Three Steps to Become Van Certified for Smith Six-Passenger Vans

➢ Register your driving credentials (driver’s license information) online
➢ Complete online van training presentation and quiz
➢ Complete the online defensive driving presentation and quiz

Requirements for Registering Driving Credentials:

➢ Drivers must have a valid U.S. driver’s license issued from the U.S. or U.S. territories
➢ Driver must be at least 18 years old
➢ Students must have at least one year’s driving experience, either in the U.S. or internationally
➢ Drivers must be a student at Smith College
➢ Drivers may not have had:
  - More than two accidents in past three years
  - Any Type A violations in past three years
  - Any combination of accidents and Type B violations more than two in past three years

Please Note: you will have to cut and paste the link addresses below to your browser.

1) Registering Driving Credentials:

➢ Go online to http://www.fivecolleges.edu/riskmgmt/policies/driver_credentialing
➢ Read the Driver Minimum Requirements
➢ Read the Driver Agreement to Terms and Conditions, Rules and Regulations
➢ Go to the top of the page to Quick Links, click on “Start the credentialing process”
➢ Then, fill out the “Online Driver Credentialing Form” (driver’s license information)

2) Van Online Presentation:

➢ Go online to http://www.proprofs.com/training/course/?title=MTA1MDU= to take the van online presentation. There is a quiz at the end and the passing score is 85%. The SGA Office staff runs a report to show who has taken the quiz and the score received.

3) Online Driver Safety Presentation:

➢ Go online to www.smith.edu/sga/vans.php for instructions and the link for the online Driver Safety presentation. There is a quiz at the end and the passing score is 80%. The SGA Office staff runs a report to show who has taken the quiz and the score received.