Schacht Center for Health and Wellness uses an Online Patient Portal where you can communicate confidentially with your clinician through secure messaging. It can be also be used to schedule appointments for some types of medical visits and to access forms and your immunization record. This record only contains the information that Smith College Medical Services has on file for you.

Regular email is not used to communicate with you about your medical concerns or confidential information.

Please note: Providers do not receive or respond to emails or secure messages when Medical Services is closed, including after hours and weekends. Additionally, provider schedules may mean that messages are not seen for 1-2 days during the work week. If you have an urgent or same-day issue, please call 413-585-2250.

To Log On to the Patient Portal:

- Go to: www.smith.edu/health/medicat.html
- Log in using your Smith network username and password.

To Print Your Immunization Records:

- Click on the “Immunization” tab.
- Click on “View History and then “Print”

To Send a Message:

- Click on the “Messages” tab.
- Click on “Compose New” tab and from the drop down menu, choose the clinician whom you wish to send a message to.

To Retrieve a Message:

- If one of our clinicians sends you a message, you will receive an email from us with a subject line of:
  “New Secure Message from Smith College Health Services or Counseling Services”:
- Open the email and click on the hyperlink: www.smith.edu/health/medicat.html
- Log-in securely using your Smith network username and password.
- Click on the “Messages” tab to view your message.