Workplace Harassment Prevention Training Instructions

1. Go to https://www.edurisklearning.org/
2. In the righthand box, click “Register Now” to create an account.
3. Fill in the Registration fields. For “Institution Code,” enter 0444-2267-XY12
4. On the next webpage UE presents, follow the instructions for confirming your account registration.
5. Quit your web browser, then restart it.
6. Go to https://www.edurisklearning.org/
7. In the lefthand box, log into EduRisk by entering your User Name and Password.
8. Click the “Learning Programs” tab.
9. Locate the “Workplace Harassment Prevention” program, then click its “Launch Learning Program” link.
10. Click the “Workplace Harassment Prevention 113” link.
11. Under the “Take a Course” tab, click the “Course” button. Then click the link for the first/next module in your course.