

Tips for a successful House/House Fellow Relationship:

- Know who your House Fellow Liaison is – so that you always know who to contact with questions.
- All exterior house doors are locked – each time you visit make a plan for entry into the house with your House Fellow Liaison
- Make a routine connection (e.g. tea on the last Friday of each month.)
- Invite your family, a friend or colleague to join you at house events or meals (kids and friends can be a fun distraction from every day life in the houses.)
- Share your contact information with the house residents – so that they might contact you with questions about managing life at Smith.
- Share your hobbies and special talents (can you teach the house residents to use Facebook, cook a gourmet meal, balance their check book?)
- All transportation for off campus excursions should be coordinated through the House Fellow Liaison.
- Funds are available to support House Fellow involvement in events, contact Julie Ohotnicky at ext. 4940 for details.

Who can I ask for help?

The Dean of Students Office supports the program in several ways. We help houses organize the selection of house fellows. We solicit volunteers for the program. We reimburse house fellows for their house expenses and we help houses and their fellows resolve problems they may encounter.

The Dean's Office and Dining Services will work with you to find meaningful ways for your house to socialize with your House Fellows. We would love to hear your ideas, so please get in touch with us if you have suggestions.

Julianne Ohotnicky, Dean of Students, ext. 4940
Kathy Zieja, Dining Services, ext. 2300



*A House Fellow Guide to
the Smith College
House Fellows Program*

What is the House Fellows Program?

The goals of the House Fellows program are to provide a wider range of contacts among students, faculty and staff in the context of our residential communities; to enhance house life, intellectually and/or socially; and to broaden the understanding of how the college functions as a residential educational institution.

House fellows are faculty or staff who are invited to associate with a house in a variety of ways. For many house fellows sharing a meal (usually Thursday dinner) is an easy yet meaningful way to be involved. As house fellows become more familiar with their house they expand their involvement.

House Fellows decide with their house how much and in what ways they wish to be involved. Some House Fellows have the time and inclination to be involved with critical life issues in the house. Others are comfortable with light and social interactions, whatever the involvement, it is important that house fellows and house stay in touch.

Each house appoints a House Fellow Liaison or their vice president whose job it is to stay in touch with the House Fellows.

Suggestions for how a House Fellow might be involved:

- You can book one of the special dining rooms at Chase/Duckett if your house wishes to dine as a group– your House Liaison can contact Kathy San Antonio for more information – ext. 2162. (Room A/B holds 40; Room C holds 30)
- Houses can reserve one or two tables in a dining room to eat in a group – your House Liaison can contact a Dining Manager, ext. 2300
- Dining Services will provide cheese and crackers in the house living room for a pre-dinner social – your House Liaison can contact a Dining Manager, ext. 2300

- Dining Services will provide a “take away” dessert if you wish to return to your House for an evening event, discussion etc. – your house Liaison can contact a Dining Manager, ext. 2300
- Attending house teas
- Hosting a study break
- Ordering pizza or other take-out for an in-house meal
- Showing films and having follow-up discussion
- Attending or participating in extra-curricular sports, student musicals, lectures, poetry readings or theatrical production
- Organizing day trips (hiking, museum, etc.) Apple picking or other seasonal activities
- Having pizza, flowers, cookies or other goodies delivered to the house, especially during exam time.
- Organizing a “Game Night”
- Planning and participating in a community service and/or sustainability project

These are just examples and the students may have other ideas.

Please check the [Academic Calendar](#) for some important dates. It can be useful in planning events with your house.