SGA Cabinet Minutes

September 4th, 2014
7:00pm to 7:25pm

Present: Greta Stacy, Vy Nguyen, Molly Grover, Marianna Januario, Andrea Lahlum, Aisha Amin, Nancy Chen, Samantha Page, Colgan Powell, Charlye Barfield

Tardy: Laura Lubben

Regrets: Lindsay Roth

I. Call to Order 7:00pm
   A. Greta Stacy calls the meeting to order at 7:00pm.

II. Committee Updates 7:01pm
   A. Marianna Januario
      i. Dates set for two meetings.
         a. Sep 16th: Meeting with Class of 2017 cabinet to hear what the positions do. It will be a meet and greet for first-years. Time is not set yet, Marianna will look at what time the rooms are available.
         b. The campaigning week: mini elections extravaganza will take place (Tuesday or Wednesday).
   B. Vy Nguyen
      i. Next tuesday is the first Senate meeting, elections for Senators happen tonight. Vy is making the schedule soon, asks Cabinet members to attend the Senate meeting at 7pm on Tuesday.
   C. Charlye Barfield
      i. Talked to Rocko at the science library, discussed ID checking, automatic time stamps, and finalizing how self-scheduled exams will occur.
   D. Andrea Lahlum
      i. First session for training for Judicial Board is Sunday. Andrea asks if anyone on Cabinet would be willing to join the Judicial Board since some members are going abroad this year and they are looking for one more person. Andrea needs help publicizing this opening.
E. Colgan Powell
   i. Had a meeting with person who wants to bring sustainability iPhone app to Smith. Colgan sent emails to all sustainability organizations to ask new members to join. Sustainability Committee charter will go to Senate to be approved to become an official SGA position.
F. Nancy Chen
   i. Meeting next Sunday after schedules are finalized. Bylaws and committee structures are in the process of being changed.
F. Samantha Page
   i. 2017 Cabinet met yesterday, set date (on google calendar). Did some goal setting, many of them are in line with SGA overall goals. Increase visibility and involvement with student body. Cabinet made an instgram. Cabinet’s first event is September 17, back to school doughnut give away in Neilson Browsing Room for an hour.
   ii. 2017 cabinet instgram: @smithcollegeclassof2017
G. Aisha Amin
   i. New tumblr password reset, beginning work on social media, and flyers for Iced Coffee will be made and kept in the SGA office to pick up and put in your houses. Everyone should like all of our websites.
   ii. Campaign for Cabinet member visibility will start soon.
H. Molly Grover
   i. First Ada cabinet meeting on Wednesday.
   ii. Had meet and greet with Ada moms, talked about goals for the year.
   iii. Sent out the word about needing a vice president and social chair for the Ada Class and mentioned the restructure process.
   iv. Brainstorming ideas about how to reach out to Adas.
I. Laura Lubben
   i. ORC has first meeting next Wednesday (7-9pm)
   ii. Getting two members from Senate, has four members already.
   iii. Bylaws are getting rewritten and will be announced to senate soon.
J. Greta Stacy
   i. Iced Coffee event is in the google calendar. 12-1pm on Chapin Steps Tuesday afternoon. Colgan, Charlye, Marianna, Vy will help out for set-up and cleanup. Nancy cannot attend and Andrea will come late. Please wear polos and nametags.
   ii. Check your SGA mailboxes, Greta has a surprise for you.
   iii. For Office Hours: Send your Office Hours to Sharon as soon as you can. If you aren’t sure about the details, ask Greta. Generally, office hours should be once a week. Take into consideration which time of the year may be more difficult for you. For the raffle for office hours, the week of September 15th through Fall Break gives us time to set office hours and to advertise them before they officially start. Next week we will discuss prizes.
   iv. Please do check out the google calendar, all Cabinet meetings for the semester are on the calendar. No cabinet meetings during thanksgiving, reading period, etc.
III. Elect CCCP Rep: 7:16 pm
   A. Mission is to ensure campus and city leaders work together. CCCP Rep looks at policy (smoking etc) and policies that affect the whole campus. The rep meets once a month at lunch on Friday in CC 103/104. Check website for calendar.
   B. Colgan and Molly both volunteer to do this. Molly will see if any Adas are interested when she meets with Ada Cabinet.

IV. New Website 7:20 pm
   A. Address is: http://smith.edu/bigbad/sga/index.php
   B. Last cabinet worked on this and it isn’t completely finished.
   C. The way our website is structured now doesn’t allow many people to see it or visit it much. By using a new website, we can make people be more willing to visit it.
   Note: It would be a new url (Smith.edu/sga).
   D. Everyone should look on their committee on the website and if their info is inaccurate, inform Sharon. We will move the new info over and launch the new website then advertise it on social media.

V. Any other announcements:
   A. Pres/Treasurer Conference on Saturday September 6th from 10am-2pm (Greta, Aisha, Vy, Molly, Sam will be attending) You can attend if you want but it’s not necessary unless you are a treasurer or president of an org.
   B. Restructure Meeting after the First Senate meeting will not occur, it will happen after the second meeting.

VI. Adjournment 7:25 pm
Finance Committee Minutes

September 4th, 2014
7:28pm to 8:00pm

Present: Greta Stacy, Samantha Page, Aisha Amin, Laura Lubben, Vy Nguyen

Tardy:

Regrets:

I. Call to Order

II. Funding Request 1
   A. This funding request is for Unity House, for their meeting room to have audio visual presentation system. It is $6,292.94. Money would come out of SGA reserve fund for this new funding request. Unity gets first priority for the space. This request came to ORC but ORC decided it was more than just an org request. The audio/visual presentation makes the space more friendly. It would be put to good use, many people use that space.
      B. Greta moves to vote to allocate $6,292.94 to the unity orgs.
      C. Sam seconds the motion.
      D. Motion passes 4-0-0

III. Funding Request 2
   A. Mwangi center wants an audio, visual system costs: $7799.94. It is more expensive because it’s a bigger space. The difference is the screen size. The space is frequently used.
      B. Sam moves to allocate $7799.94.
      C. Laura seconds the motion.
      D. Motion passes 4-0-0.

IV. Funding Request 3
   A. Optional Audio Wireless Microphone system for Mwangi Cultural Center. They are requesting. $2121.29. The space is a little smaller than the carroll room.
      B. Laura moves to fund the Mwangi Cultural Center $0.00 for this funding request.
      C.
      D. Motion passes 4-0-0.

V. Conference Fund Allocations
   A. Universal funding form is on the Smith Social Network. If you log in, you will see admin button on your tab.
   B. SGA Budget is not completed and funds have not been allocated for the conference fund yet.
C. In the past, the conference fund was done anonymously. This year, if you feel you are biased, abstain your vote.

VI. Funding Request 4
   A. Greta moves to table 2014 American Psychological Association Annual Convention funding request.
   B. Laura seconds the motion.
   C. Motion passes 4-0-0.

VII. Funding Request 5
   A. For Green Team’s Conference Request for the Sawyer fund:
   B. Laura moves to allocate $1350 to Green Team from Sawyer Fund for the Panel.
   C. Motion passes 4,0,0.
   D. Aisha approves the request.

VIII. Funding information
   A. Conference, Sawyer, Reserve (roll over money) are our three sources of funding. Reserve fund is used for things that affect the campus as a whole (not individual conferences), it has been used for SSN, funding for Resource Center on Gender and Sexuality, the computers and new tech in org spaces.
   B. Greta and Aisha are meeting with Tamra to discuss budget planning and conference fund on Monday from 2:30-4pm.

IX. Adjournment 8:00pm