

# College Council on Community Policy

## Meeting Minutes

April 4, 2014

**Members Present:** Najwa Alsheikh, Beth Bone, Margaret Bruzelius, Carla Cooke, Ashavan Doyon, Brent Durbin, Scott Graham, Stacie Hagenbaugh (chair), Irene Rodriguez Martin, Sam Masinter, Dalia Mehiar, Halley Ofner, Elise Smith, Fraser Stables, Vera Shevzov, Barbara Williams

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The meeting began at 12:07 p.m. Chair Stacie Hagenbaugh opened the meeting by distributing a draft memorandum to President Kathy McCartney regarding recommendations for supporting Smith's current smoking policy. These recommendations are the result of the Lewis Leadership Program's January investigation of whether Smith should become a tobacco-free campus. The Program's students shared their results at the Council's February 7 meeting and there was further discussion at the March 7 meeting. The memorandum is reproduced here:

### MEMO

**TO:** Kathy McCartney

**FROM:** Stacie Hagenbaugh, College Council on Community Policy Chair

**DATE:** April 5, 2014

**RE:** Recommendations for supporting Smith's current smoking policy

In February 2014, two groups of students who participated in the January Lewis Leadership Program presented results from their research on smoking at the college. Their project focused on whether Smith should take steps to become a tobacco free campus. Their findings surfaced many important concerns and issues. While the majority of students in the Lewis Leadership project did not recommend adopting a tobacco free policy, all found that the Smith community needed to be better informed about the current policy. They found that the vast majority of community members were not aware of the policy and its guidelines for where people can and cannot smoke.

Subsequent to the student presentations, the College Council members discussed ways in which the policy could be better supported, and steps the college could take to better educate the community about its scope. Below are measures we recommend be explored and implemented if possible.

- Develop educational materials that explain the smoking policy and resources available to support smoking cessation; materials should emphasize Smith as a respectful community and that the rights of smokers and non smokers should be fully supported

- Provide educational materials to Housing and Residence Life; ensure that all house residents are informed of the policy, and made aware of the 20 foot perimeter ban.
- Assess local smoking cessation resources; ensure those are made widely available through HR, the Wellness Center, and other offices.
- Support the Wellness Center and Residence Life to implement a “This is 20 Feet” chalking campaign each fall to remind community members about the perimeter ban around all buildings and houses.
- Tie smoking cessation resources and information about the current policy to the opening of the Wellness Center
- Put small but visible signs at the entrances of all buildings that make it clear individuals must smoke 20 feet away from the building
- Work with the Wellness Education Director to add smoking related questions to the Smart Video used for incoming students
- Work with facilities management to ensure that contractors are made aware of the smoking policy when major construction projects are taking place

An informal discussion followed. Several clarifications to the memo were suggested and will be incorporated prior to submission to President McCartney. Stacie reiterated that the CCCP’s position is not to revise the current policy, but to promote clarification and education. The policy applies to e-cigarettes as well as traditional cigarettes.

Stacie announced that she is stepping down as Chair, and expressed appreciation for the opportunity to work with Council members. A new Chair will be appointed for next year.

The meeting ended at 12:24 p.m.

Next meeting: October 2014, day and time TBA.

Minutes respectfully submitted by Beth Bone.