I. Lunch Served [12:00]

II. Review of Mass Communication Guidelines [12:10]
   - Applies only in situations elsewhere domestically; Dean of International Affairs tracks emergencies abroad.
   - Guidelines:
     Smith College strives to be responsive to its community in the event of domestic or international crises. Responses to each incident will be guided by individual circumstances and will be informed by the following principles:

     **Campus-wide messages**
     In general, campus-wide emails from the President, Dean of the College or other members of the President’s Cabinet will be reserved for those situations either domestic or abroad involving our faculty, students or staff on site. The primary purpose of these messages is to notify the community of participants’ safety.

     **Individual and group messages**
     When appropriate, the Dean of the College or her designee may reach out individually to students with families in affected areas to identify and offer forms of campus support. The Vice President for Alumnae Relations will reach out to alumnae as appropriate and report back to the President’s Cabinet with relevant information.

     These guidelines recognize that the college may not know the precise whereabouts of students, families or alumnae due to issues including, but not limited to, availability of residence information or short-term travel plans.

   - CCCP supports the guidelines.

III. What It Would Take to Go Tobacco Free – Report from CCCP Smoking Subcommittee [12:20]
   - CCCP agrees that a year should be added to begin conversations about smoking during which time college policies and cessation programs are disseminated.
   - The plan would then take about four years.
   - CCCP is preparing a plan to the president. The report is not a recommendation.

IV. CCCP’s Role in Inclusion Efforts [12:30]
   - CCCP could be an advisory board to OIDE on their plans.
   - CCCP could disseminate policies and help with implementation.
   - CCCP could connect OIDE to city representatives about inclusion efforts.

V. Questions for Chief Kasper [12:45]
   - What is your background?
   - Safety report
   - What is your work on drugs especially the opiate epidemic?
   - What is your relationship with the campus police?

VI. Closing Remarks [12:55]

**Calendar**

April 8 – Jody Kasper, Northampton Chief of Police [Note: moved from 2/12/16]

May 13 – Business Meeting

CCCP’s mission concerns the well-being of the community -- its capacity for collegiality and the pursuit of the commonwealth to support the education of women.

[http://www.smith.edu/cccp](http://www.smith.edu/cccp)