

Replace Your Old Office Machine with a New MFD

Is your department copier part of the college's fleet?

If so, then you have a golden opportunity to replace it with a multi-functional device (MFD)—a machine, for example, that can copy, duplex print, fax and scan to email.

MFDs are faster and more energy-efficient. In many cases, they may reduce your overall copying and print budget, too.

As the campus fleet lease expires on college copiers, personnel in the departments of Central Services, Information Technology Services and Purchasing are working with Dano Weisbord, director of environmental sustainability, to promote energy efficiency and cost savings to the campus by replacing older machines with MFDs.



Toner and maintenance costs are much lower for new MFDs than for old printers. Therefore, the cost per copy is less as well. In addition, duplex capabilities allow you to use less paper, and MFDs automatically revert to energy-saver status when idle. Furthermore, having several functions produced by one machine, drawing from one electrical outlet, reduces energy use by lowering the “plug load.”

Over the next several weeks, a selected MFD vendor and student workers will visit offices throughout campus to update the equipment inventory and assess energy loads.

The new machines will be on display soon at a vendor demonstration session in the Campus Center so that you can try them out and determine which MFD participating departments would like to lease. The goal is to install the MFDs and conduct necessary training over the summer.

More information about the new machines and the rollout will be coming soon at <http://www.smith.edu/purchasing/notices.php>.

If your printers, copiers, and faxes were purchased separately by your department and you would like to learn how joining the fleet can benefit you, contact Laurie Petrie in Central Services, lpetrie@smith.edu.