

**2008 - 2009
HOLIDAY SCHEDULE
for Administrative / Administrative Support Staff
with LESS THAN 12-month appointments**

LABOR DAY (1 Day)

MONDAY, September 1, 2008

THANKSGIVING (2-½ Days)

WEDNESDAY, November 26, 2008*

*(College offices close at 12:00 Noon)

THURSDAY, November 27, 2008

FRIDAY, November 28, 2008

WINTER HOLIDAYS (8 Days)

WEDNESDAY, December 24, 2008

THURSDAY, December 25, 2008

FRIDAY, December 26, 2008

MONDAY, December 29, 2008

TUESDAY, December 30, 2008

WEDNESDAY, December 31, 2008

THURSDAY, January 1, 2009

FRIDAY, January 2, 2009

MARTIN LUTHER KING, Jr. DAY (1 Day)

MONDAY, January 19, 2009

MEMORIAL DAY (1 Day)

MONDAY, May 25, 2009

Holidays are considered paid holidays only if they fall within your regular work schedule.

RECESS PERIOD (9 Days)

FALL BREAK (2 Days)

October 13 & 14, 2008

WINTER BREAK (2 Days)

December 22 & 23, 2008

SPRING BREAK (5 Days)

March 16, 17, 18, 19 & 20, 2009

**WORK SCHEDULES
FOR ACADEMIC-YEAR STAFF**

39-week schedule

August 25, 2008 - May 22, 2009

Other 9- 10- or 11-month schedules

Work schedule dates vary; specific dates are listed in employee's salary letter.