

**Practical Experience Approval Form**

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Prior to each practical experience, please complete and discuss this form with your Concentration advisor. Submit an additional copy of the completed form as a PDF to [jcce@smith.edu](mailto:jcce@smith.edu).

Name:		Graduation Year:	
Concentration Advisor:			
<b>Site</b> for proposed internship, service-learning, community-based participatory research, paid or volunteer community service experience.	Name of site:		
	Supervisor name and title:		
	Phone:	Email:	
	Website:		
Description of practical experience, <b>including type of work and supervision you'll receive.</b>			
Describe the connection between the proposed practical experience and your academic study, <b>including anticipated learning goals.</b>			
Describe the outcomes you anticipate for the partner organization and their community, including how your work will <b>support the organization's goals and benefit the community.</b>			
<b>Begin and end dates</b>		<b>Anticipated Total Work Hours<sup>1</sup></b>	
<b>Anticipated semester</b> for participating in weekly reflective sessions			

*To be completed by Concentration Advisor:*

Practical experience discussed with student

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Advisor Signature: \_\_\_\_\_ Date: \_\_\_\_\_

<sup>1</sup>One practical experience must be at least 100 hours; the other must be at least 200 hours.