

Community Service Office Schedule 2017-18

Column1 Column2 Column3 Column4

NOTE: ALL orientations, reflections, and meetings are in JCCE, Wright Hall, 013 unless otherwise noted.

August

Sun	27	10:30am-2:30pm	Early return for CSO Board, Smith check-in
Sun	27	5:30-7:00pm	Board share dinner together in Tyler
Mon	28	8:15am-3:15pm	Board training 8:30-12:00pm; lunch provided 12-12:30; 12:30-3:15 individual meetings
Tues	29	8:45am-3:15pm	Board community service day with Gardening the Community - bring lunches & supplies
Wed	30	8:30am-3:15pm	Board meeting 8:30-12:00; individual meetings 2:00-3:15pm
Thurs	31	9:00-12:00pm	Board preps for Central Check-In

September

<i>Fri</i>	<i>1</i>		<i>Eid al Adha</i>
Fri	1	7:30am-12:30pm	Central Check-in for new students, ITT - CSO Board to staff
Mon	4		<i>Labor Day; offices closed; public schools closed</i>
Wed	6	4:15-5:00pm	CSO Board Meeting
Wed	6	7:00 PM	Opening Convocation
Thurs	7	8:00 AM	Classes begin
Sun	10		House meetings; choose CSO House Reps
Mon	11	12:00-1:00pm	CSO Fellows Training
Tues	12	12:00-1:00pm	Community Service Office at Your Service, First Week Table at CC Chapin Deck - Carolyn doing
Tues	12	4:15-5:30pm	CSO Welcome Party: Ice Cream & Brownie Social (Popcorn as GF/DF option)
Wed	13	11:30am-1:30pm	Big Brothers Big Sisters Tabling at CC, Table 1
Wed	13	4:15-5:00pm	CSO Board Meeting
Thurs	14	5:00-6:30pm	House Reps Training & meeting - dinner provided; PR for 9/20 CEEdL
Fri	15	before 4pm	CSO Board member be sure to pick up supplies for Student Org Fair
Sat	16	11:00am-1:00pm	Student Org Fair - CSO Board representing CSO; set up 10:30, clean up 1pm
Sat-Sun	16-17		Decisional Training volunteer training, Noho Police Station, Community Rm, - \$25 per student
Mon	18		Returning Homework House (HH) volunteers start
Tues	19	4:00-5:15pm	CSO Fair, CC Carroll Rm - Pizza provided by Smith Catering
Tues	19	5:30-8:00pm	Returning Treehouse (TH) volunteers start
Wed	20	12:00-1:00pm	Community Ed Lunch - HH & Kensington & Springfield Schools Volunteers
Wed	20	3:30-5:15pm	BBBS Orientation - provide snacks for group
Wed	20	4:15-5:00pm	CSO Board Meeting, 002 (because BBBS in 013)
Wed	20	6:51pm	<i>Rosh Hashanah begins at sundown</i>
Fri	22		<i>Hijra</i>
Sat	23	8:15am-12:30pm	Short-term project: GTC 9-12 (Emily)
Mon	25		Returning Kensington (KIS) volunteers start
Mon	25	12:00-1:00pm	Homework House Orientation
Tues	26		<i>Holyoke Early Release day - no HH</i>
Tues-Thu	26-28	6:00-9:30pm	Safe Passage training; offsite; volunteers need to attend all dates for all 4 weeks
Wed	27	12:00-1:00pm	Kensington Orientation
Wed	27	3:30-6:30pm	BBBS-- Kids to Campus, Bodman Lounge/Dinner at King-Scales
Wed	27	4:15-5:00pm	CSO Board Meeting
Thurs	28	5:00-5:30pm	House Reps meeting - PR for 10/5 CEEdL
Fri	29		<i>Yom Kippur begins at sundown</i>
Column1	Column2	Column3	Column4
Sat	30	12:15-4:45pm	House Reps Gleaning project w/Rachel's Table, Springfield, onsite 1-4pm

October

<i>Sun</i>	<i>1</i>		<i>Day of Ashura / Muharram</i>
Mon	2		New KIS volunteers start
Mon	2	12:00-1:00pm	Treehouse Orientation
Tues-Thu	3-5	6:00-9:30pm	Safe Passage training; offsite; volunteers need to attend all dates for all 4 weeks
Wed	4	12:00-1:00pm	Community Ed Lunch w/Manna & Friends of Hampshire County Homeless
Wed	4		Northampton schools 1/2 day; no BBBS program
Wed	4	4:15-5:00pm	CSO Board Meeting
Thurs-Fri	5-6		<i>Sukkot</i>
Thurs	5	12:00-1:00pm	HELI Training
Sat-Tues	7-10		Autumn Recess
Mon	9		<i>Columbus Day; public schools closed</i>
Tues	10	5:30-8:00pm	New Treehouse volunteers start
Tues-Thu	10-12	6:00-9:30pm	Safe Passage training; offsite; volunteers need to attend all dates for all 4 weeks
Oct 11-Dec 1			Winter Gifts fundraising activities in Houses and Departments
Wed	11	3:30-6:30pm	BBBS-- Kids to Campus, Bodman Lounge/Dinner at King-Scales
Wed	11	4:15-5:00pm	CSO Board Meeting
Thurs	12		<i>Shmini Atzeret</i>

Thurs	12	5:00-5:30pm	House Reps meeting
Fri	13		<i>Simchat Torah</i>
Fri-Sun	13-15		Family Weekend
Sun	15		Short-term project: GTC (Dan)
Tues-Thu	17-19	6:00-9:30pm	Safe Passage training; offsite; volunteers need to attend all dates for all 4 weeks
Wed	18	3:30-6:30pm	BBBS-- Kids to Campus, Bodman Lounge/Dinner at Cutter-Ziskind
Wed	18	4:15-5:00pm	CSO Board Meeting
Sun	22	8:30am-1:00pm	Happy Valley (Course Marshall) (Aliya)
Mon	23	12:00-1:00pm	Kensington 1st Reflection
Wed	25		Northampton schools 1/2 day; no BBBS program
Wed	25	4:15-5:00pm	CSO Board Meeting
Thurs	26		Winter Gifts letter goes out to the community: Participate in Winter Gifts!
Thurs-Fri	26-27		<i>Early Release days for Holyoke public schools, no HH</i>
Thurs	26	12:00-1:00pm	Homework House 1st Reflection
Thurs	26	5:00-5:30pm	House Reps meeting - PR for 11/9 CEDL; PR for Winter Gifts
Sat	28	9:30am-4:30pm	Springfield Bound
Sat	28		Shelter Clean Out (Aliya)
Oct 27- Nov 9			House Reps to fill out Winter Gifts contracts

November

Wed	1		<i>All Saints' Day</i>
Wed	1	3:30-6:30pm	BBBS-- Kids to Campus, Bodman Lounge/Dinner at Cutter-Ziskind
Wed	1	4:15-5:00pm	CSO Board Meeting
Thurs	2		<i>All Souls' Day</i>
Thurs	2		Otelia Cromwell Day - (no afternoon or evening classes)
Sat	4	9:00am-4:00pm	Holyoke Bound, offcampus; www.fivecolleges.edu/cbl/holyokebound
Mon	6	12:00-1:00pm	Treehouse 1st Reflection
Tues	7		<i>Election Day & public schools PD; public schools closed; no HH or KIS</i>
Wed	8	3:30-6:30pm	BBBS-- Kids to Campus, Bodman Lounge/Dinner at Comstock-Wilder
Wed	8	4:15-5:00pm	CSO Board Meeting
Wed	8	12:00-1:00pm	Community Ed Lunch w/Safe Passage
Thurs	9	5:00-5:30pm	House Reps meeting; return Winter Gifts contracts so children can be matched
Fri	10		<i>Veterans Day; public schools closed PD; no HH or KIS</i>
Sat	11	8:30am-12:15pm	Food Bank ((Dan)
Mon	13	12:00-1:00pm	CSO Fellows Reflection
Wed	15	3:30-6:30pm	BBBS-- Kids to Campus, Bodman Lounge/Dinner at Duckett
Wed	15	4:15-5:00pm	CSO Board Meeting
Wed	15	12:00-1:00pm	Safe Passage Reflection
Wed-Sur	22-26		<i>Thanksgiving Break; offices close 12noon on 22nd; public schools closed</i>
Mon	27		Winter Gifts DUE
Wed	29	3:30-6:30pm	BBBS-- Kids to Campus, Bodman Lounge/Dinner at Duckett
Wed	29	4:15-6:30pm	CSO Board & Fellows Meeting and report writing; dinner provided
Thurs	30	12:00-1:00pm	Homework House 2nd Reflection
Thurs	30	5:00-5:30pm	House Reps meeting

December

Fri	1		<i>Milad un Nabi</i>
Fri	1		Board members drop off Winter Gifts to Bonnie in Ashfield for distribution to families
	3-Feb		Craft Fair (Emily)
Mon	4	12:00-1:00pm	Kensington 2nd Reflection
Thurs	5		<i>Holyoke Early Release Day; no HH</i>
Wed	6	12:00-1:00pm	BBBS Reflection
Wed	6		Northampton schools 1/2 day; no BBBS program
Wed	6	4:15-8:00pm	CSO Board meeting & prep room 013 for Recognition; Dinner provided
Thurs	7	12:00-1:30pm	CSO Recognition Party
Fri	8		CSO Board and Fellows reports DUE
Mon	11	12:00-1:00pm	Treehouse 2nd Reflection
Wed	13	3:30-6:30pm	BBBS-- Kids to Campus, Bodman Lounge/Dinner at Comstock-Wilder
Wed	13	4:15-5:00pm	CSO Board Meeting
	13-20		<i>Chanukah</i>
Thurs	14		Last day of classes
Fri-Mon	15-18		Pre-examination study period
Tues-Fri	19-22		Midyear examinations
Friday	22		<i>Springfield public schools close at 12noon; no afternoon KIS</i>
Dec 23-Jan 1			<i>Smith College Winter Recess; offices closed; public schools closed</i>
Sun-Mon	24-25		<i>Christmas</i>