Finance Committee Minutes

Thursday, October 9th, 2014
6:30pm to 6:58pm

Present: Aisha Amin (acting chair), Greta Stacy (minutes), Laura Lubben, Vy Nguyen, Samantha Page

Tardy:

Regrets: Jenny Jiang

I. Call to Order
   6:27pm
      A. Aisha Amin calls the meeting to order

II. Funding Requests
   6:31pm
      A. Student 1
         1. Requesting $776.15 from the Conference Fund for DePaul Critical Mixed Race Studies Conference
         2. Another student went to the same conference and was funded $729.98
         3. Student's itemized breakdown does not match the requested amount, but this is only because she did not include the transportation to and from the Chicago airport, which we would not have funded anyway.
         4. Laura moves to fund $729.48
         5. Vy seconds
         6. Motion passes 4-0-1
      B. Student 2
         1. Requesting $776.15 from the Conference Fund for DePaul Critical Mixed Race Studies Conference
         2. Another student went to the same conference and was funded $729.98
         3. Student's itemized breakdown does not match the requested amount, but this is only because she did not include the
transportation to and from the Chicago airport, which we would not have funded anyway.

4. Laura moves to fund $729.48
5. Vy seconds
6. Motion passes 4-0-1

C. Student 3
1. Requesting $1,784.00 from the Conference Fund for 12th Annual Open House New York Weekend
2. Student is applying on behalf of a group of 13 people from Engineers for a Sustainable World
3. The event is technically not a conference, and so does not fall under the perimeters of ORC. But we decided last week that it would be in the spirit of the Conference Fund could be used for these kinds of events.
4. Our policy is to only send four people from an organization to an event.
5. The $1,784.00 includes $539.00 for the cost of Peter Pan Bus tickets for 11 people in case they are not able to get SGA Vans to drive to the conference.
6. They are only asking for three of the 13 people to stay in NYC, the other 10 people will be staying with their families in the city.
7. Based on our policies, would fund $320 for food (cover 4 people), $180 for accommodations (cover the 3 people asking), and $20 for the cost of the tours at the event (cover one tour per person). When they have the reimbursement costs for the gas in SGA Vans they should come back with those numbers.
8. Greta moves to fund $520.00
9. Sam seconds
10. Motion passes 4-0-1

D. Student 4
1. Requesting $788.00 from the Conference Fund for Grace Hopper Conference
2. Laura moves to fund $788.00 for travel to and from the conference
3. Samantha seconds
4. Motion passes 4-0-1

III. Funding Application
A. We should change the Universal Application Form to have the total amount requested at the end of the form instead of at the beginning because so many people are having a hard time matching their itemized lists to their total amounts requested.

IV. Adjournment
6:58pm
A. Greta moves to adjourn
B. Samantha seconds
C. Motion passes 5-0-0

SGA Cabinet Minutes

Thursday, October 9th, 2014
7:00pm to 8:15pm

Present: Aisha Amin (minutes), Greta Stacy, Laura Lubben, Vy Nguyen, Samantha Page, Colgan Powell, Julia Collins, Yoo Eun Kim, Marianna Januario, Nancy Chen, Andrea Lahlum, Avery Lussier, Milanes Morejon

Tardy: Lindsay Roth

Regrets: Jenny Jiang, Charlye Barfield, Molly Grover

I. Call to Order
   7:00pm
   A. Greta calls the meeting to order at 7:00pm.

II. Approve Minutes
   7:00pm
   A. Laura moves to approve last weeks minutes. Motion passes, 8-0-4.

III. Introductions

7:01pm

A. Laura: Junior, ORC Chair.
   - ORC can change funding policy within the committee. Laura is hoping to change bylaws so any change in the funding policy must get passed through senate.
   - Also wants to bring larger ORC issues into senate for discussion (ex: get fit smith would be a senate debate for them to discuss). This is because money for ORC comes from every student’s tuition so other students should be able to make these decisions.
   - ORC’s job is to implement funding policies set forth by senate.
   - Also need two new members.

B. Yoo Eun: 2016 President, previously VP.
   - Class cabinet is missing VP, elections will be soon.
   - Also encourages people to run for this position.
   - Events planned for fall
   - Welcome to Cabinet!
C. Vy: SGA VP.
- Ben from IT came to Senate this week, he emailed Vy over the summer.
- Senate also had ORC vice chair of chartering and Senate PAriamentarian talk about chartering process
- Discussion on Restructure (went well)
- Planning on having committee chairs come to open debate on issues
- Vy wants Senate to be open forum

D. Nancy: SJE committee chair
- SJE discussed issues with res life.
- Sent out letter to student body and to Pres. Kathy

E. Milanes: Senior Class Pres.
- Welcome to Cabinet!

F. Marianna (Marissa): ENA chair
- Appointments email sent out tomorrow
- Four curriculum spots open
- Two ORC spots open
- CMP rep needed (must be a junior)
- 500 people for SGA voted and 200 for each class voted. 500 is a good all school election average turnout for Smith.

G. Tamra: Advisor to SGA and Senior Class

H. Lindsay: HPA chair
- Meeting on tuesday
- Had someone from sustainability committee come
- Had people from teach for America come (talk with Lindsay if interested)
- Had good talk with Laura to discuss restructure, HPs responded well.

I. Julia: Curriculum Chair Committee
- 4 main things hoping to work on this semester: Writing Intensive requirement, consideration of quantitative skills requirement, social justice/latin honors requirement, looking at funding for textbooks (evaluation of funding process), Online courses to test out of classes after first year and material outside of Smith and how to utilize these resources to allow students to take more advanced classes.

J. Avery: 2018 President
- Welcome to Cabinet!
K. **Colgan: Sustainability Chair**
   - Met on Sunday at 1pm
   - Committee dinner is Wed Oct 22, location TBA, time: 6pm. We are all encouraged to come.
   - SRide company is coming to Smith to discuss apps for students.
   - Speaker for fall fest
   - Food recovery network, MWF at 6:30pm in lower CC, collects dining food leftovers and gives it to homeless people. Good community service opportunity. If interested, ask Colgan. This org is looking to get chartered soon.

L. **Andrea: JB Chair**
   - 2 new members
   - Wants to talk to senate about bylaws regarding specific time frame you need to be at Smith to apply to JB. Trying to revise bylaws so you have to have a semester experience at Smith.

M. **Sam: 2017 President**
   - Working on class apparel (opened up submission contest for water bottles)
   - Working on de stress event and JYA workshop with OSE and bus trip to boston or nyc for the class.

N. **Aisha: SGA secretary**
   - Ran last finance committee meeting tonight
   - Going to start with social media wave soon
   - Let Aisha know if you have any questions or concerns about committee updates, absences, tardiness.
   - Welcome to Cabinet!

O. **Greta: SGA President**
   - Next week, expecting a full group of people!
   - **On Oct 17, Board of Trustees is coming to campus, that night is also our retreat. 5-9pm in CC 102.** You will be fed dinner. Let Greta know of any dietary restrictions.
   - We will also be doing strength finders program, you will all be getting codes for that before the end of the week. Set aside 30 minutes to take the test before you come to the retreat.
   - Oct 17: Lunch with Board: wear whatever you would like to the board meeting
   - Planning on reaching out to Gussie and Dana (recent student board members) about meeting with student groups on campus.
   - **Absence policy: 2 unexcused absences per semester. If you have over this amount, you and Greta will discuss your priorities and if cabinet is something you can devote yourself to completely.**
   - Expanding this to 2 absences from required events. We would need to make sure in meetings to clarify if this is required by cabinet or not.
   - We will be more clear about required meetings: It will be in the minutes, Sunday night emails, we will go over it at the end of cabinet.
- **Restructure Meeting are in the senate room CC 103/104 at 8pm on Tuesdays. It is required that you come every Tuesday. If you are the chair of a committee you MUST go to Senate. REQUIRED.**

- Chairs of Committees going to senate: this is to try out something for restructure. Hope of Senate would be an open floor, committees would have business to bring forward to the senate for them to discuss and vote. Its important for the chairs to be there if committee wants to implement change, it would need to be approved in the Senate.

- **Next senate meeting is Oct 21. Committee Chairs are REQUIRED to be there.**

- We sent out a letter to the student body earlier this week. Greta heard mostly positive things about it.

- Feedback from the letter: Some people voiced opinions about asian groups on campus, who don’t want to be called certain racial slurs as well. It would be good to put asian perspectives into it as well.

- Greta also met with Catherine Rowe to discuss how SGA can coordinate with discourse working group. This group hasn’t met yet. They are hoping to use the lunch time as when they have discussions so it was suggested they have events at different times during the week so more students can attend. Also, some students may be more comfortable with a lecture type of meeting, or an open forum kind of meeting, working on diversity of format and timing.

- Catherine said let her know if we need any more money.

- Greta discussed meeting in the spring with board of trustees, board could attend one of these meetings. This would be a good use of all of our time.

- Also looking for someone to sit on library planning committee. Greta will talk to Marianna about this.

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### IV. CCCP Update
7:44pm

A. Colgan and Molly are on this committee, they met last friday.

- New business: Smith smoking policy which went to Pres. Kathy’s cabinet and they made some changes.

- New business: burials on campus. They decided to have a go to policy if someone asks about this. Smith College does not permit burial or scattering of ashes on campus.

- Pet Policy: profs want to bring pets to office. Policy is that they cannot due to allergies and fears.

- Street safety discussions going on, communication with NoHo community about this.

- Speaker series, Colgan will email Greta about this. It would be on fridays between 12-1, last friday of every month.

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### V. Board of Trustees Meeting Preparations
7:43pm
A. A few of the trustees will be around after Thursday meeting, they are done with dinner at 8:30pm and this is when they are able to meet with us.  
- **We will meet for cabinet at regular time next Thursday.**  
- Greta got an email from Mona about the meeting on the 17th:  
- There is a great interest for trustees to understand concerns of students. Discussion would help trustees in their own meeting.  
- They will have a presentation on mental health on campus after they meet with us. Mona thinks it would be great to have a discussion of main mental health issues, enough support staff, areas to focus on etc. Greta will reach out to active minds to see if they have anything specific they want to be shared, especially about the support staff. Generally, it would be good for this discussion to focus on the general student experience with health services.  
- For transgender admissions: trustees want to discuss how the change in policy would affect campus life, tours, housing etc. and what students are thinking about.  
- Context of the meeting: in the past it has been a formal presentation, we want to move away from that to make it more informal. It happens in the Mary Maples Dunn Room. We want it to be more of a conversation rather than a presentation.  
- Dress nicely (formal attire with name tag) for the meeting on the 17th.  
- Trustees also want to talk briefly about the format for their board meetings. They will talk about this next Thursday at 8:30pm.  
- **One of the Trustees is coming to kick of Draper business plan competition: Oct 15th 4:30 and alumnae house. It is strongly encouraged that you come.**

**Ideas about Board of Trustees meeting**
- We will try and discuss funding if we have time.  
- Beginning of meeting will be introductions, then 20 minutes to discuss issues. They will leave at 1pm. Don’t fret if you have classes.

### VI. Adjournment
8:08pm
- Laura moves to adjourn meeting  
- Sam seconds.  
- Motion passes.

**Important Updates:**
**Pictures for people who haven’t gotten them taken yet. Starting 8:30 am tomorrow at the fountain in science quad.**
Board of Trustees Lunch Friday Oct. 17th
Attire: Formal, wear name tag

Members of the Board of Trustees will be around after cabinet next thursday at 8:30pm.

One of the Trustees is coming to kick of Draper business plan competition: Oct 15th 4:30 and alumnae house. It is strongly encouraged that you come.

Restructure Meeting are in the senate room CC 103/104 at 8pm on Tuesdays. It is required that you come every Tuesday. If you are the chair of a committee you MUST go to Senate. REQUIRED. Next senate meeting is Oct 21. Committee Chairs are REQUIRED to be there.

Sustainability Dinner: Committee dinner is Wed Oct 22, location TBA, time: 6pm. Highly recommended that you go.