



SMITH COLLEGE

Office for International Study

Credit Evaluation Agreement for Independent Study for Major Credit Abroad

(This form **must be submitted with your Plan of Study** by the Plan due date.)

To receive credit in the major, independent study projects undertaken abroad must meet the standards of the major department.

- Prior to departure, a student wishing credit for an independent study in the discipline of her major must obtain the consent of a Smith faculty member to read work upon return, and must clarify the expectations and standards for evaluation. Students are expected to correspond as needed with the faculty member during the semester abroad to consult about changes to the agreed-upon plan.
- Upon the student's return, a syllabus, any other course material, and all written course work, field notes, etc. must be presented for review by the appropriate department, which will then notify the Office for International Study of the recommendation for credit.
- The amount of credit awarded will be based upon the faculty member's application of Smith Special Studies credit criteria for the applicable department and will be ***independent of the amount of credit awarded by the study abroad program*** (Smith faculty normally award 0, 1, 2, 3, or 4 credits in proportion to the quantity and standard of work completed, but may award up to 8 credits as appropriate, normally not exceeding the credit awarded by the study abroad program).

To be completed by the Student:

Student Name: _____ Graduation year: _____

Major: _____

Study Abroad Program: _____

Term and Year Abroad: _____

Topic of *Independent Study* to be completed abroad:

To be agreed upon by the Student and Faculty Member:

Written end product: _____

Approximate length: _____

Notes re: primary source use, references to other scholarship, etc:

Any consultation during research and writing:

Other notes / materials to be included in review:

Number of Smith special-studies-equivalent credits to be earned if all expectations are met:

FACULTY: I have discussed the proposed independent study and the student's plan for completing Special Studies standard work, and agree to review the work for Smith credit upon the student's return.

Faculty Signature _____ Department _____

Faculty Name (please print) _____ Date _____

STUDENT: I understand that the amount of Smith credit earned by the project above will be determined after my return, based on the evaluation of the written materials I bring back for review, and may differ from what has been proposed and what is awarded by the study abroad program.

Student Signature _____ Date _____

In the event that independent study changes significantly while abroad, or is finalized only after arrival abroad, all the information above must be restated and agreed upon by the student and faculty member in confirming emails, and must be forwarded to the Office for International Study (studyabroad@email.smith.edu).