College Council on Community Policy

Meeting Minutes
November 3, 2017

Members Present: Jennifer Blackburn, Brent Durbin, Jessica Feinberg, Laurie Fenlason, Katya Garcia-Israel, Jonathan Gosnell, Scott Graham, Michael Ireland, Elisa Lanzi, Jane Lee, Sam Masinter, Idene Rodriguez Martin, Lucy Mule, Gina Louise Sciarra, Karen Sise, Stacey Steinbach, Barbara Williams

- Who will be our note taker this year? Full year position or rotating?
  - Rosalie will take notes for today, then possibly on a rotating schedule

- Danielle Carr Ramdath – NEASC Report and Update
  - Around a 2-3 year process build up
  - Open Forum Attendance
    - No students attended open forum
    - 3 faculty to first open forum, 1 faculty at second open forum
    - NEASC visitors said this is normal
  - Karen Sise: Open Staff Forum
    - Around 20-30 people showed up
    - Staff talked about feeling a lack of support in their departments
      - Opportunities for staff growth is limited
  - Rosalie Toupin: SGA forum
    - Talked about exclusion of students of color and marginalized genders
    - Good resources from faculty, but can be difficult to find
  - Jennifer Blackburn: Staff Session
    - Internal mobility for staff
    - IT structures
  - Danielle Carr Ramdath – Notes on NEASC Exit Report (accreditation every 10 years, report every 5 years)
    - Planning and Evaluation
      - IT and data structures need updating
    - Academic Program
      - Want graduate programs more connected with undergraduate programs
    - Students
      - Lack of diversity in staff and faculty to support diversity of students
- **Teaching, Learning, and Scholarship**
  - Need better evaluation and merit pay for non-tenured faculty

- **Institutional Resources**
  - Need more training opportunities in IT and more professional opportunities for staff
    - Connects to what was heard in staff open forum

- **Integrity, Transparency and Public Disclosure**
  - Policies are accessible on webpage
  - Need better training for faculty, staff and students on policies such as grievance, harassment, Title IX, etc.

- **NEASC will read the report and pick 4 things to hold Smith accountable to**
  - CCCP mandates and future steps

- **Mandate**
  - Support the college on policies that oversee our community
  - Evaluate specific policies and respond
  - Advise the president on how policies affect community members
  - Address issues of campus climate and diversity
  - Inform community of our work
    - Communicate our findings and recommendations through minutes

- **Old Business**
  - Follow up with Julie Ohotnicky on mental health services
  - Campus police in midst of assessment
  - Library Update
  - Child care services
  - Are there other members of the community that need representation in this committee?

- **Where do we want to go this year?**
  - Sam Masinter
    - not necessarily changing policy but educating students, faculty, and staff on the policies
    - communication between committees and community came up in NEASC report
  - Idene Rodriguez-Martin: are there communities that are not represented in this committee?
    - Elisa Lanzi (work with the libraries)
      - Library renovation is really a campus project, not just a library project
- Want to hear how communication project is going
  - Rosalie Toupin: student from UNITY organizations (maybe the position exists?)
    - SGA think about student structures and make recommendation to CCCP about our structures
  - Jessica Feinberg: Other organizations that aren’t UNITY that represent underrepresented students
    - Such as FIGS
  - Michael Ireland: CCCP is an open group – maybe have a presentation from a student group
- Rosalie Toupin:
  - Elisa Lanzi: moving into Young Library, had gender free signs
    - Worked with facility on campus standard signs
    - Want input of modern signage (disability signage)
    - Start a conversation with facilities
      - Invite Roger from facilities to this committee
- Jessica Feinberg: transgender male got a letter saying “Congratulations, your daughter has been on the dean’s list”
  - maybe a form that allows for students to inform the college on their gender
  - Idene Rodriguez-Martin: macro problems translating to micro problems
    - Will explore who to invite to CCCP to address these issues
    - Transgender committee once existed but is now disbanded
      - Karen: working on preferred name in BannerWeb for registration and in classes
- Jennifer Blackburn: What has the conversation of child care services been in the past?
  - Danielle Carr Ramdath: no past discussions, but CCCP has been asked to start the conversation
- Priority of Next Month
  - Start to explore starting conversation around gender, signage, and preferred name
  - Library update every other month
Jennifer Blackburn will gain input on child care
  • May have some information from PPC

Who do we want to invite?
  • Student Athletes?
    o It’s up to SGA to balance representation in CCCP
  • Facilities?
    o Such a big group – need to see who specifically for what issues to invite
    o Rosalie Toupin: Crosswalk by administrations is very dangerous
      ▪ Scott Graham with Campus Police is working on it