Finance Committee Minutes

February 12th, 2015
6:30pm to 6:58pm

Present: Jenny Jiang, Greta Stacy, Aisha Amin, Vy Nguyen, Samantha Page

Tardy: Laura Lubben

Regrets

Call to Order

6:30pm

Funding Requests

6:31pm

1. Student 1 requesting
   a. Receiving $350 from Deans Fund (this will cover her accommodations)
   b. Subtract Rental Car and gas ($90)
   c. Greta moves to fund Student 1 $620, Laura seconds, Motion passes 5,0,0.

2. Student 2 Requesting $971.20 from SGA Conference Fund
   a. Asking for Registration fee, Plane, Hotel
   b. Aisha moves to fund Student 1 $971.20, Greta seconds for Org 2, Motion passes 5,0,0.

3. Student 3 requesting money for Event 1 from Sawyer Fund and ORC
   a. Requesting $1550
   b. Do we fund them the photobooth?
   c. It follows guidelines and is in our budget
   d. Greta moves to fund Org 3 $1550, Laura seconds, motion passes 5,0,0.

4. Student 4 requesting money for Org 4 from Sawyer Fund
   a. Misunderstanding with speaker’s taxi fare ($500) now the Org is in debt
   b. only requesting for this $500
   c. Greta moves to fund Org 4 $500, Laura seconds, motion passes 5,0,0.
5. Student 5 requesting $227.50 money for event tomorrow
   a. ORC gave them $20 for decorations
   b. Giving them extra $25 for decorations
   c. Funding food in full
   d. Greta moves to fund $207.50, Laura seconds, motion passes 5,0,0.

Adjournment 6:58pm

SGA Cabinet Minutes
February 12th, 2015
7:00pm to 7:50pm

Present: Jenny Jiang, Greta Stacy, Aisha Amin, Vy Nguyen, Samantha Page, Laura Lubben, Marianna Januario, Julia Collins, Andrea Lahlum, Charlye Barfield, Colgan Powell, Molly Grover (Videochat), Lindsay Roth, Avery Lussier

Tardy:

Regret: Nancy Chen

Call to Order 7:02pm

Approve Minutes 7:01pm

1. Yoo Eun moves to pass the minutes from last week, Julia seconds, motion passes 14,0,2.

Committee Updates 7:06pm

- Send in your committee updates well before the meeting on Thursday night so people have time to look over your committee updates well before.

- Note: Come to Rally Day Carnival and wear polos and name tag.
- Please fill out your section of the SGA Guide for Mr. Hamilton. I'm working with his assistant to set up a meeting for us with him: Section about Senate, Cabinet, and HPA. Looking for what these branches are and what we have been working on this year. If you want to add something you have been working on this year to the survey or something you need from the Chief Diversity Officer, let Greta know.
- Working on a date to have him come to cabinet and senate, you are all encouraged to attend this senate meeting.
- BOT google docs shared with everyone
- **Rally Day Update:** Lots of books have come in, to transport them to the Correctional Facility in Chicopee, about 25 boxes, we need all of the vans booked to transport them (Saturday Feb 21st is a good day for this):

  Board of Trustees Meeting 7:15pm
  -- Look at feedback received so far

  - 1-2 pages to be more inclusive of all information we got from tabling to inform people what the survey looked like, the responses, the common comments we heard, and then state what we are going to talk to the board about.
  - Questions about access to success at Smith. This was meant to illuminate any and all barriers people feel at Smith.
  - Textbook Fund? Not enough money for everyone to use it? Funds are distributed so they have to be through the bookstore - this really limits how students can access/use the fund.
  - Look through comments and survey responses and if there are some you believe the board should definitely see, bold it on the google doc so Greta can pull those into a document for the board.
  - **Reminder: we are meeting with them on March 6th, we need a document for the board by Feb 20th.**

  - *When should we table?*
  - Make banner this weekend
  - Decide when we are closing the survey so we can write a follow-up email
  - Close it on Monday night, so we can post the results on the 20th.

  - **Make sure to go through the survey responses before Monday!!!!**
    *Highlight strong comments that represent a lot of what other comments are saying.*

  **Tabling:** During lunch hours, first week (MWF) second week (T Th). Greta will reserve space and make a spreadsheet for us to sign up for shifts.
-Banner this week will be made by Yoo Eun. Collect this banner by Monday (the 23rd)! The next time the banner will go up is March 1st and Andrea will do this.

Seven Sister Event Update 7:30pm
Nancy  Seven Sisters event update: I haven't had a chance to email everyone yet, but will do it this weekend and hopefully we can plan stuff.

Financial Tabling/Presentation Update 8:00pm
-- Laura Lubben and Jenny Jiang
- Updating Universal Funding Application (it is updated for the ORC)
- Finance committee members will help with this

Adjournment 8:13pm

Committee Updates

Greta:

-- I will not be at Cabinet next week. I haven't decided if we will formally meet, I may just give the time for people to work on the event they're planning or consolidating BOT feedback.

-- Please fill out your section of the SGA Guide for Mr. Hamilton. I'm working with his assistant to set up a meeting for us with him: Section about Senate, Cabinet, and HPA. Looking for what these branches are and what we have been working on this year. If you want to add something
you have been working on this year to the survey or something you need from the Chief Diversity Officer, let Greta know.

-- I met with Katherine Rowe. We talked about adding a translation of and information about the diploma in the Commencement program and the dis/ability training faculty received at the chairs and directors meeting. Training went well and there will be a lunch in the spring in conjunction with Curriculum Committee to discuss technology in the classroom. If you have any scenarios you think professors should examine, please let Julia or me know.

-- The survey to the campus has been open for almost a week. So far the most common response is "More financial support for life at Smith." Students have been sharing great comments and the "Other" button has also gotten some good use, so it's good to see students inspired/prompted by the choices we gave them. If we want to send information to the Board ahead of time, they need two weeks notice. I think we should make a two-pager with the graph of the responses and some of the most commonly given and/or salient comments for inclusivity and then tell the Board we plan to discuss the most common issue. (If this ends up being financial support, we can also get some numbers from funds on campus as a point of reference.)

-- I have emailed Mona for more details about what the student meeting with the BOT will look like (what time, etc.) and will let you all know what she says. We should start advertising for this event ASAP.

-- I emailed President McCartney about the snow issues on Monday concerning the Access Vans not running. Her response was lackluster, but Donna Lisker is working on a solution so that this will not happen in the future.

Nancy:

Committee update: We met on Sunday and figured out workshops for the rest of the semester. We are planning a panel on Black History for February 28th.

Seven Sisters event update: I haven't had a chance to email everyone yet, but will do it this weekend and hopefully we can plan stuff.

Molly:
The Adas had a great morning of sledding at the MacLeish Ctr last weekend. Thinking of making it a regular event.

I was contacted by someone at Amherst who is interested in starting a Five College Non-traditional Student group. This would be a flexible group open to anyone who identifies as having a non-traditional path through college. We are going to be meeting with the Pres of the Francis Perkins’ Scholars at MHC to try to plan a social gathering this semester. Adas are also going to be discussing a group proposal to the Presidents’ Strategic Planning Committee.

Sam:

Class of 2017 selling candy grams tomorrow, for the last day. COME BY!

Rally Day Carnival: [https://www.facebook.com/events/1537177743200549/](https://www.facebook.com/events/1537177743200549/) INVITE YOUR FRIENDS

Vy:

Senate met on Tuesday and we voted two senators into the Dining Services Director Search Committee. We also elected senators into the ITS committee. The Weightlifting Club charter was also passed. The First Generation Students Charter and the UPLIFT Charter was also presented and will be voted on at the next Senate meeting. The Restructure Committee also proposed the new Constitution changes, and senators were told to bring the changes back to their houses to be discussed and voted on at the next Senate meeting.

Andrea:

The Code of Conduct Review board met for the first time this week. We will be meeting about four times throughout the semester and will be discussing any possible necessary changes to the Code. More specifically, we will discuss the harassment policy and possibly adding a free speech code.

Colgan:

Sustainability Committee held two information sessions on Wed, Feb 11th and Fri, Feb 13th for faculty and staff about renewable energy. The committee will be hosting a student forum with Committee on Sustainability on March 5th.
Yoo Eun:
The Junior Class Cabinet held the House Class Rep. meeting for Spring Semester. At the meeting, we discussed about future class events and elected the Social Chair, Historian, and Vice President. The Class Cabinet is planning to hold a Spoons Game and an introduction in-person meeting.

Laura Lubben:
ORC is appointing two new people this weekend and will be electing a new vice-chair next week. We are continuing to work on bylaw and funding policy changes through Senate. I am hoping to get more feedback from orgs about ORC changes this year, potentially through an online survey.

Jenny Jiang:
The finance committee has no updates. I am currently drafting an outline of funding policies by looking at past funded conferences, as well as creating a document that explains the funding process.

Marianna Januario:
The new start date for elections registration is now February 25. This is the only change to the elections timeline to accommodate Senate not meeting next Tuesday. Please get me your bylaw changes by next week friday. The things you should send me include your duties as stated in your bylaws and any other very important factors that you would like the next person to know when running.

Lindsay Roth:
HPA met Tuesday Feb. 10th and discussed the Light It Up Blue Campaign for Autism awareness. This is a tad bit of a controversial topic so if you have any concerns please voice them to myself or the HP of your house. Additionally, we discussed HPA’s mission and how it might change with the SGA restructure and how to best transition for next year. This discussion will continue on the 24th (after Rally Day next week).

Avery Lussier:
The 2018 Cabinet is hosting a Valentine’s Day Candygram Note Event tomorrow from 12-3:30 in the CC. We have coordinated with HPA and the 2018 House Reps to ensure the correct distribution of notes. The cabinet is considering hosting a Snow Creation Event at some point later this month or in early March.