Present: Augusta Gronquist, Elizabeth Yun, Ellina Nektałova, Ellen Kim, Ceci Gonzalez, Leslie Hillsamer, Najwa Alsheikh, Dawn Ginnetti, Meghna Purkayastha Frances Black, Shreeya Rajanarayana, Diana Li, Tamra Bates

Tardy:

Regrets: Nahee Kwak, Prina Patel, Catherine Aguilar, Nancy Chen

I. Call to order
   A. Augusta Gronquist calls the meeting to order at 7:04pm

II. Dean Ohotnicky (Dean of Students) to cabinet
   A. Introductions
   B. Student Affairs programs relate to health and counseling, Office of Student Engagement, multicultural affairs, international students, Res Life, wellness, first year experience, advise the SGA, and advise the Judicial Board
      1. Focus has been on the refurbishment of buildings (Cutter and Ziskind dining hall*some improvements still necessary*, public spaces, carpets, paint
      2. A new Wellness Center is in the works. Will be located behind Mendenhall Center, next to Scott Gym. Has been named Schacht Wellness Center. Meant to be placed next to athletic facilities
         a) Will house medical, counseling, wellness offices, and other speciality services. Will be opened in September
         b) The outside of the building will look aesthetically like the buildings around it. It will have some natural elements to it, with dark wood features. Hoping for more opportunities for privacy. Will be able to check in on-line, a waterfall for neutralizing the sound, etc. There will be an office for the peer educators and counselors. There will also be classrooms and group rooms
c) Pictures/floor plan will be sent out to Augusta Gronquist

3. Mason Infirmary will be taken down so that more apartments can be established. Smith has establish approved funding for 84 beds in apartments of 4 single bedrooms. There will be a BBQ outdoor function area, a yard landscape. Neighborhood/house concept feel. Called Paradise Road Apartments. Built by Fall 2014, so in Spring 2015 lottery, the apartments will be open

a) Will be built under leaf silver. Intended to be responsible to the community.
b) The company that has been contracted to build these apartments was chosen because they specialize in working buildings with the land

4. Both buildings have mapped out to use sustainable recycled materials, and establish a low carbon footprint.

5. Parsons, Parsons Annex, and Friedman's will be taken off the grid in Fall 2015

6. Largest class is graduating in May 2015, so the housing crisis will subside as the amount of beds will hopefully even out. Always looking for classes of 640. Smith is budget wise, over-enrolled. There are extra students according to the budget. The class size will be reduced to 625

a) Hoping to make sure that money is being used in the most efficient way for the next coming years

7. Sexual Assault resources

a) Over the course of the last year, there was a team of response team that looked at Smith resources that were reporting Smithies who reported history with sexual assault.
b) Processing a new website
c) Rae Anne Butera worked with a group of students to create a “Student Experience”
d) What is our responsibility with the students/with the law?
e) Hoping to create a new set of sexual assault pages on the website that will show students how to file a report, how would authorities have a conversation with you? The website will also allow students
to report anonymously, while still offering help, help students have access to the right resources, have clearly defined outcomes of what happens when a report is filed.

f) The school has responsibilities under Title IX, the authorities, the victim, and the perpetrator

g) This process is meant to show students who to go to for information

h) Already exists, but will bring focus to the Campus Police Year End Report at the end of the year (Clery Report- Crime and Fire Report). Shows three years of information.

i) Will be connected with the counseling services/Center for Community and Women that represents a hotline for victims

8. Counseling services

a) Very popular, and the overbooking of appointments must be addressed

b) Number of local therapists/current Smith counselors are being asked to provide additional hours

c) Another full time counselor staff request has been filed

d) Controversy with new intakes being accepted only in January

(1) This problem is hoping to be fixed

(2) By October 31, 2013, the same number of patients were observed as the entire first semester of last year

(3) Theories on why this was happening

(a) Generation of students that are not fearful of seeking help-many students are coming that have already sought out help. Students recognize SMith services as being a good step, either to connect to a local resource or just overall information

(b) Numbers have increased every year

e) Lots of money in counseling

C. Reassures the SGA that she can't fix something if she doesn't know its broken

1. Only couple more weeks to go! We can do it!

D. In the search for an assistant Dean of Students
1. They will be in charge of First Year Orientation
2. “Pays attention” to parents. Educate them on the Smith Experience
3. Their job will also focus on first generation students, Ada students, and transfer students
4. Help the division to development the best programs for students
5. 75 applications so far! Multiple people on the search committee. Students are being given the opportunity to meet the candidates, hopefully before or right after Thanksgiving break

E. Rebecca Hovey and Dean Mahoney are coordinating the search to replace Dean Tamzarian
F. Dean of the College search, Dean of Social Work search

III. Worry Bowl
A.

IV. Minutes
A. 10/31/13
   1. Moved to online voting due to not meeting quorum
B. 11/07/13
   1. Moved to online voting due to not meeting quorum

V. Committee updates
A. Ceci Gonzalez- Director of Financial Services came and talked to HPA. Trying to plan a service trip. Got apparel
B. Leslie Hillsamer- Elections went through guidelines to make some amendments/flaws. Officiated secretary role. Started training people for appointments
C. Elizabeth Yun- Funding subcommittee, requests will be moved to online voting
D. Diana Li- Cabinet Meet and Greet occurred, table needed to be reserved. Hoping to talk to Catherine so that senators can help with the Class of 2017 Fondue night. Had a cabinet bonding night
E. Ellen Kim- First event will occur this Sunday, Vent Fest. Seniors are coming to panel, discussing how you can most of the sophomore year (student to student talk), hoping to open up discussion to sophomores so that they can inform cabinet on what they want to see this year
F. Shreeya Rajanarayana-ORC had Meet and Greet, have hearings on Friday, deliberations on Sunday. Lost another member!

G. Najwa Alsheikh- planning a potluck for all the environmental people on campus, planning posters to come to the committee meeting, planning a 4 week movie night in February every Friday that is related to something environmental, hoping to talk to each of the houses about the bottled water vending machines

H. Frances Black- Online learning; a survey went out through senate, will be having an event on Wednesday 7-9 in CC tea discussing online learning with a working group, got some information from the Registrar regarding Latin Honors and the Social Justice requirement (90% of seniors would have graduated with the requirement last year). Decided to move event regarding quantitative skills to the Spring so that a panel discussion with lots of professors could be involved

I. Dawn Ginnetti- This Wednesday, Mount Holyoke Judicial Board will come to Smith for some bonding activities.

J. Ellina Nektalova-No updates

K. Meghna Purkayastha-No updates

L. Augusta Gronquist-
   1. Lean-in panel talking about feminism and leadership in the contemporary world-hoping to get Dean Mahoney and KMAC to lead some of the discussion.
   2. Working on a sexual assault website awareness-met with Emily Nagowski to get a sense for where everyone is;thinking about 5 College wide outreach/protocol-this is something that comes up, and information regarding sexual assault and 5 Colleges.
   3. No quorum for the past two weeks-next week an incentive will be established! yay!
   4. Online funding and how to do it will be sent out
      a) What are the pragmatics of online funding? What is a viable timeline for people to respond to the final vote
      b) Three days?
      c) Google Document for each week. Can make comments and reply via email
         (1) Everyone has their own color
(2) when someone says something new, their name is identified

d) Final voting/motions has to be via email
e) Could maybe have some prior discussion regarding finding, there is great difficulty in having conversations over email- can we suspend the rules and vote without quorum-must be unanimous
f) Straw Poll- Discuss funding issues now, write a summary
g) Discussion suspended because quorum was met this week-mistake in counting the number of voting members

VI. Exam testing conditions

A. Presented by Ellina Nektalova

B. Self-Scheduled Exams-not related to finals

1. STEM professors don't have regulations on the test taking conditions
2. Students can potentially camp out in the library and “steal” tests
3. Unfair condition to student library workers. Doesn't fall under their responsibility to deal with administrative issues regarding tests not being in envelopes, etc.
4. Idea was to eliminate the system and replace it with something else
   a) Could professors lock up the exams right until they are to be passed out
   b) There have been issues where students sign out exams on the first day, and return it on the last day
   c) Could the science library staff be involved with the changes-would their roles be changed
   d) Smith is based on the Honor Code-so self scheduled exams can still be kept
   e) One Card can be held while test is being taken
   f) One Card readers for exams-need network connection
      (1) Should talk with Sharon Fagan
      (2) People lie on the time sheet

5. Will talk to the Class Deans/Dean Mahoney

VII. Break!
VIII. Funding
   A. 11/14/13
      1. Moved to online voting due to not meeting quorum
   B. 11/07/13
      1. Ellina Nektalova moves to fund Organization A $0, Najwa Alsheikh seconds the motion, motion passes 9-0-1
      2. Dawn Ginnetti moves to fund Person A $0, Ellen Kim seconds the motion, motion passes 6-3-1
      3. Leslie Hillsamer moves to fund Person B $159.64, Dawn Ginetti seconds the motion, motion passes 9-0-1
      4. Ellina Nektalova moves to fund Person C $142.82, Ellen Kim seconds the motion, motion passes 9-0-1
      5. Leslie Hillsamer moves to fund Organization B $0, Dawn Ginnetti seconds the motion, 9-1-0
      6. Leslie Hillsamer moves to ask Organization C for more information, and to table the funding for next week, Ellina Nektalova seconds the motion

IX. Funding subcommittee
   A. Solution to a larger problem-presented by Elizabeth Yun and Augusta Gronquist
   B. Have a smaller committee that would vote on requests
      1. Allow for more precise conversation
      2. Would meet after cabinet would end
      3. Inefficient with 16 different opinions
      4. Elizabeth will chair the committee
      5. President, ORC, Secretary will be permanent fixtures, President becomes a voting member. Three other members are requested for the committee
      6. Must go through Senate to discuss these bylaw changes
      7. Cabinet's general morale was good

X. Visibility
   A. Tabled for next week's meeting

XI. Adjournment
   A. Frances Black motions to adjourn the meeting at 9:01 pm