



SMITH COLLEGE

Office for International Study

Smith College Junior Year Abroad Consent to Disclosure of Education Records and Home College Statement of Support

TO THE STUDENT: Please fill in your name and program on both pages. Sign the Consent to Disclosure section below, and give this form to the proper person at your campus to complete the Home College Statement of Support page. This statement must be signed by the appropriate study abroad official on your campus in support of an application to the Smith College Junior Year Abroad Program and returned to the Smith College Office for International Study by March 1.

Consent to Disclosure of Education Records

I hereby authorize and direct my Home Institution to disclose to Smith College my education records as described below. The purpose of this disclosure is for Smith College to determine whether I will be accepted as a participant in a study abroad program, and for Smith College to have the information necessary to address my educational needs and interests. I likewise authorize and direct Smith College to send official transcripts and grade reports, and any educational records as described below, to the appropriate official(s) at my home institution.

The records I authorize and direct to be disclosed to and by Smith College are:

1. My academic transcripts,
2. Records showing activities in which I am or have been involved while attending my Home Institution and/or a Smith College study abroad program,
3. Records reflecting disciplinary or misconduct proceedings and/or sanctions taken against me by my Home Institution and/or a Smith College study abroad program, and
4. Completion by an official of my Home Institution of the Statement of Support.

I understand that by signing this contract I am waiving certain rights granted to me by the Family Educational Rights and Privacy Act, 20 USC Section 1232g, and I waive those rights voluntarily by signing this consent. I further understand that I have the right to revoke this consent at any time by notifying Smith College and my Home Institution of the revocation of this consent. To ensure proper notification of revocation of this consent, I understand that I should submit my request in writing to Smith College and my Home Institution.

Signature _____ Date _____

Printed Name _____

JYA Program: _____ Florence _____ Geneva _____ Hamburg _____ Paris



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Home College Statement of Support

TO THE STUDY ABROAD OFFICE: The student named below is applying for admission to a Smith College Junior Year Abroad program for the coming academic year. We would like to be assured the student has the approval of his or her home college to study abroad with Smith College. Please indicate your approval by signing and returning the statement below.

Upon successful completion of a Smith College Junior Year Abroad program, a minimum of 16 semester hours of credit are awarded per semester by Smith College which is a full semester of credit. Records are reported in terms of letter grades and semester hours. Smith College transcripts are sent at the end of the term abroad to the registrar of the student's home institution, unless we are otherwise informed.

To the Smith College Dean for International Study:

_____ is a applicant for the Smith College Junior Year Abroad program in _____.

- 1. Is this student in good academic standing? ___ Yes ___ No (If no, please explain.)
2. Has this student secured the necessary approval from your institution to study abroad? ___ Yes ___ Approval not necessary ___ No (If no, please explain.)
3. Will the credits earned by this student while on a Smith College JYA program be accepted towards this student's degree program at your institution? ___ Yes, transfer credit is guaranteed. ___ Yes, but final approval cannot be granted until after the student completes the program. ___ Yes, subject to the conditions listed. ___ No, for the reasons listed.
4. Does this student have a disciplinary record with your institution? ___ No ___ Yes and an official document or copy stating the details is enclosed. ___ I do not have access to that information.
5. Do you recommend this student? ___ Yes ___ Yes, with reservations (attach explanation of reservations) ___ No

Study Abroad Official's signature: _____

Name (please print): _____

Title _____ Academic Institution _____

Address: _____

Email: _____