

<h2 style="margin: 0;">INFORMATION FOR AUDITORS</h2>
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- Members of the local community may audit courses at Smith College.
- No grades or credit will be awarded for audited courses.
- No records of audits will be maintained.

TO REGISTER:

- Consult the online Catalogue and Schedule of Classes (www.smith.edu/registrar/schedules.php)
- Choose a course and attend the first class meeting.
- Obtain the instructor's permission by signature (below). It is best to wait for the first meeting so the instructor can assess enrollment.
- Return the completed form to the Registrar's Office with payment (cash or check payable to "Smith College"). FEES: Lecture course - \$50 per semester, Beginning languages, performance (i.e., DAN & ESS), computer science courses - \$200 per semester. Studio art classes may not be audited.

GENERAL INFORMATION:

Course auditing is on a space-available basis with permission of the instructor and the registrar. Permission to audit may be revoked at any time.

Auditors who have not yet earned a high school diploma must meet with a class dean before seeking permission of the instructor.

I have earned a high school diploma Yes No

If no, obtain permission of class dean: _____ (Signature)

Permission to audit authorizes class observance only. Instructors are not required to review or grade any work completed by auditors. Arrangements to take final self-scheduled exams should be made directly with the instructor; the Registrar's Office does not prepare final examinations for auditors.

For access to Moodle, visit the User Support Center in Stoddard Hall with proof of course enrollment (a copy of this form). A username and password will be assigned for one semester. For access to Neilson Library, provide proof of course enrollment to the front desk.

Return this form & payment to the Registrar's Office within the first 2 weeks of classes.

Name: _____

Employee

Address: _____

Retired Employee

Course Subject and Number: _____

Instructor's Permission: _____ (Signature)

Office Use
Date: _____
<input type="checkbox"/> Cash <input type="checkbox"/> Check
Received by: _____