SGA Cabinet Agenda  
Thursday, November 7, 2013  
Room 204  
7:00-9:00pm

Present: Augusta Gronquist, Elizabeth Yun, Ellina Nektalova, Ellen Kim, Ceci Gonzalez, Prina Patel, Leslie Hillsamer, Najwa Alsheikh, Catherine Aguilar, Dawn Ginnetti, Tamra Bates

Tardy: Nancy Chen

Regrets: Meghna Purkayastha, Nahee Kwak, Frances Black, Shreeya Rajanarayana, Diana Li, Corynn Stoltenberg

I. Call to order
   A. Augusta Gronquist moves to call the meeting to order at 7:03pm

II. Worry Bowl
   A. Write down concerns you have about your life right now that you are thinking about

III. Minutes
   A. Ellen Kim moves to pass the minutes from 10-31-13, Dawn Ginnetti seconds the motion, 9-0-1
      1. Motion tabled because motion failed

IV. Updates
   A. Ellina Nektalova- No updates
   B. Prina Patel-
      1. Putting together apparel options and coordinating with First Year class
   C. Dawn Ginnetti-
      1. Meet and Greet with MoHo’s JB
      2. Met with Gussie to talk about Town Hall
   D. Nancy Chen-
      1. Broke out into working groups with her committee
      2. Shirts are finalized and have been in contact with Barnard for collaboration; only other cabinet that has a Social Justice component
E. Leslie Hillsamer-
   1. Meeting last week was canceled because of 7SC
   2. Revisiting guidelines for elections with her cabinet
F. Ellen Kim-
   1. Went over guidelines with her cabinet
   2. Planning upcoming event and will start tabling for class apparel
G. Elizabeth Yun-
   1. Met with Gussie to talk about funding sub-committee
H. Catherine Aguilar-
   1. President came to speak to Senate; discussed engagement with students
   2. Senators who attended 7SC did a presentation about what they learned
      and what they liked.
   3. Planning a break out session with senators to discuss house issues
I. Najwa Alsheikh-
   1. Had first meeting with Sustainability Committee, went well.
   2. Holding a potluck on December 2nd.
      a) Designed to get students on campus involved in environmental
         work to come and collaborate
      b) Looking into tabling and sustainability survey
J. Ceci Gonzalez-
   1. Thank A Smithie Week - HPs did it last year with great success.
   2. Planning a HPA service event; researching local associations that HPAs
      can do a local weekend activity for.
K. Augusta Gronquist-
   1. Thank A Smithie Week - get students to write thank you notes to
      alumnae. Goal is to get cabinet to participate. Everyday during lunch next
      week.
   2. Met with President today and discussed Divest Smith College - will create
      a referendum to send to student body; before this is implemented, will be
      meeting with CEEDS, and other relevant parties to gather information.
   3. Convocation: President discussed issues with faculty members feeling
      uncomfortable with attending the event.
V. Positivity Exercise
A. Tabled until next week’s meeting

VI. Cabinet Contract review
   A. Tabled until next week’s meeting

VII. Break!

VIII. Cabinet’s impact this year
   A. Revisit Goals and Mission Statement
      1. “We the members of the Student Government Association hold ourselves accountable to enhance, connect and advocate for the student body in collaboration with the greater Smith community.”
      2. Goals
         a) Fiscal responsibility
         b) Transition/historian/institutional memory
         c) Transparency & helpfulness
         d) Communication/connection with student body
         e) Accountability for each committee
         f) Reaching out and supporting our students
         g) Creating space for student collaboration
   B. Social Media, Event Planning and “On-the-Ground”
      1. Social Media: Facebook and Twitter presence
         a) Facebook - biweekly cabinet member profiles
         b) Committee photos - seeing committees in action
         c) Selfie Sunday
         d) “Ask Us Anything” Tuesday
         e) Twitter
         f) Sophian expose of cabinet
            (1) invite them to a meeting and write an article about it
         g) Instagram and Youtube Channel
            (1) Catherine asks if we can integrate Youtube video on SGA website instead of a “fun-fact”
         h) SGA Tumblr
            (1) Who runs it?
         i) Restructuring SGA office and making it a more open space by removing walls
2. Event Planning
   a) Town Hall - submit questions anonymously and have meet and greet.
      (1) How many should we have?
   b) Student bonding activities with SGA
      (1) Pet-a-Pet day with SGA
      (2) Gingerbread house making
      (3) Snowman making
      (4) Having 3 or 4 cabinet members come to Senate each month and introduce themselves
      (5) All SGA meet and greet in Carroll Room
      (6) Have WOZQ play sets on the Lawn when the weather is nice

3. On-the-Ground
   a) Open comment section for first 15 meetings of SGA meetings where Smith community can come in and talk to us with concerns
   b) SGA column in the Sophian
   c) Comment box or board downstairs in the CC
   d) House Teas in collaboration with HPA
   e) Sophian Cabinet Member of the Week
   f) Tabling every three weeks or first Monday of the month
   g) Flyers with pictures of who you are in restrooms
   h) Monthly newsletter

C. Advertising SGA
D. Funding subcommittee
   1. Tabled for next week
E. Restructuring
   1. Come talk to Augusta Gronquist during her office hours on Monday about ideas for restructuring cabinet
F. Any other ideas?
   1. Dawn Ginnetti: important to establish an approachable vibe for cabinet
   2. Prina Patel: SGA historian would be useful member for cabinet
   3. Leslie Hillsamer: Putting SGA mission statement on the SGA website
a) Updating the constitution and by-laws

IX. Monthly bonding activity
   A. Opt-In activity
   B. Dawn Ginnetti suggests potluck
      1. Can rent out Campus Center kitchen or use house kitchens
   D. Prina Patel suggests Brunch/Lunch or Dinner
   E. Najwa Alsheikh suggests a snow inspired activity (sledding or skiing)
   F. Tamra Bates suggests Bright Lights - biggest light show
   G. Nancy Chen asks if we can have bonding activities more frequently

X. Funding
   A. Tabled until next week’s meeting because we can’t reach quorum

XI. Adjournment
   A. Catherine Aguilar moves to adjourn the meeting at 8:33, Ellen Kim seconds the motion