The Book of Evidence is a graduation requirement for Bachelors of Science majors which demonstrates they have met the educational requirements of the ABET accredited Picker Engineering Program.

**INFORMATION**

**Introduction**

There are 12 student outcomes (a-l). These outcomes have 28 associated performance indicators, which must each be supported by one artifact. Artifacts can come from classes or extracurricular activities. They must be graded work that supports completion of the objective. They must be submitted with a cover sheet.

**Timeline**

BS Majors are required to have a minimum of 23 faculty signed artifacts by the last day of finals for the fall semester of their senior year.

Submit all 28 signed artifacts by the last day of classes in the spring semester.

**Possible Artifact Sources**

Although they will likely come from EGR courses, they can be from other sources including:

- Non-PEP Smith Classes
- Study abroad classes
- Summer internships
- Research opportunities

**Who Should Sign your Artifact?**

If it comes from:
- An engineering class- the professor of the course.
- A non-EGR Smith class- leave unsigned, the BoE committee will evaluate.
- A study abroad class- the advisor who approved the course.
- An extracurricular opportunity- the program supervisor.

**ARTIFACT SUBMISSION GUIDE**

1. Identify artifact that is evidence a Performance Indicator and associated student outcome.

2. Complete a cover sheet. Electronic versions of cover sheet are available on the PEP forms webpage. Printed versions available in BoE room (Ford Hall 155E).

3. If you need a personal copy of artifact, place it in the BoE inbox in the Picker Engineering office so that it can be copied.

4. Submit artifact and cover sheet to appropriate person to be signed.

5. Make revisions to artifact cover sheet if asked to do so.

6. Place approved artifact in the appropriate location in your Book of Evidence.

Complete BoE details can be found at: [https://www.smith.edu/engin/bs_bookofevidence.php](https://www.smith.edu/engin/bs_bookofevidence.php)