Finance Committee Minutes

February 19, 2015
6:30pm to 6:58pm

Present: Vy Nguyen, Jenny Jiang, Samantha Page, Aisha Amin, Laura Lubben

Tardy:

Regrets: Greta Stacy

Call to Order 6:18pm

Funding Requests 6:31pm

1. Student 1 request continued from last week
   a. Added flight option, hotel funding for $125
   b. $250 and $383, final price is $633
   c. Aisha moves to fund $633 to student 1, vy seconds, motion passes 4,0,1.

2. Student 2 and 3 requests money for same event
   a. Travel and registration fees, no housing fee
   b. Samantha moves to fund students 2 and 3 $515 for their conference, Vy seconds, motion passes 4,0,1.

3. Student 4 requests $245 for conference
   a. Conference fee, Air BnB (cleaning fee and service fee included).
   b. Samantha moves to fund Student 4 $245, Laura seconds, motion passes 4,0,1.

4. Student 4 requests $1440 for conference
   a. Reg: $200, flight: $490, housing $325, food: $35 per day. Not funding hotel in full.
   b. Samantha moves to fund student 4 $1,220, Vy seconds, motion passes 4,0,1.

5. Student 6 is requesting $483.40 for Conference.
6. Student 7 is requesting money for entire org trip
   a. ORC recommends they take an SGA van
   b. We will fund gas money, $0.55/ mile for 7 people.
   c. Asking $15 per person, $15 per 7 people is $105
   d. $30 x 7 entrance fee, $210 overall
   e. Total is $370 without bus tickets
   f. Samantha moves to fund Student 7 $370, Aisha seconds, motion passes 4,0,1.

7. Student 8 is requesting money from Sawyer Fund
   a. ORC funded them $615, not in full because they asked for sponsorship.
   b. Samantha moves to table this request to see until they get their sponsorship, Vy seconds, motion passes 4,0,1.

8. Student 9 is requesting money for conference at Smith from Sawyer Fund
   a. Asking for $3,026.50 for speaker fee
   b. 200 expected to attend
   c. $343 for flight, $375 for flight, $50 for publicity
   d. Have outside funding - we are covering the rest
   e. We don’t know what the remainder of the money will go to
   f. Only funding $20 for publicity
   g. Vy moves to fund student 9 $2996.56, Samantha seconds, motion passes 4,0,1.

9. Student 10 is requesting money for publicity and food
   a. Samantha moves to fund Organization $80 for their event
   b. Aisha seconds, motion passes 4,0,1.

10. Student 11 requests money for t-shirts for organization 1 from Sawyer Fund
    a. Not funding lunch
    b. ORC is doing $7 per shirt per person, this is $10.
    c. Final is $3,150 for shirts
    d. Samantha moves to fund the org $3,150 for their event, Vy seconds, motion passes 4,0,1.

Adjournment 6:58pm
SGA Cabinet Minutes

February 19, 2015
7:00pm to 7:30pm

Present: Vy Nguyen, Aisha Amin, Samantha Page, Avery Lussier, Andrea Lahlum, Jenny Jiang, Nancy Chen, Colgan Powell, Julia Collins, Milanes Morejon, Molly Grover

Tardy:

Regrets: Greta Stacy, Marianna Januario, Laura Lubben, Yoo Eun Kim, Charlye Barfield, Lindsay Roth

Call to Order 7:04pm

Approve Minutes 7:08pm

Don’t meet quorum.

Committee Updates 7:08pm

Review Memo for BOT 7:10pm

- Read over memo Greta has prepared and make any necessary comments (the doc has been shared with you)
- Quotes from students were used in the survey, are we allowed to put these on here? Perhaps we should get permission.
- Headings for quotes, more organization (see notes on doc).
- Diversity, Transfer issues, financial issues, quotes should be in different categories.

BOT Tabling Sign-Up 7:20pm

- Make sure everyone is signed-up
- Assign set-up and takedown for each day
- Set up and take down people sign up on spreadsheet.
- Is this 11:30am-1pm?

**Student Meeting with BOT**
- March 6th at 5-6pm
- How do we advertise for this?
- Open it up to all students, but we have to take into account the location
  - Location: Carroll Room?
  - Neilson Browsing Room
  - Colgan made a reservation for the Browsing Room under the title Student Forum with Trustees.
- Advertise: FB event (Aisha will do this), email, banner.

**Adjournment**
- Use this extra time to work on your projects
  - Seven Sisters event, advertising for student meeting, etc.

**Committee Updates:**

**Greta:**

-- Mona says, "We are scheduled to meet on Friday March 6th from 5-6pm at the Admissions Conference Building which is across from the Admissions Office. Open to all trustees, reception format so we can freely mingle. Should we divide people into topic groups? What would you like to discuss? I am open to having any format that you think works." I think we should talk about trans* admission and open the forum to all students. What do you think?

-- Thank you to everyone who read through the BOT survey information.

-- There were some strange responses to the survey about the library renovations (rumors about how there won't be books there anymore and how we're cutting dining services to pay for it). So I'm working with Provost Rowe to get an update out to the students. An email will go out today or tomorrow.

-- I am in communication with Joe O'Rourke about planning a meeting between concerned students and Theater Department faculty. Provost Rowe said that this meeting could happen, but now theater faculty seem to think they have all the information they need to work on more inclusive casting policies. I'm working to iron out this miscommunication and will update again next week.

-- Dwight Hamilton will be at our next meeting. Please update the Google Doc by the Sunday evening as I will be sending on Monday morning.

**Sam:**
I won’t need cabinet members to drive books to Chicopee, thanks to Facilities offering to drive a truck instead.

Class of 2017 is brainstorming for the semester

Laura:

ORC has two new members and just voted in a new vice-chair of chartering. The liaisons are looking over the bylaws this week to get the changes before senate by spring break.

Lindsay:

HPA didn’t meet this week because of the Rally Day carnival. We are continuing to think about the mission of HPA and how to keep projects moving when new HPs transition.

Jenny:
Finance Committee has no new updates. I am working with Tamra and Sharon on funding policies for international students.

Julia:
Curriculum committee has been working on plans for a teaching arts luncheon co-hosted with Katherine Rowe in April about policies surrounding student use of technology in the classroom.

Avery:

The 2018 Cabinet is hosting a Snow Creation Competition event Friday, the 28th, on Chapin Lawn. It is a first-year only event but I would love if you all could encourage your first year friends to go! There will be hot chocolate for all participants and the winning team/person wins a free pizza.

Milanes:
2015 Cabinet will be having a Coffee House/Open Mic on Friday, February 27th from 6:30-9:00pm at Davis Ballroom. We’ll be offering refreshments, selling class merchandise and a few seniors will be performing. We will be having Mock come on Monday, April 6th, 2015 and are working reserving space and contacting the SWAG Department to host a reception prior to the event. We are going to be working on logistics since we have a short amount of time to organize the event. The Smith Fund will host this semester’s Senior Wine & Cheese on April 10th at the Alumnae House from 7:30-9:30pm.

Vy:

Senate did not meet this week because of the Rally Day Carnival, however senators now have shared the Cabinet Constitution and Bylaw changes with their houses.
Colgan:

The committee will be holding another committee dinner in March before Spring Break, details to come. Met with Najwa from the Committee on Sustainability in hopes to move along the event in March, hope to have a final decision as to what the event will entail by the end of the week. The Committee on Sustainability is having conflicting opinions as to what type of event it should be. The Earth Week Planning Committee met this week and the committee is wants to table, possibly hold a TedTalk series, and host a ecology and social justice workshop (maybe in collaboration with the SJE Reps). The committee is brainstorming alternative sustainability events to host/collaborate. Hope to talk to Smith-To-Do and assist SEC with their spring party to make it waste free. Colgan is in the process of making the 5 college dinner waste-free. Need an menu!!! Squirrel stickers...

Molly:
The Ada Cabinet is going to start working on submitting a proposal to Pres. McCartney’s strategic plan request form. We had good attendance last Tuesday at an Ada workshop with the Lazarus Center on using job search tools. We are hosting a bake sale and Ada merchandise sale on Thurs, Feb 26 in the CC. Please stop by! We are also planning a potluck or pizza dinner in the Ada Lounge before seeing the SEC movie this Saturday. We’ve made plans for Adas to meet with Trustee Paula Ferris Einaud when she’s in town for the BOT meeting.

Marianna:
ORC interviews were conducted on Sunday and there are now two new appointees. HB applications are due on Monday by 4pm and interviews will be conducted some time after that.

Nancy:
SJE met on Sunday and houses will be holding classism workshops over the next two weeks. We will be sending out an email to the first year class regarding their social justice orientation training, since we are beginning to plan next year’s orientation. We will be holding a Black History Month event on February 28th!