

Reference Directive forms

Below are three directive slips. Please express your wishes as indicated, cut on the dotted lines, and send one with each of your reference requests.

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To: _____ Title _____
(Name of reference)

I appreciate your submitting a letter of recommendation to the Smith College Summer Institute in Art Museum Studies, Hillyer Hall, Smith College, Northampton, MA 01063. Letters must be received by March 13, 2009.

I request that this be an OPEN (NON-CONFIDENTIAL) letter of recommendation.

Signature of candidate _____ Date _____

OR, I hereby waive my right of access to the attached letter of recommendation.

Signature of candidate _____ Date _____

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