REMINDERS: Talk to meghna about BOT, email tamra about food and what courses you’ve already done, rsvp to dinner, see you Sunday at 9am CC loading dock

Members Present: Maggie King, Diane, Rose, Gillian, Meghna, Bree, Ana Sofia, (Tamra Bates, Madeline Elwell)
Members Absent:

Start Time 7:02

I. Approval of minutes
   A. Maggie move
   B. 8 for 0 against 1 abstention

I. Updates
   A. Nabilah:
      1. First meeting Monday was not a hot mess, finished business from last semester
      2. Today is Eid (Islamic celebration)
   B. Ana Sofia:
      1. HP Meeting
      2. All Campus Halloween Tea
      3. Partnering with Campus Police
   C. Madeline (EnA Chair)
      1. Election results (email)
      2. Work to improve election turnout
      3. 35 seniors voted
      4. Here at meeting because wanted to be more involved
      5. Meghna: work with Madeline to get participation up in elections
   D. Bree
      1. Class events
      2. Senior wine and cheese, study break, pub crawl
      3. Class newsletter
E. Gillian
1. ORC and Finance yesterday
2. Nabilah was great!
3. Conscous of funds available
4. 1st time finance and ORC have met at same time so trying to figure out who should be funding what
5. $15,000 funded yesterday

F. Maggie
1. Smithies are behaving themselves
2. Talking with Becky Shaw to go over script (for trial procedure) and making minor changes (wording is hard to keep up with, want to make students less intimidates)
3. Teas: most of board members are new, try to have lunches as a board, most have never down hearings before, want to do team building before going out into community

G. Diane
1. No meeting this week with cabinet
2. Brainstormed about changes
3. Some great events this week (muffin morning)
4. Part of Org fair
   a) Sign up for trad students to babysit
   b) Try to connect adas with trad students for babysitting

H. Rose
1. Senate meeting Tuesday
2. Better than first one
3. Discussed: who to invite to senate (Dwight Hamilton and title IX), what committees to form this year, big part about BOT, senate would like to be involved (active part of the conversation), more student outreach (open forum in two weeks for a senate meeting),
4. First area meetings on tuesdays: talked about passing information around areas, discussion about involving HPs
5. Overall a really good senate meeting

II. Housekeeping
A. Don’t use computers while people talking
B. Retreat: Saturday 9-1pm, meet by CC loading dock
   1. There will be lunch, Cooper’s Corner (email Tamra tonight with order and describe courses you have already done)
   2. Closed toed shoes,
   3. little workout
4. Hoping new members will be able to come along
5. Madeline will email Meghna with new member names

C. Org Fair
   1. Thanks to everyone who came and helped
   2. Box results: keep doing good things plus some more suggestions

III. Senate talked about how BOT questions will be structured
   A. Senators seemed to want to be included into meeting
   B. Selecting a few point people who want to be there to be there (relevant people)
   C. If you would like to be there, please come talk to Meghna (about what you are interested in specifically)
   D. Want to have 13 members in that room (7 cabinet members and 6 senators)
   E. Think it’s a better way because not all cabinet members want to be there and we want to have people who will talk
   F. Presented questions to senate on Tuesday
      1. Responded well
      2. Oct 6: 7-9 open forum to respond to questions, worried about attendance, worried about providing incentive
         a) Tension has been high lately, so might be surprised with how many people will come
         b) Explain why BOT matters, what they can do, what the purpose is
         c) Student body member to be on with BOT?
            (1) More for spring
         d) Advertise by asking what people want to say to BOT
         e) Emily Coffin is helping to plan open forum (structure, online, anonymous, working groups, different types of ways to communicate)
         f) Use Smith Confessional to ask student body?
   G. Generally coming to Senate meetings is fun, so try to stop by

IV. Dwight Hamilton (Diversity Officer)
   A. Intros from SGA cabinet and Jen Wishn (Spelling), vice chair of SJE
   B. Dwight Hamilton: chief diversity officer since February
      1. 1st chief diversity officer (others with similar role before, but he sits on college’s cabinet)
   C. Working on:
      1. Oct. 8th: Comprehensive Campus Climate Survey (taking place throughout this year)
         a) Instrument will be configured to reflect needs of Smith
         b) Will take a long time to implement
c) There will be focus groups, and follow up with various people on campus

2. Leading Inclusion Council: tasked with developing strategic inclusion plan
   a) Centralized but with a decentralized function
   b) Relevant to all other areas on campus (not just his office)
   c) Compared to sustainability which has filter through to all other areas of campus

3. Inclusive recruitment and selection procedures (for faculty and staff)
   a) Works with search committees on language to attract a large pool of qualified candidates
   b) Posts them in places that will be seen by a diverse group of people
   c) Training about implicit bias
   d) Discrimination and Harassment Issues
   e) Teaching in a multicultural context trainings

4. Hired a Title IX Coordinator, started end of August (Sarah Harbo)
   a) Used to work as an advocate for victims/survivors of domestic violence
   b) She is putting together a focus group (“Safe House” campaign)

5. Office of Multicultural Affairs in part of diversity and equity
   a) Advisors for Unity Orgs and runs Bridge

6. Office of Disability Services doesn’t have a formal relationship, but they still talk regularly
   a) Discussions about moving it back to diversity
   b) Working on accessibility (new library, webpage, technology and professors)
   c) Online barrier reporting form (physical and otherwise)
      (1) Records it and sends to appropriate people

D. Students can come into office and report things
E. Partnerships with student groups, collaborations on speakers

F. Questions from Cabinet:
   1. Rose: Curious about if he works with admissions (they are trying to increase diversity), what kinds of things have they been doing?
      a) Collaborations
      b) Discovery weekend
      c) No formal plan, good working relationship
      d) It is an issue (ability to attract african american students has declined, why is that)
      e) Look at what we are doing and addressing what is not working
   2. Gillian: With admissions, looked at socioeconomic relations
a) We are not, that is a goal throughout campaign to be more able to meet need

b) Note: when he talks about diversity he includes gender identity, ability, and a whole slew of other things

3. Nabilah: on sessions on teaching in a multicultural classroom, are you discussing academic integrity (Nabilah notices trends in what people are coming to board for, in language that they use, significant number of Chinese international students and african american students, class privilege, educate faculty more about these issue in general)
   a) Trying to get this in, but not very directly
   b) Wants to talk to Nabilah personally
   c) Does fit in with larger conversations about bias
   d) Trying to incorporate more in training
   e) Nabilah: larger conversation about asking for help and study habits (cultural)

4. Rose: Curious on his opinion on, people having issues with people having bias with faculty in the classroom, good idea to have training for faculty?
   a) Hard to require profs to do anything
   b) New faculty is more interested in talking about social justice and bias than other people
   c) Older faculty, hard to tell
   d) Provost sees value in this
   e) Skill development is how they encourage attendance

5. Gillian: Hard to figure out who the right person to talk to, have you thought about dealing with student treatment by staff members?
   a) people haven’t been reporting things formally
   b) We are trying to raise profile of new position
   c) Trying different ways to be visible and brand to office, more robust web presence, social media
   d) Want to create an environment where students feel comfortable reporting things because those are important
   e) Faculty student relationships prohibited last year by vote of faculty
      (1) Had been buzz about this before
      (2) Its an issue of power
   f) When it comes to any member of community, those prohibitions apply
   g) Contracts and contract language
   h) Third parties are hard to reach
1. Gillian: so if a student has a complaint of any type of harassment can they go to Sarah?
   
   (1) Yes

6. Ana Sofia: information on who to reach out to is important, info needs to be accessible
   
   a) This is what Sarah is visualizing for Safe House
   b) Students should know who to contact immediately
   c) Critical mass awareness

7. Meghna: how do you visualize working with us/senate?
   
   a) Meghna would like update on project
   b) Invite Sarah Harebo
   c) Collaboration

8. Meghna: was this helpful?
   
   a) All yes
   b) Who else to invite?

   (1) Financial aid people

      a) Meghna is working with CFO of Smith on a financial projects, sits on a board, he presented all of Smith finances, asked if he could present to SGA cabinet?

      b) Hoping to have a fireside chat with him (sponsored by SGA)

V. Monday: invited to SGA Luncheon, rsvp by tonight

VI. Why we are here

   A. Feel like a general apathy towards sga/what our capacity is, relevance, how can other people on campus help us to achieve our goals
   B. Use restructure to our advantage
   C. Look at bylaws, come up with why you think you are here, why it's important to sit on cabinet

VII. Revisions

   A. Gillian: SAF funds orc/sga, small increases
      1. Gillian and Vice Chair have office hours, but vice chair does small meetings with orgs each week (instead of hours), similar to chair role
   B. While presenting changes, Rose is good to talk to because changes will have to go to senate
   C. Bree
      1. Consecutive term enforcement
   D. Madeline
      1. More sense to sit on cabinet (doesn’t really fit with either
2. Would have been better to have been on cabinet and have relationships with sga cabinet members especially at the beginning of year
3. Chair last year sat on senate and didn’t really do anything
4. Also will talk to Nabilah about honor board stuff

E. Ana Sofia
1. HPA meets weekly
2. Can have a member to sit on senate
   a) How and why, is there a point, does it make sense to have someone from HPA to sit on Senate if chair is here
   b) Ties into purpose of HPA
      (1) Are we there just to make announcement
      (2) Is there a greater role to play
      (3) Link between students and upper level of college
3. Nabilah
   a) Very sparse bylaws
   b) Important but also but don’t think capacity as academic honor board chair serves any important function to cabinet
   c) Cabinet not really salient to her role (needs mismatch)
   d) Does academic honor board belong on SGA?
      (1) Just as much an administrative and faculty process
      (2) With some students involved
      (3) Find a better place for the honor board chair
   e) Revise election procedure for secretary
4. Rose
   a) Senate bylaws
      (1) Lots of stuff need to be changed
   b) VP
      (1) End and start term confusion
   c) Secretary
      (1) Confusion of what secretary does (sga and cabinet?)
5. Dianne
   a) Adas can have co-presidents, but may not be as valuable as it once was
      (1) Tamra thinks co-presidents was taken out 2 years ago
6. Maggie
   a) Not one section about chair responsibility because it is more of a non hierarchical board
   b) Would it be more helpful to have chairs function/responsibility in one section instead of weaved throughout
c) Says they have a right to change procedures by presenting it to SGA

F. Write in agenda why you think position in on cabinet
   1. Really relevant this year, hope to regroup

   a) Historically why do you think your position has served on cabinet?
   b) What do you think your committee will bring to us at this table?
   c) What do you think cabinet does?

VIII. What is the next plan of action?
   A. Nabilah: because of restructure, we have been relegated to figureheads, serve in an advisory capacity, dissolving is not a solution, but should cut down what we do
   B. Meghan: when we reconvene next week, is this something we should continue talking about?
   C. Madeline: outwardly looking in, seem to have a lot of other responsibilities behind cabinet
      1. Meghna: Why is it relevant for finance committee to know about what other people are doing?
      2. Rose: everyone convenes at senate, so cabinet is less needed, feels like she can’t say it in both roles, trying to figure what you are doing and doing their job but not too much, what is cabinet doing here
   D. Gillian: clearing up, finance committee does not look at charters
      1. Thinks concerns about weekly meetings are valid
      2. wants to focus on what orgs need (this takes time away from that)
      3. focus on what people are elected to do
      4. why cabinet members sit on other committees is because they are experts at what they do and can offer perspective

IX. Feedback on next meeting structure
   A. Solidifying reasons, add to google doc
   B. next week create a plan
   C. figure out if we need to meet every week

Meeting adjourned 9:00pm