not included in program fee)		\$
You must include a copy of an inexpensive air/train quote from a website or travel agency		
LOCAL TRANSPORTATION (explain below)		\$
INCIDENTAL EXPENSES (TOTAL, eg: books, visa fees, vaccinations; itemized below)		\$
	\$	
	\$	
	\$	
	\$	
	\$	
TOTAL EXPENSES		\$
RESOURCES		
PERSONAL CONTRIBUTION		\$
OTHER GRANTS/FUNDS/SCHOLARSHIPS applied for (SSAS, IEG, etc; itemized below)		\$
<i>Name</i>	<i>Status (pending/rec'd)</i>	<i>Amount Requested</i>
		\$
		\$
		\$
OTHER CONTRIBUTIONS (family gifts, etc)		\$
List all NON-CASH CONTRIBUTIONS explaining missing expenses (free housing, free food, etc)		\$
	\$	
	\$	
	\$	
TOTAL RESOURCES		\$
(Expenses minus Resources) TOTAL FUNDING REQUEST		\$



CHECKLIST for Intensive Summer Language Study

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A. ELIGIBILITY/FUNDING CRITERIA

- ☐ I am a **rising** sophomore, junior or senior.
- ☐ This activity is not part of a semester or year-long study abroad program.
- ☐ This activity is not taking place in my home country (*International students only*).
- ☐ My destination is NOT under a State Department Travel Warning.
- ☐ This program is not taught in English and/or does not combine language study with an internship.
- ☐ I have consulted with a faculty member familiar with the program/course I would like to attend (or the International Study Office if no faculty member with the appropriate expertise can be identified).
- ☐ I have applied for additional funding, including but not limited to, Smith Students Aid Society (recommended) and International Experience Grants (Office for International Study), and I have included the amounts requested on the Budget Worksheet. Note: Students may not combine this funding with PRAXIS.

B. PROGRAM APPLICATION STATUS

- ☐ State your program registration/enrollment status (*e.g. confirmed, pending*)

Name of Program

C. ALSO REQUIRED WITH THIS APPLICATION

- ☐ A letter of recommendation/support from a faculty member at Smith
- ☐ A pamphlet or website description of the program/course that includes the dates and cost
- ☐ Budget worksheet
- ☐ *International students only:* A note from the Dean of International Students and Scholars with confirmation of visa clearance to travel abroad and return to the United States

D. RETURNING TO SMITH

- ☐ I understand that I am required to deliver **original receipts for all expenses** for which I receive funding (and thank you letters-see below) to the *Class Deans Office, College Hall 101*. **I will deliver them in person or by registered U.S. Mail before the start of the fall semester. I understand my account will be debited the award amount if the original receipts are not received.**
- ☐ I understand that I am required to write separate thank you letters that describe my experience to the people who have funded my intensive summer language study and submit them with my original receipts (information about whom to write to will be provided to you should you receive a grant).