SGA Senate Minutes

Tuesday, October 7, 2014
7:00pm-8:00pm

I. Adjourn last week’s meeting 7:00 PM
   A. Senator Dorie moves to adjourn
   B. Senator Zoe seconds
   C. Motion passes 50-0-0

II. Call to order 7:06 PM

III. Approve last week’s minutes 7:06 PM
   A. Motion passes 42-1-4

IV. Student Information Security Awareness - Ben Marsden 7:08 PM
   A. Marsden is the Information Security Director at Smith College
   B. Showed video from a security awareness video conference student competition
   C. Does not currently have more talks with students scheduled, but would like to have more opportunities to talk with students about cyber security.
      1. Senators should share feedback about how to get the word out to students and ask in their houses if they would be interested in having Marsden come to a house tea or similar event.
   D. Protect your data, your identity, and yourself. Be careful where you click and remember to back your files up.
   E. There have recently been major cyber security breaches in the news
   F. How does the “bad stuff” work?
      1. Infected by and large through web browsing and by email
   G. FUD: fear, uncertainty, and doubt
      1. Use this to your advantage to keep yourself safe
   H. Situational Awareness
      1. Be careful when a site asks for personal information. Safe sites will have https in the URL bar and it will usually be green.
      2. If you hover a link, the actual place where it will take you should show up in the lower right hand corner. Make sure you are not accidentally leaving a server you think is safe.
      3. Be very wary of attachments, especially from people you do not know.
      4. Hover over links in emails as well.
      5. Phishing Avoidance
         a) These attacks asks for your personal information in an email. Never give this information out over email. The College or
your bank would never ask for this information in this way and it is an attack.

b) Some of them are threatening or ask for urgent action

I. Password Best Practices
   1. Protect your password. Do not give it to anyone for any reason.
   2. Do not use your Smith password for anything else. Use a unique username and password for every place that asks you to create an account.
   3. Password managers: LastPass and IPassword will help you keep all your different passwords in a safe place

J. Files and Data Best Practice
   1. Do not download unauthorized copyrighted information over the web, viruses can come in through these sources as well.
   2. Remove sensitive information from the files (or delete them) as soon as it’s no longer needed.
   3. Archive and delete old data, only keep what you need.

K. Client Best Practices
   1. Back up to both local and offsite places on a regular basis (daily at least)
   2. Keep current on updates
      a) Qualys BrowserCheck can let you know if your web browser and downloaded software are up to date
   3. Shutdown when you leave your computer
   4. Do not leave your computer lying around
   5. Require a local log-in to use the computer

L. Mobile Device Best Practices
   1. Require an access code

M. Protect yourself
   1. Be careful what you put on the web, anything that is posted will be accessible forever
   2. Use privacy settings on social media sites
   3. In the realm of informational security, you are the weakest link

N. Questions from Senators
   1. Senators should email their questions to Marsden

V. Chartering Process - Elizabeth Yun and Koko Tetsuka
   A. Important for Senators to know what happens at the earlier stages of the chartering process
   B. Students are directed to Yun when they would like to start the process. She looks at the broad picture.
      1. Can the College support this organization?
a) Do they have space to meet?
2. Do they have an adviser?
3. Are funds available for this organization?

C. Tetsuka looks at the details of the charter with the Rules Committee
   1. Makes sure the charter follows the constitution and bylaws of the Student Government Association
   2. Makes sure the charter is clear to students who might read it
   3. Tetsuka will then pass the charter to Senate with the Committee’s recommendation

D. Senate works at the final stages of the chartering process
   1. The organization’s chartering members will present to Senate
   2. Senators will discuss the charter in Senate and in their houses
   3. Senate will then vote to charter the organization
   4. Questions to ask and things to look for
      a) Is there interest in the organization?
      b) Does the organization benefit the community?
      c) Is the organization sustainable? Will it continue to operate after these founding members move on.
      d) Does the organization have fundraising plans? Have they thought about other ways to obtain funds besides the ORC?
      e) Is their election process for officers fair?
      f) The most important part for Senators is to bring questions and concerns to the full body for discussion. Senate is the final check-point for new organizations.

VI. SGA Restructure Discussion
7:43 PM
A. Senators shared discussion questions with their houses.
B. Senators discussed in their tables for five minutes the responses they received in order to prepare to full group discussion.
C. Each table will share what they discussed
   1. Senator Katie greatest concern was line of communication to the student body in order to communicate what does the SGA does.
   2. Senator Sarah students are confused about what the SGA does but they do want us to run for efficiently. What if each area had house representation to an area council of Senators elected by class year?
   3. Senator Yee Won does not feel comfortable enough to explain the current or new structure to other students. Other Senators agree.
   4. Senator Emily awareness of SGA in houses is very low, people don’t know what the SGA does. Need more outreach to explain what the SGA is and how it functions. House teas could be a good way to do this.
5. Other Senators express interest in volunteering for house teas.

VII. #TransformationTuesday 7:55 PM

I. Announcements 7:58 PM

A. Vote on the Social Network in the SGA elections
B. Dining Committee will send out an email tonight to organize members
C. Sustainability Committee will be working on food recovery program, looking for volunteers. Email Emma Schlam at eschlam@smith.edu to sign-up.
D. Send out house emails, CC sgasenate@smith.edu
E. Come to the Restructure Meeting after Senate
F. No Senate next week! Enjoy your Fall Break!

II. Adjournment 8:01