SGA Cabinet Meeting Minutes  
December 6, 2012  
Campus Center, Room 204  
7:05 PM – 9:12 PM

Present: Catherine Aguilar, Dahna Black, Odette De Jesus Marti, Molly Lonigan, Liz Rich, Greta Stacy, Elizabeth Thompson, Jana Burke, Sarah Hussain, Gloria Lee, Mac Hamilton, Kristen Miao, & Taylore Shaw

Tardy: Sabrina Camboulives, Ana Chkhikvadze

Regrets: Kenzi Green, Meghna Purkayastha

Call to Order: 7:05 PM

I. Minutes
   a. Elizabeth Thompson moves to pass the minutes from 11/15/12
      i. Kristen Miao seconds the motion
      ii. Motion passes 13-0-0
   b. Jana Burke moves to pass the minutes from 11/29/12
      i. Molly Lonigan seconds the motion
      ii. Motion passes 8-0-4

II. Committee and Initiative Updates
   a. Elizabeth Thompson
      i. Met with Emily Nagoski regarding alcohol policy
      ii. Eating dinner at Hannah Durrant’s house next week
   b. Jana Burke
      i. Got a response from letter to Carol Christ; planning on sending her a thank you note for a prompt response
   c. Liz Rich
      i. Presented working criteria for Social Justice, Latin honors distribution proposal, issue regarding ES&P Major to CAP
      ii. Finished criteria and sent to Provost Schuster
      iii. Published what the committee has been up to to the Sophian
      iv. Fill out course evaluations; due tomorrow 12/7
      v. Closer to decision for online courses at Smith
   d. Mac Hamilton
      i. About to submit a proposal for diversity training for next year
      ii. Held Conversations Not Being Had Event
      iii. HPA and Diversity Committee worked on Sizeism newsletter
      iv. Working on President’s Diversity Council on academic issues
      v. ResLife is working on a J-term Class on theatre of the oppressed
   e. Sabrina Camboulives
i. Final meeting with Committee on Sustainability next week
f. Taylore Shaw
   i. Postcard making event for students abroad
   ii. Got confirmation for junior lunch workshops
g. Greta Stacy
   i. Vote for student activity fee
      1. System is now fixed. Go vote!
h. Kristen Mao
   i. Administration Settlement has been effective
   ii. Person has to admit responsibility
i. Sarah Hussain
   i. Last Cabinet meeting will be held on next Monday
   ii. Planning 100 days to graduation; starts Feb. 9
j. Gloria Lee
   i. Spa night is 12/7 at 7 pm
   ii. Working on Valentine gifts for the class
   iii. Merchandise will be finalized in January
k. Catherine Aguilar
   i. Finalized questions for Seven Sisters Council alumni outreach
   ii. Meeting with the Seven Sisters Council 12/9

III. CollegiateLink Presentation:
   a. Main goal: centralize organizations and their events and increase awareness of the involvement
      students can engage in
   b. Organizations will have their own url’s, security settings, username and password
   c. Can upload files and pictures directly onto the website
      i. Can keep them as archives
   d. Students can RSVP to events through the website
   e. Mobile accessible
   f. Can check the map on the website for where exactly the event is taking place
   g. QR Code developed
   h. Under the interest section, you’ll be able to see the different organizations on campus
   i. Through this website you can easily record your service hours and how many members are in
      your organization
   j. Students will be able to record their reflection posts on what they learned through organizations
      through the website
   k. Can customize color of banner of website
   l. Contains a facebook and Twitter feed
   m. Can easily access Google Calendar
   n. Contains a directory; easily distinguish between officers and members of the
      organization
   o. Can post which events your organization has participated in through the website
   p. Master calendar
   q. Can see pages of different forms
r. Can conduct surveys through the website
s. Can approve/deny information that comes into your organization’s website
t. Organization election tool available
   i. Gives lives results
   ii. Can restrict who can see the results
   iii. Can see Facebook posts about elections
u. Can update organization’s money account through website
v. Event tab allows you to see all the organizations that are holding events that day, where they will take place, and what time it’s being held
w. Campus Links is a tab that contains other links to the campus’ website
x. Provides support for setting up the system and training of the system
   i. Can call for help with assistance for specific tasks
   ii. Help website is available to help you with numerous tasks (ex. how to update directory)
y. Analytics feature is available for this website (ex. tells people how are visiting the website, etc.)
z. Insight from Tamra:
   i. Integrates directly from 25 Live
   ii. Keeps past information in archives
l. This will help us easily get in contact with alumnae
   iii. Regarding calendar function, it would pull information from 25 Live and would be able to see organization’s event’s details
   iv. One stop shop for students and organizations
   v. The budget feature makes things a lot easier; has a multilayer approval process (can use this for houses, and approval of house party forms)
   vi. A lot of money, but its worth it; three year deal
      1. Makes sense to buy it because the first year can be our trial year and the third year we can decide whether or not we like this system
   vii. Organizations would be forced to use this website to a large extent; if they want their event to take place, they have to use the website
   viii. This website allows us to put holds on forms
   ix. Org Sync has more features, but for customer service they would charge us. Other schools moved down to CollegiateLink because the other links had too many technologically unnecessary features
   x. Will add in elections module
      aa. Jana Burke moves to approve spending money from the reserve towards CollegiateLink
         i. Odette de Jesus Marti seconds the motion
         ii. Motion passes 13-0-0

IV. Budget Requests

V. Announcements
   a. Check out Jessica Bacal’s survey to help her get data on students in leadership
b. 2015 Spa Night in Davis Ballroom from 7-10pm

c. Class of 2016 Cabinet Meet and Greet in the CC 205 from 3-5pm

d. SGA Cabinet Members are invited for dinner at Rae-Anne Butera’s House! Meet at 5:30pm in the CC to walk together. *Bring White Elephant gift to exchange* ($10 limit)

Adjournment: 9:12 PM