

**SSW EXPANDED ACADEMIC CALENDAR  
FOR B.S.W. ADVANCED STANDING STUDENTS  
Office of Academic Support Services  
2009-11**

*Note: Please consult instructions and descriptions online, in the SSW Weekly Bulletin during the summer months and in other official publications of the School for Social Work for details. All deadlines are 4:00 p.m. on the date listed unless otherwise noted.*

**September 8, 2009 –  
May 21, 2010**

Field Internship (24 hours/week)

**September 8–  
December 1, 2009**

HBSE 132, Family Theory for Clinical Social Work Practice, class meets every Tuesday, 7:00 p.m. – 8:50 p.m., no class on 10/20 or 11/24

**October 2**

Learning Contract due to Field Department and FFA

**October 10**

Monthly Narrative and Statistical Report due to FFA

**October 23**

Thesis Proposal Deadline to RA

**November 2**

Agency Assessment Report due to FFA

**November 10**

Monthly Narrative and Statistical Report due to FFA

**November 26-27**

Thanksgiving Break

**December 4**

Issue Oriented Field Report due to FFA

**December 10**

Monthly Narrative and Statistical Report due to FFA

**Mid-December**

Financial Aid packets are mailed to all current students. If you do not receive one by January 10<sup>th</sup>, please contact the Financial Aid Office.

**December 25 –  
January 1, 2010**

Winter Vacation

**January 10**

Monthly Narrative and Statistical Report due to FFA

**January 12-  
March 16**

HBSE 332, Child Development, class meets every Tuesday, 7:00 p.m. – 8:50 p.m.

**January 18**

Martin Luther King, Jr. Day – Observed Holiday – No Field Internship

**January 22**

Thesis Chapter Deadline to RA (at least one substantive [not introductory] chapter)

**February 1**

Anti-racism Project Proposal due to Field Department and FFA

<b>February 1 – March 20</b>	Financial Aid award decisions sent out; signed and completed paperwork accepting award and loan due back to Financial Aid Office within 15 days of receipt of award
<b>February 5</b>	Supervisor's mid-year evaluation of the student
<b>February 10</b>	Monthly Narrative and Statistical Report due to FFA
<b>Mid-February</b>	Elective schedule available online
<b>March 1</b>	Deadline for B.S.W. Advanced Standing students to select electives
<b>March 10</b>	Monthly Narrative and Statistical Report due to FFA
<b>March 20</b>	Financial Aid deadline for all materials to be received at the School
<b>April 1</b>	Deadline to appeal Financial Aid award decisions
<b>April 10</b>	Monthly Narrative and Statistical Report due to FFA
<b>April 16</b>	Major Case Study due to Field Department and FFA
<b>May 10</b>	Monthly Narrative and Statistical Report due to FFA
<b>May 14</b>	Thesis data collection deadline
<b>May 21</b>	Deadline for receipt of all required materials by Field Department and Financial Aid Office to be cleared for Sunday Check-In, June 6
<b>May 24 through June 4</b>	Spring break
<b>May 26</b>	Date by which all B.S.W. Advanced Standing students will be notified by the Field Department and the Financial Aid Office if they are cleared or not cleared to check in on Sunday, June 6
<b>June 3</b>	Dormitories Open (1:00 p.m.) - Buffet lunch at noon for students who will be living on campus
<b>June 4</b>	Central Check-In for returning non-cleared B.S.W. Advanced Standing students
<b>June 5</b>	Student Community Day (planned by current students for entering students)
<b>June 6</b>	Opening Convocation and all-campus barbecue (all students) Central Check-In for cleared returning B.S.W. Advanced Standing students
<b>June 7 through August 20, 2010</b>	Reduced field hours (16 hours/week)
<b>June 7 – July 9</b>	Term 1 classes
<b>June 7</b>	Late Check-In (8:00-10:00 a.m.; \$125 fee assessed)
<b>June 10</b>	Monthly Narrative and Statistical Report due to FFA

<b>June 11</b>	Term 1 Add/Drop deadline (10:30 a.m.); start of Term 2 Add/Drop period
<b>June TBA</b>	Anti-Racism Symposium (an evening event mandatory for all 1st-summer students and open to the entire SSW community)
<b>July TBA</b>	Thesis Breakfast
<b>July 2-9</b>	Term 1 BannerWeb course evaluations
<b>July 5</b>	Independence Day observed – no classes, Smith offices closed (no make-up sessions)
<b>July 10</b>	Monthly Narrative and Statistical Report due to FFA
<b>July 12-16</b>	Break from classes
<b>July 19 – August 20</b>	Term 2 classes
<b>July 23</b>	Term 2 Add/Drop deadline (10:30 a.m.)
<b>July 23-24</b>	Annual Conference
<b>August 10</b>	Monthly Narrative and Statistical Report due to FFA
<b>August 11-22</b>	Term 2 BannerWeb course evaluations (all students)
<b>August 16</b>	Deadline to return request for winter address
<b>August 20</b>	Last dorm meal, breakfast Deadline to clean out mailbox and return key to Postal Center
<b>August 21</b>	Deadline to complete all business with the Head Resident (11:00 a.m.) Check out and return housing keys (Noon) Deadline for post-resident students to apply for leave of absence in Winter Term I
<b>August 23</b>	Full field hours resume (24 hours/week)
<b>Sept. – Dec.</b>	553 Senior Integrative Seminar
<b>September 10</b>	Learning Contract Revisited, one copy to FFA <i>and</i> one copy to SSW, attn: Field Work Department Monthly Narrative and Statistical Report due to FFA
<b>October 8</b>	Issue Oriented Field Report to FFA
<b>October 10</b>	Monthly Narrative and Statistical Report due to FFA
<b>November 1</b>	Anti-Racism final report, one copy to FFA and one copy to SSW, attn: Field Work Department
<b>November 10</b>	Monthly Narrative and Statistical Report due to FFA
<b>December 3</b>	Final Thesis Deadline

Thesis Dissemination Deadline  
Evaluation of Research Advisor due to Research Sequence Administrator

**December 10** Monthly Narrative and Statistical Report due to FFA  
Student evaluation of field experience due, one copy to FFA *and* one copy to SSW,  
attn: Field Work Department  
Student Evaluation of FFA due, two copies to SSW, attn: Field Work Department  
Group Placement Description Form due, 2 copies to SSW attn: Field Work  
Department

**December 24** Last Day of Field Internship

**December 25 –  
December 31** Winter Vacation

**January 21, 2011** Graduation Date

**Faculty Field Advisor's Visiting Schedule**

First visit occurs in October; second visit in late February-early March;  
Third visit in late September-early October 2010.

**NOTE: STUDENTS WHO HAVE NOT MET ALL OF THE FIELD WORK REQUIREMENTS WILL  
NOT BE ALLOWED TO ATTEND SUMMER CLASSES**  
**Requests for extensions *must* be discussed with and approved by the Faculty Field Advisor**