2019-2020 Departmental Honors Dates for Students Completing Degree Requirements in May

SEPTEMBER 2019

*Thursday, September 5, 2019* – Fall classes begin 8 a.m. **Students** should submit completed honors application to honors director in their department in time for departmental meetings in September if they have not already done so.

*Wednesday, September 18, 2019* – Deadline for **Directors of Honors** to submit completed honors application to Dean of the Senior Class/Chair, Subcommittee on Honors and Independent Programs (S.H.I.P.)

OCTOBER 2019

*Friday, October 11, 2019* – Deadline for students to apply for Libraries Appointment if they would like one – this is not required.

*Friday, October 11, 2019* – Deadline for students to return **Tomlinson Fund Reimbursement form** to Dean of Senior Class/Chair of S.H.I.P. (for forms: [www.smith.edu/about-smith/class-deans/honors](http://www.smith.edu/about-smith/class-deans/honors))

*Friday, October 25, 2019* – Deadline for students to turn in receipts for Tomlinson Fund Grants to Dean of the Senior Class/Director of S.H.I.P. (*1st of 3 deadlines throughout year for receipts.*)

NOVEMBER 2019

*Friday, November 22, 2019* - **Class of 21J students** should submit completed honors application to honors director in their department in time for departmental meetings in December if they have not already done so.

*Friday, November 22, 2019* - **Class of 2020 Seniors who are enrolling in one semester of honors** based on **work in fall semester** in seminar or special studies should submit their completed honors application to honors director in their department in time for departmental meetings in December if they have not already done so.

Wednesday, November 27, 2019 – Sunday, December 1, 2019 – Thanksgiving Recess

DECEMBER 2019

Thursday, December 12, 2019 – Classes end

JANUARY 2020

Wednesday, January 8, 2020 – Fall Grades due

Monday, January 27, 2020 – Spring classes begin at 8 a.m.

FEBRUARY 2020

*Friday, February 7, 2020* – Deadline for students to turn in receipts for Tomlinson Fund Grants to Dean of the Senior Class (Chair of S.H.I.P.) (*2nd of 3 deadlines throughout year for receipts.*)
**Friday, February 7, 2020** - **Deadline for Departments** to submit completed honors applications for 21J's and for seniors (2020) who are completing a one semester honors thesis based on fall work in a seminar or special studies to the Dean of the Senior Class (Chair of S.H.I.P.)

**MARCH 2020**

Saturday, March 14, 2020 – Sunday, March 22, 2020 – Spring Recess

**APRIL 2020**

**Friday, April 3, 2020** – Deadline for students to submit title page on Moodle at [http://moodle.smith.edu](http://moodle.smith.edu), choose from filtered courses list: “Honors Project 2019-2020”. (includes 20Js)

**Friday, April 3, 2020** – Deadline for students to submit signed Library Permission Form to Lou Bouley in the Libraries Dept. at mbouley@smith.edu (includes 20Js)

**Friday, April 10, 2020** – Deadline for students to submit final honors project to adviser (unless required sooner by major department or program)

**Friday, April 10, 2020** – Deadline for students to turn in receipts and Reimbursement form for Tomlinson Fund Grants to Dean of the Senior Class/Director of S.H.I.P. (3rd and final deadline for receipts.)

**Friday, April 10, 2020** – Deadline for students to convert to special studies (if withdrawing from honors program – forms available by seeing Senior Class Dean).

**MAY 2020**

Friday, May 1, 2020 – Last day of classes

**Friday, May 1, 2020** – Last day for Departments to administer oral exams

Saturday, May 2, 2020 – Monday, May 4, 2020 – Pre-exam Study Period

Tuesday, May 5, 2020 - Friday, May 8, 2020 – Final Examinations

Monday, May 11, 2020 – Grades due for seniors

**Monday, May 11, 2020** - Deadline for students to submit final corrected copy of Honors Project in PDF (title page, body of work, bibliography, including .jpg files if appropriate) on moodle at [http://moodle.smith.edu](http://moodle.smith.edu), choose from filtered courses list: “Honors Project 2019-2020”. (includes 20Js)

**Tuesday, May 12, 2020** – S.H.I.P. performs Calculations of Honors (includes 20Js)

Sunday, May 17, 2020 - Commencement

Monday, May 18, 2020 – Non-Senior Grades due

**Monday, May 18, 2020** – Deadline for Directors of Honors to submit completed honors applications for rising seniors (class of 2021) to Dean of the Senior Class/Chair, S.H.I.P. (Monday after commencement)