1. Call to order 7:00
2. Roll call 7:01
3. Laura Smiarowski from Controller’s Office Speaker on Mail System 7:09
   a. Background on new mail system:
      i. 18 months ago student mail center and faculty, staff, and administration mail converged
      ii. It was inefficient to have two sets of staff, at two different locations, doing the same thing
      iii. Proposed the idea to bring them together in the CC
      iv. Partway through planning, a staff-member went to a conference and saw the idea for the lockers, and since packages are increasing exponentially it made sense
      v. Compared Smith to another similar institution in organizing the amount of mail lockers, and drastically underestimated the amount needed
      vi. Getting at least 1000 packages a day
   b. How to move forward:
      i. On Friday, they placed an order for 144 more lockers, which will more than double the amount we currently have, which is 130 (they will come in 4 weeks)
      ii. Getting packages quickly will make the mail system more efficient
      iii. Going to bring in a consultant within the next week
      iv. Hours will be posted in the E Digest and on the Smith Social Network
      v. Will take 24 hours to sort most things
      vi. It had been assumed that ADA concerns were addressed during the design process, but since they have heard concerns, they are going to meet with an expert
   c. Question:
      i. How can we deal with letters in a more efficient way?
         1. They will be put in boxes eventually, but right now we don’t have enough
      ii. Current hours?
         1. 9 to 4 Monday through Friday
      iii. Why are some people not getting emails when a package comes?
         1. It is the locker system that sends the emails, so if it doesn’t get into a locker it might not have an email sent
      iv. Is there a way to have letters be more efficient?
         1. We don’t have any space for the old boxes we had
         2. There is a new sorter coming this week
      v. What happens to mail that isn’t picked up in 36 hours?
         1. It is held in the back for 30 days
      vi. Why weren’t students involved in the decision-making?
1. They hadn't thought of it
4. Senate Secretary intro & announcements 7:30
5. Group discussion on Seven Sister Student Coalition Board Constitution changes presented by Meghna Purkayastha 7:34
   a. General consensus that we should pass it
   b. Questions:
      i. Can students go to the fall or spring conferences?
         1. To the fall one, yes, through application
      ii. Vote:
         1. Yes: 50
         2. No: 0
         3. Abstaining: 1
         4. Passed
        5. Wrong amount of senators
   c. Pen pal activity
1. Ada Bylaw Changes: Jen Pekol 7:39
   a. The bylaws are unclear as to how the Ada class is supposed proceed in SGA
   b. Would like to add a few Ada-specific sentences to clarify
   c. Right now there is more than one way to interpret the bylaws in terms of Adas
2. V. Senator Contract 7:43
   a. Contracts were handed out
   b. Community service (3 hours) needs to be recorded on the Smith Social Network
3. Announcements 7:52
   a. Vote on Senate t-shirt
   b. Vote on Senate bonding activity and date
   c. Smith Social Network mini training session by Tamra Bates next meeting (10/1); inviting your fellow housemates who are having trouble navigating the network to next week’s meeting is highly encouraged
4. Adjourn 7:55