SMITH COLLEGE

Application for the Smithsonian Internship Program - for the Fall of 2021

The Smithsonian Program is considered a semester off-campus. Students from any major may apply in their sophomore or junior year, or with at least three semesters of enrollment remaining. An overall GPA of at least 3.0 is required. College policy requires all students to be in residency for at least two of their last four semesters. If unsure of eligibility, please check with your class dean before applying. Participation in the Program is contingent on successful completion of the current semester.

Instructions: Download and save this document to your local drive. Open in Acrobat, complete it, save it again, and email as an attachment to smithsonianprogram@smith.edu, subject line: Smithsonian Program 2021.

Name: Class Year:

Smith ID #   Major:

Email Address:

Preferred phone number: Campus Box:

Home Address:

List your three preferred projects, using the number, name and museum office for the projects. Preferences will be considered but cannot always be honored. The list of projects can be found here: https://www.smith.edu/academics/american-studies/smithsonian

1.

2.

3.

In separate documents, please supply the following information:

1. Two letters of recommendation, at least one of which must be from a member of the Smith College faculty or administration. Recommendations should be sent directly to smithsonianprogram@smith.edu by March 10, 2021. List the names and titles of the two recommenders here:

    1.

    2.

2. A list of relevant college-level courses with the following information for each: **course number and title,** name of **instructor**, **grade**, a **brief explanation** of why the course helps to qualify you for the Program and listed projects.

3. A current resume or list of previous work experience.

4. A short personal essay (600-800 words) describing how this program fits into your overall academic experience: i.e., how would it complement what you have already done and prepare you for what you plan to do (academically and otherwise)? Also explain, briefly, why you are interested in the particular projects you have chosen.

5. A sample graded paper (about 5 pages) on a relevant topic.

6. An **official** transcript from the Registrar's Office, sent directly to smithsonianprogram@smith.edu.

********This application and all related documentation is due by **noon on March 10, 2021********