

# Change of Grading Option

Smith College  
Office of the Registrar  
College Hall 102, ext. 2561

**This form should not be used for 5-College courses by Smith students. Make change at host school.**

ID #: 990 \_\_\_\_\_ Name: \_\_\_\_\_

Class Year: \_\_\_\_\_ Major(s): \_\_\_\_\_

Change grading option for course: \_\_\_\_\_ / \_\_\_\_\_  
Dept. Course # Lab #  
(i.e. GOV241) (if applicable)

Check one:  from letter grade to Satisfactory/Unsatisfactory  
 from Satisfactory/Unsatisfactory to letter grade

← Co-requisite courses (i.e. BIO lecture & labs) are not automatically changed.

- A satisfactory grade is equivalent to a C- or better.
- "D" Yearlong courses cannot be changed in the spring

\_\_\_\_\_  
Student's Signature Date

\_\_\_\_\_  
Instructor's Signature Date

\_\_\_\_\_  
Adviser's Signature Date

\_\_\_\_\_  
Class Dean's Signature (for undergrads only) Date

**All signatures are required.**

rev 4/08

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